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Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

P R O C E E D I N G S

of the

Meetings of the Board of Presidents

State Teachers Colleges

June 1, 1937 to May 31, 1938

BLOOMSBURG

I N D E X

Proceedings of the Meetings

of the

Board of Presidents, State Teachers Colleges

June 1, 1937 to May 31, 1938

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Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, July 16, 1937

D O C K E T

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held at Harrisburg, May 14, 1937

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Revision of Curriculums

2. Prerequisites for Entrance to State Teachers Colleges

B. Report of committee re "recognition by the Middle States Association"

C. Report of committee re "service areas of the State Teachers Colleges"

D. Report of Budget Committee - 1937-39

1. Allocations for 1937-38

2. Adjustment of cooperative teacher reimbursement for the biennium, 1937-39

3. Ranking of faculty members

E. Report of Fee Committee

1. Fee to cover breakage

2. Late registration fee

3. Fees for Summer, Post-Summer and Extension Courses

F. Report of Doctor Ross re "Marking Systems"

G. Evaluation of credits from State Teachers Colleges for pre-professional purposes

H. Report of Committee on Publications

I. Report of Athletic Committee re "Formation of an Eastern State Teachers College Basketball Conference"

J. Vacancies on several committees of the Board

K. Resolution to the State Council of Education re "Increased education for elementary teachers"

III. New Business

A. Composite Advertisement in the Pennsylvania School Journal

B. Membership to the American Council on Education

C. A new Budget and its relation to professional service

D. Modification of the Fee System

E. Comprehensive building program

F. Official date of founding of State Teachers College

G. Profile Charts on student achievement

H. Possibility of Providing Liability Protection

I. Evaluation of Secondary School Credentials

J. Per Capita Expenditures for Students

K. Semester Hours Credit to be allowed for future summer session courses

L. Enrollments - Summer Session, 1937

M. 1937 Summer Sessions in Accredited Colleges and Universities

JOURNAL OF A MEETING

OF THE

BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, July 16, 1937

A meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in the Superintendent's Conference Room of the Department of Public Instruction, Friday, July 16, 1937. The meeting was called to order at 9:30 o'clock, Eastern Standard Time.

The following were present:

Francis B. Haas	Bloomsburg
Robert M. Steele	California
Leslie Pinckney Hill	Cheyney
Paul G. Chandler	Clarion
T. T. Allen	East Stroudsburg
Carmon Ross	Edinboro
Q. A. W. Rohrbach	Kutztown
J. G. Flowers	Lock Haven
Joseph F. Noonan	Mansfield
Landis Tanger	Millersville
Albert Lindsay Rowland	Shippensburg
C. S. Miller	Slippery Rock
Charles S. Swope	West Chester

Doctor Samuel Fausold, President of the State Teachers College at Indiana, was not present due to illness. He was represented by Doctor M. J. Walsh, Dean of Instruction.

On motion of Doctor Rowland, seconded by Doctor Steele it was voted that the Board express its deep sympathy with its esteemed colleague, Doctor Samuel Fausold, in his serious illness and its sincere hope for his speedy and complete recovery.

I. Approval of the minutes of the meeting of the Board of Presidents held in Harrisburg, May 14, 1937

On motion of Doctor Rowland, seconded by Doctor Steele it was voted that the word "such" in the fourth line of the motion made by Doctor Rowland and seconded by Doctor Miller on page 1174 be eliminated and the word "subject" substituted.

On motion of Doctor Allen, seconded by Doctor Rohrbach it was voted that the minutes of the meeting of the Board held May 14, 1937 be approved as corrected.

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Revision of Curriculums

Doctor Steele, Chairman of the Curricular Revision Committee, presented the following report of the Committee:

"REPORT OF THE CURRICULUM REVISION COMMITTEE

July 16, 1937

Re: Revision of Curriculums

1. The Committee recommends that the outline of studies for the fourth semester of the four-year Elementary Curriculum be changed to read as follows:

Fourth Semester

	Literature II	3 - 3
	Principles of Sociology	2 - 2
or	(Principles of Economics	(2)-(2)
	Educational Psychology	3 - 3
	Physical Science	4 - 3
	Electives	5 - 5
	Totals	17 16

The change recommended reduces the electives from six to five in order to make the total 128 semester hours required for graduation.

2. The Committee recommends that the wording of the notes following the eighth semester outline be changed to read as follows:

Notes: See note (1) above

(3.) The requirements for the State standard limited certificate prescribe as electives in the second year:

Teaching of English	3 semester hours
Teaching of Reading	3 semester hours
Curriculum in Arithmetic	3 semester hours

and as electives in the third year:

Student Teaching	6 semester hours
Curriculum Materials	3 semester hours

Children's Literature and Story Telling	3 semester hours
Curriculum in Elementary Science	3 semester hours

3. The Committee recommends the revision of the requirements for fields of concentration in Science to the following

A. Science

Required	
Biological Science	8 - 6
Physical Science	8 - 6
Electives in Biological Science	6
Electives in Physical Science	6
Electives	
See courses listed under electives in Biological Science and under Physical Science	

A minimum of twenty-four semester hours must be presented to meet the requirements for the field of concentration.

B. Biological Science

Required	
Botany	8 - 6
Zoology	8 - 6
Electives	
Ecology	4 - 3
Advanced Biology	4 - 3
Advanced Zoology	4 - 3
Physiology	4 - 3
Bacteriology	4 - 3
Parasitology	4 - 3
Comparative Anatomy	4 - 3
Histology	4 - 3
Genetics	3 - 3
Embryology	4 - 3
Entomology	4 - 3
Advanced Nature Study	4 - 3

At least twelve semester hours must be selected from the foregoing list to fulfill the requirements for this field of concentration in biological science.

C. Physical Science

Required	
General Inorganic Chemistry	12 - 8
" College Physics	12 - 8
Electives	
Qualitative Analysis	4 - 3
Quantitative Analysis	4 - 3
Organic Chemistry	4 - 3
Physical Chemistry	4 - 3
Industrial Chemistry	4 - 3

Physiological Chemistry	4 - 3
Food Chemistry	4 - 3
Colloidal Chemistry	4 - 3
Descriptive Astronomy	2 - 1
Physiography	3 - 3
Geology	4 - 3
Mechanics	4 - 3
Heat	4 - 3
Magnetism and Electricity	4 - 3
Hydrostatics	4 - 3
Optics	4 - 3
Modern Physics	4 - 3
Sound	4 - 3
Physics Laborabory	4 - 3

A minimum of eight semester hours must be presented from the list of electives in order to fulfill the requirements for a field of concentration in Physical Science.

4. The Committee recommends the following outline of courses for a field of concentration in Latin:

Adv. Latin I	Ovid and Virgil	3 - 3
" II	Livy	3 - 3
" III	Cicero & Tacitus De Senectute and De Amicitia	3 - 3
" IV	Horace	3 - 3
" V	Plautus and Terence	3 - 3
" VI	Roman Civilization	3 - 3

Respectfully submitted

T. T. Allen
Q. A. W. Rohrbach
Henry Klonower
Robert M. Steele, Chairman"

On motion of Doctor Allen, seconded by Doctor Steele it was voted that items one and two of the report as presented be approved.

On motion of Doctor Steele, seconded by Doctor Noonan it was voted that the report of the Curricular Revision Committee be adopted.

2. Prerequisites for Entrance to State Teachers Colleges

Doctor Steele presented the following report of the Curricular Revision Committee:

"REPORT OF THE CURRICULUM REVISION COMMITTEE

July 16, 1937

Re: Prerequisites for entering State Teachers Colleges

1. The Committee requests the Board of Presidents to consider the advisability of setting up specific subject requirements in addition to graduation from an approved four-year secondary school or equivalent education.

The Committee believes that no action should be taken until each institution has made a careful study of the character of high school preparation offered by candidates for admission to it.

The Committee proposes as a basis for study and discussion the following subject requirements for admission to State Teachers Colleges in Pennsylvania:

English	4 units
Social Science	2 units
Science	1 unit
Mathematics	1 unit
	8 units
Unspecified	8 units
Total	16 units

The Committee suggests that this item be placed on the Docket for discussion at some future meeting of the board.

2. The Committee believes that the condition shown in a study of the number of prospective elementary teachers in teachers colleges who have had no previous instruction in art or music makes it necessary to establish standards of competence in these subjects.

The Committee believes that before admitting students to the professionalized courses in music and art (Music I and II --- Art I and II) they should be required to meet these standards. Provision should be made in each college to enable students with inadequate preparation to make up the deficiency, but no college-credit should be assigned to such courses or other means provided.

This Committee proposes with the assistance of State directors of art and music and instructors in these subjects, to prepare a statement of acceptable standards and to review the experience of other institutions in the use of placement tests in art and music.

The Committee further proposes to study the experience of institutions in the use of placement tests other than in subject-fields and to report its findings to the Board at a later meeting.

Respectfully submitted
T. T. Allen
Q. A. W. Rohrbach
Henry Klonower
Robert M. Steele, Chairman"

On motion of Doctor Steele, seconded by Doctor Flowers it was voted that the report be accepted.

B. Report of committee re "recognition by the Middle States Association"

Doctor Rowland, Chairman of the Committee, reported progress. He stated that he understands that there is to be a meeting of the Committee of the Association in the matter of accrediting State Teachers Colleges this month or early in August.

C. Report of committee re "Service areas of the State Teachers Colleges"

Item postponed.

D. Report of Budget Committee - 1937-39

1. Allocations for 1937-38

Doctor Miller, Chairman of the Budget Committee, stated that the Budget Committee had held a meeting a few weeks ago, after which a recommendation concerning allocations to the State Teachers Colleges had been submitted to Doctor Ade. It was brought out that Doctor Ade had closely followed the recommendations of the Budget Committee in making the allocations. A copy of the report follows:

"REPORT OF THE BUDGET COMMITTEE REGARDING ALLOCATIONS

FOR 1937-1939

June 25, 1937

Doctor Lester K. Ade
Superintendent of Public Instruction
Harrisburg, Pennsylvania

Dear Doctor Ade:

The Budget Committee of the Board of Presidents of the State Teachers Colleges appointed by the Superintendent of Public Instruction for the purpose of suggesting a procedure to be followed in the distribution of such sum as may be appropriated for the State Teachers Colleges for the biennium beginning June 1, 1937, met on Friday, June 25, 1937 in Room 317 of the Education Building, Department of Public Instruction, Harrisburg, Pennsylvania.

Those present were:

Doctor Carmon Ross
President, State Teachers College at Edinboro

Doctor T. T. Allen
President, State Teachers College at East Stroudsburg

Doctor Francis B. Haas
President, State Teachers College at Bloomsburg

Doctor C. S. Miller
President, State Teachers College at Slippery Rock

Doctor Henry Klonower
Director, Teacher Education and Certification

Doctor Clarence E. Ackley
Director, Administration and Finance

Doctor Miller, Chairman of the Committee, called the meeting to order and reviewed the basis upon which the allocations were made for the fiscal year 1936-37.

The following procedure for the distribution of available funds for the biennium 1937-39 was agreed upon as the recommendation of the Committee:

Four funds should be set up, as follows:

Fund No. 1

The sum of $520,138 or as much thereof as may be available or necessary shall be used for restoration of salary cuts for positions existing in 1936-37.

Fund No.2

This fund shall consist of $50,000 set aside as an adjustment fund, $25,000 of which shall be distributed on March 1, 1938 and the remaining $25,000 on March 1, 1939 on the basis of the needs of the institutions, and it should not be used for any other purpose.

Fund No. 3

There shall be established an emergency fund to be known as Fund No. 3. The amount of money allocated to this Fund should be $50,000 and should be available for distribution by the State Superintendent of Public Instruction to meet major emergencies that may develop in the institutions from the following causes:

a. Damages resulting from external causes to plant and equipment; such emergencies as would develop from storm, flood, lightning, et cetera.

b. Damages resulting from internal causes to plant and equipment; such emergencies as would develop from bursting water pipes, explosion of boiler, et cetera.

The Committee believes that any balance available in this fund unallocated before March 1, 1938 and March 1, 1939 should be distributed to the institutions on those dates on the basis of need.

Fund No. 4

The balance of the whole appropriation shall be designated as Fund No. 4. The Committee recommends that this Fund be allocated proportionately to the fourteen State Teachers Colleges on the same basis on which the initial allocation was made for the year 1936-37, one-half of the total sum to be allocated for each year.

Respectfully submitted

Carmon Ross
T. T. Allen
Francis B. Haas
C. S. Miller, Chairman"

2. Adjustment of cooperative teacher reimbursement for the biennium, 1937-39

On motion of Doctor Miller, seconded by Doctor Haas it was voted that this matter be held in abeyance.

It was brought out that this schedule could be experimented with so long as the adjustment of salaries was kept below the schedule now in effect.

3. Ranking of faculty members

Doctor Klonower distributed a chart which had been prepared in the office of Teacher Education and Certification showing the effect of the application of the proposal for the ranking of faculty members in each institution. A copy of this chart follows:

STATUS OF FACULTIES, STATE TEACHERS COLLEGES
UNDER PROPOSED CLASSIFICATION PLAN AS
SUGGESTED BY BUDGET COMMITTEE
BOARD OF PRESIDENTS

Classification	Total	Bloomsburg	California	Cheyney	Clarion	East Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
Total	615	41	44	14	35	40	26	104	33	32	56	42	27	54	67
No. qualifying for rank of full professorship	72	6	7	-	2	8	3	9	3	2	10	3	2	13	4
No. qualifying for assistant professorship	447	29	31	2	19	31	19	81	28	25	33	34	18	40	57
No. qualifying for instructorship	96	6	6	12	4	1	4	14	2	5	13	5	7	1	6

It was decided that this matter should be held in abeyance until a subsequent meeting of the Board.

On motion of Doctor Miller, seconded by Doctor Rowland it was voted that the Budget Committee review the study prepared with reference to the status of the faculties under the proposed classifications plan and present a further report at the next meeting of the Board.

Doctor Klonower suggested that the tabulation prepared in the Office of Teacher Education and Certification be further checked at each institution to see whether the figures which appear in the various classification are correct and that this sheet be returned with changes or with approval.

E. Report of Fee Committee

1. Fee to cover breakage

Doctor Haas, Chairman, stated that he had nothing further to add beyond the letter with the exhibits which was sent to each member of the Board under date of June 9, 1937. This material included copies of correspondence with Doctor Ackley and proposed modifications of the Fee Schedule.

2. Late registration fee

On motion of Doctor Haas, seconded by Doctor Tanger it was voted that each member of the Board study this matter carefully and send a written reaction to Doctor Haas as Chairman of the Fee Committee.

3. Fees for Summer, Post-Summer and Extension Courses

Doctor Ross raised a question as to whether there is a minimum fee for the post-summer session. In the case of the summer session this minimum fee is $15.00, or at the rate of $5.00 a semester hour, three semester hours.

Since a resolution already passed by the Board and approved by the Executive Board gives full authority to prorate fees for the post-summer session, it was agreed that the minimum fee for the post-summer session should be $7.50 or one-half the minimum fee for the summer session.

F. Report of Doctor Ross re "Marking Systems"

Doctor Ross stated that he is preparing a study on this matter. He wished to know whether it was the wish of the Board to secure a study of marking systems in the State Teachers Colleges in a limited sense.

It was agreed that Doctor Ross should include in his study of marking systems, the quality point system, limitations set upon a student which required him to complete the work in another semester, test period, et cetera. In other words, the study should include a study of any means designed to evaluate or improve scholarship.

G. Evaluation of credits from State Teachers Colleges for pre-professional purposes

Mr. James G. Pentz, Chief, Pre-Professional Credentials, appeared before the Board.

Doctor Rohrbach acked Mr. Pentz whether students who take courses in English Composition at the State Teachers Colleges can offer such a course in discharge of pre-professional education requirements.

Mr. Pentz stated that his office does not evaluate courses directly from the State Teachers Colleges when offered for pre-medical or pre-dental purposes. He stated that the reason for this is that the State Teachers Colleges exist for the purpose of preparing teachers and those persons attending the State Teachers Colleges are required to sign an agreement that they will teach for two years. It seems to be a matter of limitation of law. Presumably, any one who goes to a State Teachers College goes for the purpose

of preparing to teach. It has been the practice of the Pre-Professional Credentials Division to refer these credentials to colleges that have a pre-professional course. When such institutions pass on the courses completed in a State Teachers College, these courses are then accepted as pre-professional education.

H. Report of Committee on Publications

Doctor Haas, Chairman of the Committee, stated that he had sent to each member of the Board a copy of the work of the old Publications Committee.

Doctor Rowland raised a question as to whether it would be desirable for the Board to attempt anything in the nature of setting minimum or maximum uniformity in the matter of the publications of the several colleges.

On motion of Doctor Rowland, seconded by Doctor Flowers it was voted that the Committee on Publications be requested to consider the character of the several publications put out by the State Teachers Colleges with the view to their conformity with good standard practice and to the service of the institutions concerned.

I. Report of Athletic Committee re "Formation of an Eastern State Teachers College Basketball Conference"

Doctor Allen, Chairman of the Athletic Committee, stated that a question had been raised as to whether it might not be wise to consider the problem, not limiting it to the eastern section of the State. He stated that the Committee reported progress and wished to have instruction on this point.

Doctor Haas stated that the schedule-making personnel of the institutions should meet once a year, as other scholastic leagues do, and thrash out the schedules.

On motion of Doctor Haas, seconded by Doctor Tanger it was voted that the Committee bring in a specific recommendation at the next meeting of the Board not limiting its recommendation to the eastern section of the State or to the sport of basketball.

J. Vacancies on several committees of the Board

Doctor Klonower distributed to each member of the Board mimeographed sheets on which appeared the names of members of standing committees of the Board.

On motion of Doctor Haas, seconded by Doctor Tanger it was voted that the Committee on Pre-Summer and Post-Summer Sessions be dissolved.

On motion of Doctor Haas, seconded by Doctor Miller it was voted that the Committee on Adjustments be dissolved.

K. Resolution to the State Council of Education re "Increased education for elementary teachers"

Doctor Klonower stated that the resolution passed by the Board of Presidents at its meeting on Friday, May 14, 1937 was presented to the State Council of Education on June 11, 1937. The State Council of Education passed a resolution directing the Department of Public Instruction to study the problem and requesting that specific recommendation be submitted to the State Council at its next meeting with respect to the matter of increasing the professional education of teachers in the elementary field to four years of pre-service education.

The following resolution, passed by the State Council of Education at its June 11 meeting, was read:

> RESOLVED, That the Department of Public Instruction present at the next meeting of the State Council of Education recommendations with respect to the feasibility and advisability of increasing the professional education for a certificate to teach in the secondary schools.

III. New Business

A. Composite Advertisement in the Pennsylvania School Journal

On motion of Doctor Allen, seconded by Doctor Noonan it was voted that a contract be entered into with the Pennsylvania State Education Association for the insertion of a composite advertisement on the back cover of the Pennsylvania School Journal for the school year 1937-38 on exactly the same basis as the contract was entered into by the Board last year.

B. Membership to the American Council on Education

Doctor Klonower advised the members of the Board that he, as secretary of the Board, had received an invoice for the dues to the American Council on Education for the next year, amounting to ten dollars. One dollar was collected from each member of the Board and the secretary was authorized to renew the membership. The additional sum to be used for the purchase of flowers for Doctor Fausold.

C. A new Budget and its relation to professional service

D. Modification of the Fee System

E. Comprehensive building program

Doctor Ackley, Director of the Bureau of Administration and Finance, appeared before the Board.

Doctor Ade read the following letter which had been sent to each President concerning allocations to the State Teachers Colleges:

"In making the allocations to the different State Teachers Colleges we have followed rather closely the recommendations of the Budget Committee of the Board of Presidents of the State Teachers Colleges copy of which was recently sent to you by Doctor Klonower. The total amount of the appropriation approved by the Governor is $3,720,000. This will be distributed in four funds as follows:

FUND NO. 1		$ 520,000.00
For Restoration of Salary Cuts		
FUND NO. 2		90,000.00
A. For New Curriculums and Extension of Professional Services $20,000 per year	$40,000.00	
B. For Adjustments $25,000 to be distributed on March 1, 1938 and $25,000 on March 1, 1939	50,000.00	
FUND NO. 3		50,000.00
For Emergency Fund - for major emergencies that may develop in the institutions		
FUND NO. 4		3,060,000.00
For Maintenance and Repairs - exclusive of Restoration of Salary Cuts		
		$3,720,000.00

In making the allocations from Fund No. 4, we have taken as a starting point the initial allocation made to the several institutions for the year 1936-37 and have computed the amount which may be available for each institution in addition to that allocation of 1936-37.

On this basis, your institution is allocated ..... $

In addition to this amount we are setting aside
for your college the following amount ..... $

Please confer with Doctor Klonower as soon as practicable regarding the purposes and services for which you think your institution could best use this extra amount of $ if made available for your college, taking into consideration:

(a) The possibility of making some reduction in fees.

(b) Improvement of professional service, such as (1) follow-up program or itinerant teachers, (2) in-service program, (3) speech work, (4) nursery education, (5) experimental work and the like.

(c) Improvement of physical plant or equipment, such as (1) much needed general repairs including painting, (2) replacement of obsolete or condemned instructional equipment, (3) minor repairs in the nature of safety hazards, for example: worn out floors, broken stair treads, broken hand rails and the like.

In order to accomplish the purposes for which Fund No. 1 has been set aside, we desire to have each institution transmit to Doctor Klonower as soon as practicable a list of all employes on the payroll for the year 1936-37 who will continue in service during the year 1937-38 who are entitled to salary restorations. This list should be submitted on the regular change sheets and in the required number, but these restorations of salary decreases should not be included on the payrolls until approved. These changes should be listed under "OTHER CHANGES" with the explanation in the REMARKS COLUMN: "RESTORATION OF SALARY DECREASE" with the statement "SALARY RESTORED FROM $_____" and the effective date for administrative employes or those employed on a twelve months' basis to be June 1, with the effective date for teachers September 1. As indicated above, this list of salary restorations is to be submitted on change sheets for checking purposes, but in no event are the restorations to be included on payrolls or made effective until approved by this office.

Sincerely yours

LESTER K. ADE"

Doctor Ade stated that he had set aside $20,000 each year for promotional work to be decided on by the Department of Public Instruction. This included new curriculums to be established at various institutions.

Doctor Ade suggested that if there is any institution having a special curriculum which has served its purpose and can be discontinued, he should be advised.

Doctor Ackley reported that the Fire and Panic Act appropriation of $1,500,000 had been placed under the direction of the Department of Labor and Industry and that out of this sum, it is hoped to secure $500,000 for the State Teachers Colleges.

It was agreed by the members of the Board that it is not feasible at this time to consider a reduction of the contingent fee. It was brought out that such a reduction would eliminate some very necessary repairs in a number of the institutions.

F. Official date of founding of State Teachers Colleges

On motion of Doctor Steele, seconded by Doctor Miller it was voted that the date to be used as the founding date of the State Teachers Colleges is the date of the founding of the academy or other institution out of which the present institution has been developed.

G. Profile Charts on student achievement

Copies of the profile chart used by the State Teachers College at Bloomsburg had been sent to each institution. Doctor Klonower stated that the matter of using these charts is one of internal administration.

It was suggested that any institution using some form of profile chart should send copies to the other institutions.

H. Possibility of Providing Liability Protection

On motion of Doctor Haas, seconded by Doctor Steele it was voted that this item be referred to the Athletic Committee for study and recommendation.

I. Evaluation of Secondary School Credentials

Doctor Haas stated that, in reading carefully the last paragraph of the letter from Mr. William S. Hoffman, Registrar of Pennsylvania State College, under date of March 2, 1937, he had noticed that certain information is requested from the State Teachers Colleges. He suggested that the Deans of Instruction be requested to study carefully this whole matter of the scheme for the evaluation of credentials from secondary schools used by Mr. Hoffman.

J. Per Capita Expenditures for Students

On motion of Doctor Rowland, seconded by Doctor Miller it was voted that such general questionnaires as come to the several colleges involving statistical information which is uniform and available be referred to the Department of Public Instruction for reply.

K. Semester Hours Credit to be allowed for future summer session courses

It was agreed that it is not necessary or wise to take any action on this matter at the present time and that the special cases should be handled by the Department as has been done up to the present time.

On motion of Doctor Rowland, seconded by Doctor Allen it was voted that this item be removed from the Docket.

L. Enrollments - Summer Session, 1937

A copy of the chart showing comparative enrollments during the past five summer sessions has been sent to each institution.

M. 1937 Summer Sessions in Accredited Colleges and Universities

A copy of these charts follows page 1200 as Exhibit "A".

IV. Miscellaneous

A. Standard Specifications

On motion of Doctor Miller, seconded by Mr. Swope it was voted that the Department of Property and Supplies be requested to deviate from specification standards in the case of instructional material and that, in cases where specifications are written within the Department, copies be sent immediately to the institution concerned before bids are received.

B. Date for the September meeting of the Board

On motion of Doctor Miller, seconded by Doctor Chandler it was voted that the next meeting of the Board of Presidents be held on Tuesday morning, September 21, if possible; if not possible, on Friday, September 24, 1937, following the Education Congress.

C. List of Graduates who Received Certificates of Graduation, August 1936, January 1937, May 1937

A copy of this chart follows page 1200 as Exhibit "B"

D. List of Graduates who Received Certificate of Graduation, May 1937

A copy of this chart follows page 1200 as Exhibit "C".

E. Distribution of Elective Fields of Degree Graduates, August 1936, January 1937, May 1937

A copy of this chart follows page 1200 as Exhibit "D".

F. Distribution of Elective Fields of Degree Graduates, May 1937

A copy of this chart follows page 1200 as Exhibit "E".

The Board adjourned at 2:10 o'clock.

(Signed) Henry Klonower
Secretary

Approved: 7-20-37

Lester K. Ade (Signed)
Lester K. Ade
Superintendent of Public Instruction

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

Exhibit "A"

1937 SUMMER SESSIONS OF
THE PENNSYLVANIA STATE TEACHERS COLLEGES

COLLEGE	JUNE Week Beginning					JULY Week Beginning				AUGUST Week Beginning					No. of Weeks
	May 31	7	14	21	28	5	12	19	26	2	9	16	23	30	
Bloomsburg				xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx						6
" (Post Session)										xxxxxxx	xxxxxxx				3
California			xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx							6
" (Post Session)									xxxxxx	xxxxxxx	xxxxxxx				3
Clarion			xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx							6
(Post Session)									xxxxxx	xxxxxxx	xxxxxxx				3
East Stroudsburg				xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx						6
" (Post Session)										xxxxxxx	xxxxxxx				3
Edinboro				xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx						6
" (Post Session)										xxxxxxx	xxxxxxx				3
Indiana			xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx							6
" (Post Session)									xxxxxx	xxxxxxx	xxxxxxx				3
Kutztown				xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx						6
" (Post Session)										xxxxxxx	xxxxxxx				3
Lock Haven			xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx							6
" (Post Session)									xxxxxx	xxxxxxx	xxxxxxx				3
Mansfield			xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx							6
" (Post Session)									xxxxxx	xxxxxxx	xxxxxxx				3
Millersville				xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx						6
" (Post Session)										xxxxxxx	xxxxxxx				3
Shippensburg			xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	23						6
" (Post Session)									xxxxxx	xxxxxxx	xxxxxxx	13			3
Slippery Rock			xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx							6
" (Post Session)									xxxxxx	xxxxxxx	xxxxxxx				3
West Chester				xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx						6
" (Post Session)										xxxxxxx	xxxxxxx				3

May 27, 1937
jmb

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION and CERTIFICATION
Harrisburg

1937 SUMMER SESSIONS OF TEACHER EDUCATION INSTITUTIONS IN PENNSYLVANIA ACCREDITED BY STATE COUNCIL OF EDUCATION

INSTITUTION	JUNE					JULY				AUGUST					No. Weeks
LIBERAL ARTS COLLEGES AND UNIVERSITIES	Week Beginning					Week Beginning				Week Beginning					
	May 31	7	14	21	28	5	12	19	26	2	9	16	23	30	
Albright College						6xxxxxxxxxxxxxxxxxx									6
Allegheny College (1st Term)		8xxxxxxxxxxxxx16													6
" " (2nd Term)								xxxxxxxxxxxxxxxxx							5
Beaver College				22xxxxxxxxxxxxxxxxxxx3											6
Bucknell University					xxxxxxxxxxxxxxxxxx6										6
Carnegie Tech. (Short Session)			xxx25												2
" " (Reg. Session)					xxxxxxxxxxxxxxxxxx6										6
College Misericordia				xxxxxxxxxxxxxxxxxxxx2											6
Drexel Institute				xxxxxxxxxxxxxxxxxxx											6
Duquesne University					xxxxxxxxxxxxxxxxxx6										6
" "					xxxxxxxxxxxxxxxxxxxxxxx20										8
" " (Evening)	1xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx20														
Elizabethtown College (Int.Ses.)	xxxxxxxx														3
" " (Reg.Ses.)				xxxxxxxxxxxxxxxxxxx											6
Geneva College			16xxxxxxxxxxxxxxxxxxxxxxxx13												9
Gettysburg College				xxxxxxxxxxxxxxxxxx											6
Grove City College				xxxxxxxxxxxxxxxx30											6
Immaculata College						xxxxxxxxxxxxxxxxxx14									6
Juniata College			16xxxxxxxxxxxxxxxxxxxxxxxx13												9
Lebanon Valley College				xxxxxxxxxxxxxxxx30											6
Lehigh University						6xxxxxxxxxxxxxxxxxx									6
Marywood College				26xxxxxxxxxxxxxxxxxx6											6
Mercyhurst College					xxxxxxxxxxxxxxxxxx4										6
Moravian College and Theol. Sem.						xxxxxxxxxxxxxxxxxx13									6
Mount Mercy College					xxxxxxxxxxxxxxxxxx5										6
Mount St. Joseph College						7xxxxxxxxxxxxxxxxx13									6
Muhlenberg College (Spec.Ses.)			xxxxxxx21												3
" " (Reg. Ses.)						xxxxxxxxxxxxxxxxxx13									6
" " (Spec.Ses.)												xxxxxx3			3
Penna. State College (Pre.Ses.)		8xxxx25													3
" " " (Reg.Ses.)					xxxxxxxxxxxxxxxxxx6										6
" " " (Altoona)					xxxxxxxxxxxxxxxxxx6										6
" " " (Post Ses.)											xxxxx27				3
Rosemont College				24xxxxxxxxxxxxxxxxx5											6
Seton Hill College				xxxxxxxxxxxxxxxxxx6											6
St. Francis College				xxxxxxxxxxxxxxxxx											6
St. Thomas College				xxxxxxxxxxxxxxxxxxxxxxxxxxxx21											9
Susquehanna University (Reg.Ses.)				xxxxxxxxxxxxxxxxxx6											6
" " (Possible Post Ses.)										7 to 21 or 28					
Temple University (Pre.Ses.)	5xxxxxx25														*
" " (Reg.Ses.)				xxxxxxxxxxxxxxxxxx6											6
" " (Post Ses.)										7xxxxxxx25					**
Thiel College			xxxxxxxxxxxxxxx23												6
University of Pennsylvania				xxxxxxxxxxxxxxxxxxxx10											6
University of Pittsburgh (Pre.Ses.)		xxx18													2
" " " (Pre.Ses.)				xxxx2											2
" " " (Reg.Ses.)						7xxxxxxxxxxxxxxxx13									6
" " " (PostSes.)												xxx27			2
" " " (Johnstown)				xxxxxxxxxxxxxxxxxxxx13											8
" " " (Eve.Pbgh.)						7xxxxxxxxxxxxxxxxx16									6
" " " (Erie)					xxxxxxxxxxxxxxxxx6										6
Villa Maria College				23xxxxxxxxxxxxxxxxx2											6
Villanova College				24xxxxxxxxxxxxxxxxx											6
Washington and Jefferson College		10xxxxxxxxxxxxxxxxxxxxxxxx4													8
Waynesburg College				xxxxxxxxxxxxxxxxxxxxxxxx20											9

May 27, 1937
JMB

*A maximum of 3 s.h. may be earned
**A maximum of 2 s.h. may be earned

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION and CERTIFICATION
Harrisburg

1937 SUMMER SESSIONS OF
TEACHER EDUCATION INSTITUTIONS IN PENNSYLVANIA
ACCREDITED BY STATE COUNCIL OF EDUCATION

INSTITUTION	JUNE					JULY				AUGUST					No. Weeks
LIBERAL ARTS COLLEGES AND UNIVERSITIES	Week Beginning					Week Beginning				Week Beginning					
	May 31	7	14	21	28	5	12	19	26	2	9	16	23	30	
Albright College						6xxxxxxxxxxxxxxxxxxxxxx									6
Allegheny College (1st Term)		8xxxxxxxxxxxxxxxx16													6
" " (2nd Term)								xxxxxxxxxxxxxxxxxxxx							5
Beaver College				22xxxxxxxxxxxxxxxxxxxxx3											6
Bucknell University					xxxxxxxxxxxxxxxxxxxx6										6
Carnegie Tech. (Short Session)			xxx25												2
" " (Reg. Session)					xxxxxxxxxxxxxxxxxxxx6										6
College Misericordia				xxxxxxxxxxxxxxxxxxxxxx2											6
Drexel Institute				xxxxxxxxxxxxxxxxxxxx											6
Duquesne University					xxxxxxxxxxxxxxxxxxxx6										6
" "					xxxxxxxxxxxxxxxxxxxxxxxxxx20										8
" " (Evening)	1xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx20														
Elizabethtown College (Int.Ses.)	xxxxxxxx														3
" " (Reg.Ses.)				xxxxxxxxxxxxxxxxxxxx											6
Geneva College			16xxxxxxxxxxxxxxxxxxxxxxxxxxxx13												9
Gettysburg College				xxxxxxxxxxxxxxxxxxxx											6
Grove City College				xxxxxxxxxxxxxxxxxx30											6
Immaculata College						xxxxxxxxxxxxxxxxxxxx14									6
Juniata College			16xxxxxxxxxxxxxxxxxxxxxxxxxx13												9
Lebanon Valley College				xxxxxxxxxxxxxxxxxx30											6
Lehigh University						6xxxxxxxxxxxxxxxxxxx									6
Marywood College				26xxxxxxxxxxxxxxxxxxxx6											6
Mercyhurst College					xxxxxxxxxxxxxxxxxxxx4										6
Moravian College and Theol. Sem.						xxxxxxxxxxxxxxxxxxxx13									6
Mount Mercy College					xxxxxxxxxxxxxxxxxxxx5										6
Mount St. Joseph College						7xxxxxxxxxxxxxxxxxxx13									6
Muhlenberg College (Spec.Ses.)			xxxxxxx2												3
" " (Reg. Ses.)						xxxxxxxxxxxxxxxxxxxx13									6
" " (Spec.Ses.)												xxxxxx3			3
Penna. State College (Pre.Ses.)		8xxxx25													3
" " " (Reg.Ses.)					xxxxxxxxxxxxxxxxxxxx6										6
" " " (Altoona)					xxxxxxxxxxxxxxxxxxxx6										6
" " " (Post Ses.)											xxxxx27				3
Rosemont College				24xxxxxxxxxxxxxxxxxxxx5											6
Seton Hill College					xxxxxxxxxxxxxxxxxxxx6										6
St. Francis College					xxxxxxxxxxxxxxxxxx										6
St. Thomas College				xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx21											9
Susquehanna University (Reg.Ses.)					xxxxxxxxxxxxxxxxxxxx6										6
" " (Possible Post Ses.)										7 to 21 or 28					
Temple University (Pre.Ses.)	5xxxxxx25														*
" " (Reg.Ses.)					xxxxxxxxxxxxxxxxxxxx6										6
" " (Post Ses.)										7xxxxxxx25					**
Thiel College			xxxxxxxxxxxxxxxx23												6
University of Pennsylvania					xxxxxxxxxxxxxxxxxxxxxx10										6
University of Pittsburgh (Pre.Ses.)		xxx18													2
" " " (Pre.Ses.)				xxxx2											2
" " " (Reg.Ses.)						7xxxxxxxxxxxxxxxxxx13									6
" " " (PostSes.)												xxx27			2
" " " (Johnstown)				xxxxxxxxxxxxxxxxxxxxxx13											8
" " " (Eve.Pbgh.)						7xxxxxxxxxxxxxxxxxxx16									6
" " " (Erie)					xxxxxxxxxxxxxxxxxxxx6										6
Villa Maria College				23xxxxxxxxxxxxxxxxxxx2											6
Villanova College				24xxxxxxxxxxxxxxxxxxx											6
Washington and Jefferson College		10xxxxxxxxxxxxxxxxxxxxxxxxxx4													8
Waynesburg College				xxxxxxxxxxxxxxxxxxxxxxxxxxxx20											9

May 27, 1937
JMB

*A maximum of 3 s.h. may be earned
**A maximum of 2 s.h. may be earned

Exhibit "B"

List of Graduates who Received Certificates of Graduation

August 1936, January 1937, May 1937
Classified According to Curriculums Completed
and
Distribution of State Standard Limited Certificates

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

June 24, 1937

INSTITUTION	Total Number of Graduates All Curricu-lums	Month of Graduation			Two-Year Curriculums						Four-Year Curriculums															TOTAL NUMBER OF STATE STANDARD LIMITED CERTIFICATES	Month of Graduation		
		August	January	May	T O T A L	Group I	Group II	Group III	No. Graduates with no previous Tch. Experience	No. Teachers-in-Service who Returned for Graduation	T O T A L	Cooperative	Kindergarten	Kindergarten-Primary	Intermediate	Rural	Secondary	Art	Commerce	Health	Home Economics	Industrial Arts	Music	No. Graduates with no Previous Tch. Experience	No. Teachers-in-Service who Returned for Degree		August 1936	January 1937	May 1937
T O T A L	1289	227	107	955	8	2	6	-	-	8	1281	10	1	172	177	17	582	29	66	95	37	38	57	1022	259	1194	207	74	913
Bloomsburg	96	21	5	70	-	-	-	-	-	-	96	-	-	7	9	-	48	-	32	-	-	-	-	80	16	77	18	2	57
California	135	35	19	81	6	2	4	-	-	6	129	-	-	15	18	-	76	-	-	-	-	20	-	85	44	165	25	3	137
Cheyney	27	-	3	24	-	-	-	-	-	-	27	-	-	3	20	-	-	-	-	-	1	3	-	26	1	5	-	5	-
Clarion	20	5	1	14	-	-	-	-	-	-	20	-	-	5	-	-	15	-	-	-	-	-	-	11	9	68	32	1	35
E. Stroudsburg	88	11	3	74	-	-	-	-	-	-	88	-	-	3	5	-	40	-	-	40	-	-	-	78	10	55	6	6	43
Edinboro	36	10	4	22	-	-	-	-	-	-	36	-	-	1	1	-	25	9	-	-	-	-	-	26	10	52	6	4	42
Indiana	203	34	19	150	2	-	2	-	-	2	201	-	-	31	14	-	73	15	34	-	21	-	13	171	30	168	22	14	132
Kutztown	67	16	8	43	-	-	-	-	-	-	67	-	-	23	6	-	33	5	-	-	-	-	-	36	31	85	23	2	60
Lock Haven	43	10	6	27	-	-	-	-	-	-	43	-	1	9	4	-	29	-	-	-	-	-	-	39	4	67	15	3	49
Mansfield	82	11	5	66	-	-	-	-	-	-	82	-	-	7	10	-	40	-	-	-	15	-	10	70	12	94	8	3	83
Millersville	108	21	8	79	-	-	-	-	-	-	108	-	-	19	26	6	42	-	-	-	-	15	-	65	43	81	6	17	58
Shippensburg	77	12	7	58	-	-	-	-	-	-	77	10	-	6	13	5	43	-	-	-	-	-	-	60	17	66	3	2	61
Slippery Rock	88	13	5	70	-	-	-	-	-	-	88	-	-	10	11	-	37	-	-	30	-	-	-	79	9	114	25	10	79
West Chester	219	28	14	177	-	-	-	-	-	-	219	-	-	33	40	6	81	-	-	25	-	-	34	196	23	97	18	2	77

Exhibit "C"

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

List of Graduates who Received Certificates of Graduation
May 1937
Classified According to Curriculums Completed and
Distribution of State Standard Limited Certificates

INSTITUTION	Total Number of Graduates All Curricu-lums	Two-Year Curriculums						Four-Year Curriculums															TOTAL NUMBER OF STATE STANDARD LIMITED CERTIFICATES
		TOTAL	Group I	Group II	Group III	No. Graduates with no previous Tch. Experience	No. Teachers-in-Service who returned for Graduation	TOTAL	Cooperative	Kindergarten	Kindergarten-Primary	Intermediate	Rural	Secondary	Art	Commerce	Health	Home Economics	Industrial Arts	Music	No. Graduates with no Previous Tch. Experience	No. Teachers-in-Service who returned for Degree	
TOTAL	955	-	-	-	-	-	-	955	10	1	119	18	13	416	24	62	81	31	30	50	879	76	913
Bloomsburg	70	-	-	-	-	-	-	70	-	-	4	2	-	35	-	29	-	-	-	-	66	4	57
California	81	-	-	-	-	-	-	81	-	-	9	5	-	51	-	-	-	-	16	-	66	15	137
Cheyney	24	-	-	-	-	-	-	24	-	-	3	17	-	-	-	-	-	1	3	-	23	1	-
Clarion	14	-	-	-	-	-	-	14	-	-	5	-	-	9	-	-	-	-	-	-	7	7	35
E.Stroudsburg	74	-	-	-	-	-	-	74	-	-	2	3	-	36	-	-	33	-	-	-	73	1	43
Edinboro	22	-	--	-	-	-	-	22	-	-	-	-	-	16	6	-	-	-	-	-	22	-	42
Indiana	150	-	-	-	-	-	-	150	-	-	23	6	-	46	13	33	-	16	-	13	146	4	132
Kutztown	43	-	-	-	-	-	-	43	-	-	8	6	-	24	5	-	-	-	-	-	32	11	60
Lock Haven	27	-	-	-	-	-	-	27	-	1	6	3	-	17	-	-	-	-	-	-	27	-	49
Mansfield	66	-	-	-	-	-	-	66	-	-	4	8	-	31	-	-	-	14	-	9	61	5	83
Millersville	79	-	-	-	-	-	-	79	-	-	14	19	5	30	-	-	-	-	11	-	62	17	58
Shippensburg	58	-	-	-	-	-	-	58	10	-	5	8	5	30	-	-	-	-	-	-	54	4	61
Slippery Rock	70	-	-	-	-	-	-	70	-	-	7	8	-	27	-	-	28	-	-	-	70	-	79
West Chester	177	-	-	-	-	-	-	177	-	-	29	33	3	64	-	-	20	-	-	28	170	7	77

June 24, 1937

DISTRIBUTION OF ELECTIVE FIELDS OF DEGREE GRADUATES
STATE TEACHERS COLLEGES
August 1936, January 1937, May 1937

Exhibit "D"

June 24, 1937

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

	Elective Field	English	French	Geography	Latin	Mathematics	Science	Social Studies	Biological Science	Chemistry	English - General Science	English - Science	English-Science Social Studies	English - Social Studies	French - Library	French - Science	French - Social Studies	Geography - Social Studies	German	Latin - Science	Library	Mathematics - Science	Mathematics - Social Studies	Physical Science	Science - Social Studies	Number with no electives	TOTAL
SECONDARY	English	X	14	17	7	15	17	111	-	-	-	-	-	-	2	1	1	2	1	-	4	4	-	1	-	X	197
	French	X	X	3	9	8	3	4	-	-	-	-	-	-	-	-	-	-	1	1	2	1	-	-	-	X	32
	Geography	X	X	X	-	13	34	71	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	2	X	121
	Latin	X	X	X	X	1	-	3	1	-	-	-	-	--	-	-	-	--	-	-	-	--	-	-	-	X	5
	Mathematics	X	X	X	X	X	103	42	-	-	-	-	-	-	-	-	-	-	-	-	2	-	-	-	-	X	147
	Science	X	X	X	X	X	X	74	-	-	-	-	-	-	-	-	-	1	-	-	-	-	1	-	-	X	76
	Social Studies	X	X	X	X	X	X	X	1	-	-	-	-	-	-	-	-	-	-	-	3	-	-	-	-	X	4
SPECIAL	Art	12	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	17	29
	Commerce	2	-	-	-	-	-	4	-	-	-	-	-	1	-	-	-	-	-	-	-	-	-	-	-	59	66
	Health Education	4	-	-	-	5	6	19	-	1	-	4	11	-	-	-	-	9	-	-	-	2	-	-	7	27	95
	Home Economics	1	-	-	-	-	2	-	-	-	17	-	-	-	-	-	-	-	-	-	-	-	-	-	-	17	37
	Industrial Arts	-	-	-	-	16	16	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	1	-	1	3	38
	Music	5	--	-	-	-	-	2	-	-	-	-	-	-	-	-	-	-	--	-	-	-	-	-	-	50	57
Elementary		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	376	376
Kindergarten		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	1	1
TOTALS		24	14	20	16	58	181	330	2	1	17	4	11	1	2	1	1	12	2	1	11	8	3	1	10	550	1281

DISTRIBUTION OF ELECTIVE FIELDS OF DEGREE GRADUATES
STATE TEACHERS COLLEGES - MAY 1937

Exhibit "E"
June 24, 1937

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

	Elective Field / Elective Field	English	French	Geography	Latin	Mathematics	Science	Social Studies	Chemistry	English - General Science	English-Science	English-Science-Social Studies	English - Social Studies	French - Library	French - Science	French - Social Studies	Geography - Social Studies	German	Latin - Science	Library	Mathematics - Science	Mathematics - Social Studies	Science - Social Studies	Number with no electives	TOTAL
SECONDARY	English	X	10	12	3	10	12	65	-	-	-	-	-	2	1	1	2	1	-	3	4	-	-	X	126
	French	X	X	3	9	6	2	3	-	-	-	-	-	-	-	-	-	-	1	2	1	-	-	X	27
	Geography	X	X	X	-	8	15	51	-	-	-	-	-	-	-	-	-	-	-	-	-	1	1	X	76
	Latin	X	X	X	X	-	-	3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	3
	Mathematics	X	X	X	X	X	87	31	-	-	-	-	-	-	-	-	-	-	-	2	-	-	-	X	120
	Science	X	X	X	X	X	X	59	-	-	-	-	-	-	-	-	1	-	-	-	-	1	-	X	61
	Social Studies	X	X	X	X	X	X	X	-	-	-	-	-	-	-	-	-	-	-	3	-	-	-	X	3
SPECIAL	Art	12	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12	24
	Commerce	1	-	-	-	-	-	3	-	-	-	-	1	-	-	-	-	-	-	-	-	-	-	57	62
	Health Education	4	-	-	-	5	5	16	1	-	4	11	-	-	-	-	9	-	-	-	2	-	4	20	81
	Home Economics	-	-	-	-	-	-	-	-	16	-	-	-	-	-	-	-	-	-	-	-	-	-	15	31
	Industrial Arts	-	-	-	-	13	14	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3	30
	Music	5	-	-	-	-	-	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	43	50
Elementary		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	260	260
Kindergarten		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	1	1
TOTALS		22	10	15	12	42	135	233	1	16	4	11	1	2	1	1	12	1	1	10	7	2	5	411	955

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, September 24, 1937

D O C K E T

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held at Harrisburg, July 16, 1937

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Revision of Curriculums

2. Prerequisites for Entrance to State Teachers Colleges

B. Report of committee re "Recognition by the Middle States Association"

C. Report of committee re "Service Areas of the State Teachers Colleges"

D. Report of Budget Committee - 1937-39

1. Ranking of faculty members

E. Report of Fee Committee

1. Fee to cover breakage

2. Late registration fee

F. Report of Dr. Ross re "Marking Systems"

G. Report of Committee on Publications

H. Report of Athletic Committee re "Formation of an Eastern State Teachers College Backetball Conference"

III. New Business

A. A New Budget and its Relation to Professional Service

B. Modification of the Fee System - Special Fields

C. Comprehensive Building Program

D. Possibility of Providing Liability Protection

E. Annual Reports of the Presidents of the State Teachers Colleges

F. Laundry Survey

G. Major in Special Education During the Fourth Year of the Elementary Degree Curriculum

H. Salaries

1. Restoration of salaries - State Teachers Colleges

2. Adjusting salaries in terms of the salary schedule

3. New employes in terms of the salary qualification schedule

I. Guiding Principles, Standards and Regulations in Merging School Districts

J. Charts

1. Summary of Enrollments, State Teachers Colleges, June 1, 1936 to May 31, 1937

2. Data re 1937 post-summer sessions, State Teachers Colleges

3. Enrollments in 1937 Summer Sessions, (Regular) in the Pennsylvania State Teachers Colleges

4. Distribution of Elective Fields of Degree Graduates Regular Summer Session 1937

5. List of Graduates who Received Certificates of Graduation, and Distribution of State Standard Limited Certificates, State Teachers Colleges, 1937 Summer Session, (Regular)

6. Distribution of Enrollments in 1937 post-summer sessions in State Teachers Colleges

JOURNAL OF A MEETING

OF THE

BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, September 24, 1937

A meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in the Superintendent's Conference Room of the Department of Public Instruction, Friday, September 24, 1937. The meeting was called to order by the President at 10:00 o'clock, Eastern Standard Time.

The Following were present:

Francis B. Haas	Bloomsburg
Robert M. Steele	California
Leslie Pinckney Hill	Cheyney
Paul G. Chandler	Clarion
T. T. Allen	East Stroudsburg
Carmon Ross	Edinboro
Q. A. W. Rohrbach	Kutztown
J. G. Flowers	Lock Haven
Joseph F. Noonan	Mansfield
Landis Tanger	Millersville
Albert Lindsay Rowland	Shippensburg
C. S. Miller	Slippery Rock
Charles S. Swope	West Chester

Doctor Samuel Fausold, President of the State Teachers College at Indiana, was not present due to illness. He was represented by Doctor M. J. Walsh, Dean of Instruction.

I. Approval of the minutes of the meeting of the Board of Presidents held in Harrisburg, July 16, 1937.

On motion of Doctor Rohrbach, seconded by Doctor Steele it was voted that the minutes of the meeting of the Board held July 16, 1937, be approved as submitted.

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Revision of Curriculums

Doctor Steele, Chairman of the Curricular Revision Committee, reported progress. He stated that a meeting of a special committee, composed of Doctor Haas, Doctor Bernreuter, Doctor Newland, Doctor Klonower and himself had been called at which new requirements in the field of Orthogenic certification had been set up.

Doctor Steele submitted the following report:

"REPORT OF THE CURRICULAR REVISION COMMITTEE

September 24, 1937

Re: Orthogenic Classes

The distribution of courses for the preparation of teachers for Orthogenic classes will be as follows:

1. Content Courses: In Education of Subnormal Children, Clinical Psychology, Abnormal Psychology, Psychology of Atypical Children, Mental Tests, Mental Hygiene

   9 Clock Hours - 9 Semester Hours

2. Special Education Arts and Crafts:

   18 Clock Hours - 6 Semester Hours

3. Special Methods and Observation in Orthogenic Classes:

   5 Clock Hours - 3 Semester Hours

   Student Teaching in Orthogenic Classes:

   3 Clock Hours - 1 Semester Hour
   (In addition to required student teaching in elementary field)

4. Special Class (Orthogenic) Electives:

   5 Semester Hours

Speech
Health
Social Agencies
Delinquency
Diagnostic Testing

Notes:

1. Educational psychology is a pre-requisite for content courses listed in (1) above.

2. Experience in social services such as visiting teacher, probation officer, or social worker; in public health work such as school nurse, public health nurse, etc., or in psycho-educational or psychiatric clinic as psychological examiner may be counted up to six (6) semester hours at the rate of three (3) semester hours a year.
   Credit for experience shall be counted in lieu of content courses (1) or elective courses (4) but may not be accepted as equivalents under (2) or (3).

3. In State Teachers Colleges approved for the preparation of teachers of orthogenic classes students pursuing the four year elementary curriculum may elect the above courses and on the satisfactory completion of the elementary curriculum and the (24) semester hours in this special field will receive certification in both fields. Such dual certification will require at least one additional summer session.

It is recommended:

1. That this outline become effective September 1, 1938

2. That the State Superintendent of Public Instruction be requested to recommend to the State Council of Education such changes in present certificate regulations as are needed to conform to the increased requirements for teachers of orthogenic classes.

Respectfully submitted:

T. T. Allen
Q. A. W. Rohrbach
Henry Klonower
Robert M. Steele
Chairman"

2. Prerequisites for Entrance to State Teachers Colleges

Doctor Steele reported progress.

B. Report of Committee re "recognition by the Middle States Association"

Doctor Rowland, Chairman of the committee, reported for the committee. He stated that he had not as yet received word from the Association regarding the meeting that was to be held in August in the matter of accrediting State Teachers Colleges.

C. Report of committee re "Service Areas of the State Teachers Colleges"

Doctor Rowland, Chairman of the committee, reported for the committee. He stated that there is a question as to which institution should supervise student teaching for those persons teaching outside the service area of the college where teachers-in-service are working for degrees. Doctor Rowland stated that he felt this should be settled by mutual agreement between the college in which the teacher is enrolled and the college in whose service area the student is teaching.

Doctor Haas stated that no one may receive a degree from Bloomsburg who has not completed student teaching under the supervision of Bloomsburg. He suggested that the entire plan for student teaching be reconsidered by the committee.

On motion by Doctor Tanger, seconded by Doctor Miller, it was voted that the question be referred to the committee for specific recommendations at the next meeting.

Doctor Flowers asked that the committee consider what shall be the policy with regards to follow-up service. He stated that he would like to see this committee consider the question of follow-up service in different areas.

Doctor Chandler asked whether a State Teachers College with a speciality should go into another area to supervise the student teaching of students in special curriculums.

Doctor Klonower reported that it has not been the policy to limit special curriculums to the present service areas.

It was agreed that the committee should bring in a report at the next meeting of the Board that will further define service areas.

D. Report of Budget Committee - 1937-39

Doctor Miller, Chairman of the committee, reported progress and stated that the committee would have a report for the next meeting of the Board.

E. Report of Fee Committee

1. Fee to cover breakage

2. Late registration fee

Doctor Haas, Chairman of the committee, reported that at the last meeting of the Board he had requested each member of the Board to submit suggestions to him but that none of the members had as yet complied with his request.

On motion of Doctor Miller, seconded by Doctor Rohrbach, it was voted that the fee committee present its final report at the next meeting of the Board with the understanding that each member of the Board, as requested at the last meeting of the Board, should write to Doctor Haas as Chairman of the Fee Committee giving his reaction to this matter.

F. Report of Doctor Ross re "Marking Systems"

Doctor Ross reported progress and stated that he would have a report on Marking Systems at a later meeting of the Board.

G. Report of Committee on Publications

Doctor Haas, Chairman of the Committee, stated that he had no report to make. He said that he was willing to make a report but that he must have information regarding the number of publications, the prices, the source of payment and distribution.

It was agreed that this matter be held in abeyance.

H. Report of Athletic Committee re "Formation of a State Teachers College Athletic Conference"

Doctor Allen, Chairman of the Committee, reported that by action of the Board the "Conference" was not limited to basketball nor to the Eastern section of the State but was expanded to include the entire State and all various activities. He stated that he would submit the proposed scheme for the reactions of the members of the Board by mail.

III. New Business

A. A New Budget and its Relation to Professional Service

Doctor Klonower distributed to each member of the Board a 1937 reprint of "Suggestions for the Conduct of Meetings of Teachers" and stated that this bulletin was being sent to all County, Assistant County, District Superintendents and Supervising Principals of the State as a means of stimulating the professional in-service teacher education program. He referred the members of the Board to Page 10 of this bulletin with reference to the use of the instructional staffs of the Teacher Education Institutions.

B. Modification of the Fee System - Special Fields

It was agreed that the discussion of the Modification of the Fee System in Special Fields be carried over on the Docket until the next meeting of the Board.

C. Comprehensive Building Program

On motion of Doctor Miller, seconded by Doctor Hill, it was voted that this item be removed from the Docket.

D. Possibility of Providing Liability Protection

It was suggested that an opinion be secured from the Attorney General's office whether the Institutions might be so protected.

E. Annual Reports of the Presidents of the State Teachers Colleges

Doctor Ade informed the members of the Board that he was pleased with the Annual Reports of the Presidents of the State Teachers Colleges and that he had included their reports in his annual report to the Governor. He stated that next year he would like to prepare a Biennial Report of the Department of Public Instruction and asked for the assistance of any member of the Board who has special ability in preparing annual reports. Doctor Ade stated that he now has a committee working on the Biennial Report and that this committee will take the reports for this year and develop a base for the program during the next half of the biennium. This material will be mimeographed and sent to the Presidents of the State Teachers Colleges for their consideration and recommendations.

F. Laundry Survey

On motion of Doctor Rohrbach, seconded by Doctor Steele, it was voted that the Board participate in the Laundry Survey pro-rating the cost on the same basis as the Board participated in the experiment last year.

G. Major in Special Education During the Fourth Year of the Elementary Degree Curriculum

Doctor Steele, Chairman of the Curricular Revision Committee, stated that he covered this item in his report under A-1. The requirements, as set up in this report, now bring the requirement in this field up to twenty-four semester hours for a major as compared to the twenty heretofore established.

On motion by Doctor Steele, seconded by Doctor Noonan, it was voted that this report be approved as presented.

H. Salaries

1. Restoration of salaries - State Teachers Colleges

Doctor Ade stated that the restoration of salaries was for those persons who received the cut.

Doctor Noonan stated that he felt some consideration should be given to the restoration of salaries on the basis of positions rather than on teachers.

Doctor Rohrbach said that he had the same problem and had to replace some of his faculty members by persons less well prepared because his budget situation did not permit him to pay the salaries of the better teachers.

2. Adjusting salaries in terms of the salary schedule

Doctor Ade suggested that the Committee recommend a policy on the basis of which all Institutions could be treated alike and that adjustment would be made in line with an approved policy.

3. New employes in terms of the salary qualification schedule

Doctor Miller stated that the whole question is whether the new instructors must be paid the first step on the salary

schedule or whether they may be brought in at a salary less than the first step. The extra money must come out of the budget since restorations are not received for positions.

Doctor Rohrbach pointed out that if a person holding a master's degree is replaced by a person holding a doctor's degree, there is not enough money to pay the salary of the doctor's degree.

Doctor Ade stated that new employes should be placed at the minimum salary of their classification.

Doctor Ade reminded the members of the Board that they must live within their budget and congratulated them for having done so this biennium.

I. Guiding Principles, Standards and Regulations in Merging School Districts

Doctor Klonower distributed to each member of the Board a copy of Guiding Principles, Standards and Regulations in Merging School Districts, prepared by the State Council of Education, and suggested the advisability of the members of the instructional staffs of the colleges becoming familiar with these standards.

IV. Miscellaneous

1. Forty-four Hour Week

Doctor Victor S. Carabasz, Special Economist, Department of Labor and Industry, came to the meeting to answer questions the members of the Board had regarding the forty-four hour week law. Doctor Carabasz stated that in the Women's Law it is specifically stated that it applies to the Commonwealth but in the General Law no specific statement is made. However, it has been the policy to apply the General Law to all state institutions.

Doctor Carabasz pointed out that no employe may work more than forty-four hours in any one week, eight hours in any one day, five and one-half days in any week of seven consecutive days and five hours without a meal or rest period of at least thirty minutes. The eight hours of work permitted by law shall be performed within ten consecutive hours. A half-day is four hours and the four hours can be used any time, morning, afternoon or evening.

The Board recommended that Doctor Ade send a petition to the Industrial Board of the Department of Labor and Industry regarding the extension of the five and one-half day week for part-time students to seven days. The following letter was prepared:

September 27, 1937

Honorable Ralph M. Bashore
Chairman, Industrial Board
Department of Labor and Industry
Harrisburg, Pennsylvania

My dear Mr. Bashore:

The Board of Presidents of the State Teachers Colleges of Pennsylvania requests me to transmit for consideration by the Industrial Board, a petition for the modification of the application of the Forty-four Hour Law as it applies to students who are employed on a part time basis in state teachers colleges.

The part time employment referred to above consists in such work as:

Waiting on tables
Washing dishes
Setting tables
Special janitorial duties
Answering telephone, etc.

Students are employed for not more than twenty hours per week, but it is necessary that the duties assigned be performed daily.

In view of these special circumstances, the Board of Teachers College Presidents request:

> That students employed on a part time basis in state teachers colleges be exempted from the five and a half day week provision, and that such employment be permitted on a seven day week basis.

I concur in the recommendation of the Board of Presidents and trust that their petition will receive favorable consideration by the Industrial Board.

Sincerely yours

AKs

LESTER K. ADE

2. Meeting of Deans of Instruction

On motion of Doctor Steele, seconded by Doctor Flowers, it was voted to authorize a meeting of the Deans of Instruction to discuss problems relative to the administration of the curricular and admission requirements.

3. Meeting of the Association of Trustees of the Pennsylvania State Teachers Colleges

Doctor Klonower distributed to each member of the Board a letter which had been sent to all members of all Boards of Trustees of the Pennsylvania State Teachers Colleges advising them of the meeting of the Association on October 27, 1937. The importance of this meeting was pointed out. Each president was urged to do all he can to get all the members of his Board to attend the meeting.

4. Tentative Enrolments - State Teachers Colleges, First Semester 1937-38

Doctor Klonower distributed the following chart to the members of the Board indicating the Tentative Enrolment in the State Teachers Colleges for the first semester of the school year 1937-38:

TENTATIVE ENROLMENT STATE TEACHERS COLLEGES
FIRST SEMESTER 1937-38

COLLEGE	Sept. 13, 1937	Oct. 15, 1936	Plus	Minus
Bloomsburg	631	687	-	56
California	574	741	-	167
Cheyney	123	155	-	32
Clarion	178	192	-	14
East Stroudsburg	446	564	-	118
Edinboro	231	285	-	54
Indiana	1148	1319	-	171
Kutztown	425	495	-	70
Lock Haven	342	412	-	70
Mansfield	536	580	-	44
Millersville	437	510	-	23
Shippensburg	420	465	-	45
Slippery Rock	530	659	-	129
West Chester	1293	1262	31	-
TOTALS:	7364	8326	31	993

September 24, 1937

This chart indicates an enrolment of 9,364 students as compared with 8,326 for the school year 1936-37.

5. Health Bulletin for Teachers

A bulletin entitled "Health Education for Teachers," published by the School Health Bureau, Welfare Division, Metropolitan Life Insurance Company was distributed with the suggestion that the method of presenting the information be studied.

6. Charts

1. Summary of Enrolments, State Teachers Colleges, June 1, 1936 to May 31, 1937

2. Date re 1937 post-summer sessions, State Teachers Colleges

3. Enrolments in 1937 Summer Sessions, (Regular) in the Pennsylvania State Teachers Colleges

4. Distribution of Elective Fields of Degree Graduates Regular Summer Session 1937

5. List of Graduates who Received Certificates of Graduation, and Distribution of State Standard Limited Certificates, State Teachers Colleges, 1937 Summer Session, (Regular)

6. Distribution of Enrolments in 1937 post-summer sessions in State Teachers Colleges

A copy of these charts follows page 1211

The Board adjourned at 1:00 o'clock

Secretary

Approved 9-30-37

Lester K. Ade
Superintendent ~~of~~ Public Instruction

GUIDING PRINCIPLES, STANDARDS AND REGULATIONS

IN

MERGING SCHOOL DISTRICTS

Prepared by

The State Council of Education

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg

August, 1937

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
State Council of Education
Harrisburg

August 17, 1937

To all County Superintendents and
Members of County Boards of School Directors

Act 157, May 13, 1937, H. 114 contains provisions of vital importance to all County Superintendents and members of newly created County Boards of School Directors.

Among the important details of this Act is the provision that the mergers of school districts hereafter to be accomplished are to be planned for by the County Superintendent and the County Board of School Directors in accordance with Guiding Principles, Standards and Regulations set up by the State Council of Education. In order that your county, under your leadership, may be able to begin planning at an early date for the important purposes which the Act seeks to accomplish, the State Council has drawn up a bulletin of tentative plans, standards and regulations a copy of which is transmitted to you herewith. We wish to urge upon you the importance of studying this material very carefully and of devoting a great deal of energy and attention to the formulation of sound and practicable plans for the early attainment of the purposes of this progressive and far reaching legislation. The success or failure of this Act will depend, in a very large measure, upon the quality and aggressiveness of your leadership.

The State Council and Department of Public Instruction stand ready to render every possible assistance to you in connection with the carrying out of the provisions of this Act or any of the other measures which affect the interests of the schools of your county.

Sincerely yours

Lester K. Ade

LESTER K. ADE, President
State Council of Education

GUIDING PRINCIPLES, STANDARDS AND REGULATIONS
IN
MERGING SCHOOL DISTRICTS

. THE CONSTITUTION OF PENNSYLVANIA MANDATES THAT: "THE GENERAL ASSEMBLY SHALL PROVIDE FOR THE MAINTENANCE AND SUPPORT OF A THOROUGH AND EFFICIENT SYSTEM OF PUBLIC SCHOOLS, WHEREIN ALL THE CHILDREN OF THE COMMONWEALTH ABOVE THE AGE OF SIX YEARS MAY BE EDUCATED....."

Act #157, approved by the Governor May 13, 1937, commonly called the Ruth-Brownfield Bill, is based upon this mandate. All the problems presented by this Act are those pertaining to the authority and duty of the State and its agents in seeking a more thorough and efficient system of public schools. All problems should be interpreted in this light.

I. LARGER UNITS OF SCHOOL ADMINISTRATION SHOULD BE ORGANIZED IN ACCORDANCE WITH GENERAL STANDARDS AND AFTER WISE PLANNING.

The State Council of Education is the body charged by this Act with the responsibility of promulgating standards which should serve as the basic pattern from which the new unit of school organization should be determined.

II. THE COUNTY BOARD OF SCHOOL DIRECTORS UNDER THE LEADERSHIP OF THE COUNTY SUPERINTENDENT OF SCHOOLS IS THE ADMINISTRATIVE AGENCY CHARGED WITH THE DUTY AND RESPONSIBILITY OF PREPARING PLANS AND PRESENTING PETITIONS TO THE COURT OF COMMON PLEAS FOR THE MERGING OF SCHOOL DISTRICTS IN ACCORDANCE WITH THE STANDARDS AND REGULATIONS SET UP BY THE STATE COUNCIL OF EDUCATION.

Act #157 delegates to the County Board of School Directors the authority to:

1. Require all districts having no teachers as of January 1, 1937, to merge with other districts by July, 1938.

2. Require all districts employing ten or less teachers as of January 1, 1937, to merge with other districts after July, 1941, provided the electors of any such school district shall first have consented to such merger.

3. Prepare the necessary plans and petitions for such mergers.

IV. THE CHIEF EXECUTIVE OFFICER OF THE COUNTY BOARD OF SCHOOL DIRECTORS IS THE COUNTY SUPERINTENDENT OF SCHOOLS IN WHOM IS VESTED THE ADMINISTRATIVE LEADERSHIP NECESSARY TO COORDINATE ALL EDUCATIONAL SERVICES IN DISTRICTS UNDER HIS SUPERVISION.

In drafting plans for the reorganization of school units, it becomes the duty of the County Superintendent of schools to lay before the County Board of School Directors such facts, figures, results of surveys, and other pertinent data as may be needed for a thorough and comprehensive study of the problems involved. Especial attention should be given to certain points of law regarding such matters as petitions, elections, disposal of property and obligations, and the location of schools.

The Department of Public Instruction stands ready and willing at all times to assist in the formulating of these plans.

V. THE REORGANIZATION OF EXISTING SCHOOL DISTRICTS INTO MORE EFFICIENT ADMINISTRATIVE UNITS INVOLVES TWO BASIC CONSIDERATIONS:

1. Grouping or merging of small districts into larger and more efficient administrative units. This will involve the reorganization of attendance areas, both elementary and secondary.

2. The consolidation of schools within each of these larger units in such a manner as to serve best the various attendance areas.

There should be a clear understanding of the terms involved and a careful distinction in their use. Reorganization of attendance areas is the immediate objective to be kept in mind. The grouping of these attendance areas into an administrative unit involves the merging of districts. Consolidation will involve the merging of individual schools, both elementary and secondary within each of the administrative units.

VI. THE EFFECTIVENESS OF THE SCHOOL PROGRAM DEPENDS UPON HAVING A UNIT OF SCHOOL ADMINISTRATION SUPPORTED BY SUFFICIENT POPULATION AND WEALTH TO CARRY ON ECONOMICALLY AND EFFICIENTLY THE FUNCTIONS OF PUBLIC EDUCATION.

Immediate and ultimate objectives should be formulated in developing such a program.

The immediate objective is the merging of districts having no teachers as of January 1, 1937. This is mandatory and must be accomplished by July, 1938. While this program is being developed, the ultimate objective also should receive careful consideration.

The ultimate objective in determining size and arrangement of the reorganized units should be, whenever feasible, a range of educational offerings adequate to meet the needs of all children through at least the 12th grade. Cost must be given careful consideration but an economical and efficient unit should be judged in terms of whether the objectives are realized rather than in terms of cost alone.

Except under unusual circumstances, due to such factors as extremely sparse population, rugged topography or other adverse physical conditions, an administrative unit should comprise:

1. One or more elementary attendance areas with sufficient pupil population to support elementary units of grades 1-6 inclusive, with at least one teacher per grade on the basis of the pupil-teacher ratio of 25 to 35 pupils per teacher.

2. A secondary attendance area with sufficient pupil population to support

   a. a senior high school, grades 10-12 inclusive, with at least 7 teachers and 175 pupils;

   b. a junior high school, grades 7-9 inclusive, with at least 7 teachers and 175 pupils;

   OR

   c. a six year junior-senior high school, grades 7-12 inclusive, with at least 7 teachers and 175 pupils.

   (A secondary school containing fewer than 150 pupils should not be organized in a merged district without approval of the Department of Public Instruction.

The optimum size of these units will depend largely upon transportation facilities and density of population. Pupils should not be transported over roads that present extreme hazards, or be required to walk more than 2 miles, or be required to ride on a school bus more than one hour (preferably including the time of walking to the bus each morning and evening.)

VII. THE ADMINISTRATIVE UNIT SHOULD BE SUFFICIENTLY LARGE TO PROVIDE ADEQUATE ADMINISTRATIVE AND SUPERVISORY SERVICES.

These services should include

1. Educational and business administration
2. Supervision of instruction
3. Health supervision
4. Census and attendance supervision

A minimum personnel required for this work in each administrative unit of the optimum size should include at least one supervising official, one clerk for such official, the service of one school nurse and the services of one home and school visitor. Such an organization anticipates an administrative unit enrolling, whenever feasible, at least 750 pupils. As the unit grows beyond this point, additional supervisory and administrative officers should be added.

VIII. THE PROCEDURE INVOLVED IN THE ORGANIZATION OF ATTENDANCE AREAS AND ADMINISTRATIVE UNITS INCLUDES THREE MAJOR STEPS:

1. The collecting of essential data. All data that are available locally or that can be secured from other sources should be brought to bear upon the solution of the problems involved. These data should include all relevant factors such as

   a. population trends, both general and school, including spot maps showing the location of pupils and transportation routes;

   b. building facilities, including the location and condition of existing buildings;

   c. transportation facilities, including condition of roads at various seasons of the year;

   d. other physical features such as land utilization, location of rivers, mountains and other natural barriers;

   e. financial resources, including assessed valuation, rates of assessment, tax rates, bonded indebtedness, current costs, etc.;

   f. pupil personnel records with respect to census, enrollment, average daily attendance, length of school term, age grade studies, etc,;

   g. teaching personnel records showing pupil-teacher ratios, salary levels, certifications, teaching assignments, etc.;

   h. public opinion relative to school problems.

(Check lists covering the essential data to be used in the reorganization of administrative units will be developed by the Bureau of Administration and Finance of the Department of Public Instruction and, upon request, will be made available to the County Superintendents and their County Boards of School Directors.)

2. On the basis of these data and possibly other data derived therefrom, the County Board of School Directors should project plans for the division of territory involved into satisfactory attendance areas and administrative units. These plans should be the result of the cooperative thinking of the County Board of School Directors, the County Superintendent of Schools, lay leaders and other interested citizens in the areas affected, and representatives of the State Department of Public Instruction.

   Formulation of such plans will involve decisions relative to the closing of existing schools not properly located to serve their respective attendance areas, and the location and construction of new buildings as the resources permit to provide for a more effective school program.

3. Completing the plan proposed herein involves the preparation of the necessary petition and presenting it to the Court of Common Pleas so that the Court may frame the question which is to be submitted to the voters in accordance with the provisions of this Act.

   (The Division of Administration and Finance will prepare and distribute the necessary petition forms.)

IX. A CONTINUOUS PROGRAM OF INTERPRETATION IS AN ESSENTIAL ELEMENT IN THE REORGANIZATION PROGRAM.

Satisfactory units of school organization cannot be obtained until a majority of the people understand the principles involved and the benefits to be derived. The organization and administration of such a program of interpretation becomes the duty and responsibility of the County Board of School Directors under the leadership of the County Superintendent of Schools.

X. BOUNDARIES OF THE ADMINISTRATIVE UNIT NEED NOT BE COTERMINOUS WITH THE BOUNDARIES OF ANY EXISTING SCHOOL DISTRICT.

It should be possible to change the boundaries of administrative units as conditions warrant. Since population and resources are subject to modification, and transportation facilities are constantly being improved, the boundaries of administrative units should be flexible.

In most cases, population centers, social and trade centers and general accessibility should determine the boundaries of the attendance areas and administrative units.

XI. THE REORGANIZATION OF LOCAL UNITS DOES NOT IMPLY ARBITRARY DISTINCTION BETWEEN RURAL AND URBAN AREAS.

On the contrary, every effort should be made to promote a better understanding between urban and rural folks.

XII. PROVISION SHOULD BE MADE FOR ANY ADMINISTRATIVE UNIT TO ARRANGE WITH ANY OTHER UNIT OR UNITS FOR THE EDUCATION OF CHILDREN WHO NEED A MORE HIGHLY SPECIALIZED TYPE OF EDUCATIONAL OPPORTUNITY THAN IS PROVIDED IN THEIR OWN UNIT.

XIII. THE ADJUSTMENT OF THE FINANCIAL AFFAIRS OF MERGED SCHOOL DISTRICTS WILL INVOLVE A CONSIDERATION OF THE FOLLOWING PRINCIPLES AND SUGGESTIONS:

1. When districts merge without either or any of merging districts being subdivided all assets and liabilities of such school districts should become the assets and liabilities of the newly organized school district, in accordance with the provisions of Section 130 of the School Laws of Pennsylvania.

2. When a school district is divided and merged with two or more other districts:

   a. School buildings and grounds, together with furniture and equipment, should become the property of the district with which the section of the district, where such building is located, is merged.

   b. All school buildings and grounds, together with furniture and equipment, should be appraised and a cash value established for the grounds, school buildings, furniture and equipment. The utility value of the school property to the newly organized school district should be considered as a factor in such appraisal.

   c. All uncollected taxes of any portion of a merged school district should be collected by the district with which such portion of a former district has been merged.

   d. All school property, real and personal, including funds, indebtedness and all accounts, should be adjusted and apportioned on a per pupil basis, including a consideration of the assessed valuation of taxable property as well as the value of all school property.

3. Preparation of budget and tax levy of the first year for a newly organized school district.

a. Prior to the beginning of the first fiscal year of the existence of a newly organized school district, the school boards of the various school districts to be merged should get together at the time of the preparation of the budget and meet as often as necessary to plan mutually a budget and a uniform tax levy for the districts involved in such a manner as to meet the needs of the newly organized district or districts during the first fiscal year, beginning the first Monday of July following the preparation of such budget and tax levy.

4. At the time of the merging of school districts, the adjustment and apportionment of all assets and liabilities of the merging school districts should be worked out in detail.

5. A plan of procedure and further assistance to school boards in working out the details of such adjustment and apportionment will be made available by the Department of Public Instruction upon request.

STATE TEACHERS COLLEGE
BLOOMSBURG, PA.

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

SUMMARY OF ENROLLMENTS IN PENNSYLVANIA STATE TEACHERS COLLEGES

Covering Number of Different Students from June 1, 1936 to May 31, 1937

Class I Students Full-Time Teacher Education in Regular Curriculums During School Year September 1936 to June 1937			TOTAL	Bloomsburg	California	Cheyney	Clarion	E.Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
1			2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
(A)	TOTAL-Class I Students		8622	713	761	157	204	580	312	1357	505	426	602	535	476	691	1303
* Elementary	1632	First Semester	290	13	182	8	7	9	4	26	-	2	3	8	2	17	9
		Second Semester	1342	113	16	30	48	59	69	226	103	94	80	74	101	161	168
Four-Year Elementary (Primary)	837	Second Year	507	28	57	4	11	26	18	103	16	34	36	29	20	43	82
		Third Year	185	9	17	8	2	1	6	28	13	13	7	18	10	13	40
		Fourth Year	145	6	7	3	4	1	2	33	8	12	7	18	6	7	31
Four-Year Elementary (Intermed.)	1231	Second Year	878	48	129	30	37	50	50	127	45	53	80	28	40	71	90
		Third Year	185	8	17	17	-	14	3	12	9	11	11	22	16	14	31
		Fourth Year	168	5	6	25	2	13	7	18	2	4	10	20	11	10	35
Four-Year Elementary (Rural)	182	Second Year	147	17	-	-	8	-	-	-	15	-	-	52	26	9	20
		Third Year	25	7	-	-	1	-	-	-	1	-	-	4	5	-	7
		Fourth Year	10	-	-	-	-	-	-	-	-	-	-	3	4	-	3
Secondary 4082		First Year	763	71	51	-	29	65	28	63	57	60	53	54	45	60	127
		Second Year	668	58	41	-	23	52	28	60	80	43	55	31	48	42	107
		Third Year	579	60	49	-	17	66	19	52	48	38	50	48	28	30	76
	2543	Fourth Year	533	38	51	-	9	49	27	73	26	28	42	40	36	34	80
Art		First Year	70	-	-	-	-	-	22	17	31	-	-	-	-	-	-
		Second Year	43	-	-	-	-	-	15	14	14	-	-	-	-	-	-
		Third Year	31	-	-	-	-	-	7	12	12	-	-	-	-	-	-
	171	Fourth Year	27	-	-	-	-	-	7	14	6	-	-	-	-	-	-
Business Education		First Year	204	77	-	-	-	-	-	127	-	-	-	-	-	-	-
		Second Year	150	69	-	-	-	-	-	81	-	-	-	-	-	-	-
		Third Year	83	46	-	-	-	-	-	37	-	-	-	-	-	-	-
	507	Fourth Year	70	33	-	-	-	-	-	37	-	-	-	-	-	-	-
Health Education		First Year	204	-	-	-	-	62	-	-	-	10	-	-	-	60	72
		Second Year	151	-	-	-	-	39	-	-	-	12	-	-	-	36	64
		Third Year	112	-	-	-	-	34	-	-	-	11	-	-	-	29	38
	571	Fourth Year	104	-	-	-	-	40	-	-	-	1	-	-	-	34	29
Home Economics		First Year	86	-	-	8	-	-	-	44	-	-	34	-	-	-	-
		Second Year	44	-	-	3	-	-	-	23	-	-	18	-	-	-	-
		Third Year	37	-	-	6	-	-	-	17	-	-	14	-	-	-	-
	202	Fourth Year	35	-	-	1	-	-	-	20	-	-	14	-	-	-	-
Industrial Arts		First Year	80	-	44	3	-	-	-	-	-	-	-	33	-	-	-
		Second Year	63	-	37	6	-	-	-	-	-	-	-	20	-	-	-
		Third Year	36	-	17	2	-	-	-	-	-	-	-	17	-	-	-
	220	Fourth Year	41	-	22	3	-	-	-	-	-	-	-	16	-	-	-
Music		First Year	138	-	-	-	-	-	-	35	-	-	32	-	-	-	71
		Second Year	98	-	-	-	-	-	-	31	-	-	18	-	-	-	49
		Third Year	57	-	-	-	-	-	-	13	-	-	15	-	-	-	29
	349	Fourth Year	56	-	-	-	-	-	-	14	-	-	9	-	-	-	33
Others	177		115a 62b	7a	18a	-	6a	-	-	-	19a	-	14a	-	18a 62b	21a	12a
a.College Graduates b.Cooperative Ed.21-1st yr., 17-2nd yr., 14-3rd yr., 10-4th yr.*All Elem.Cur.TOTAL: 3882																	
Summer Session - 1936 TOTAL			4200	375	580	-	160	215	145	584	300	184	156	316	267	376	542
(B) Adjusted Summer Session (1/6)			700	62	97	-	27	36	24	97	50	31	26	53	44	63	90
Post Summer Session 1936 TOTAL			1101	115	182	-	18	61	48	166	73	61	30	58	101	106	82
(C) Adjusted Post Summer Session (1/12)			92	10	15	-	2	5	4	14	6	5	2	5	8	9	7
Total Adjusted Enrollment (A + B + C)			9414	785	873	157	233	621	340	1468	561	462	630	593	528	763	1400
Students from Other States (S.S. & P.S.S.)			17	1	-	-	-	6	1	-	-	-	1	-	-	-	8

Class II Students in Extension Courses	No. of Centers where Classes are Held	Enrollment of Teachers in Service	Length of Lessons in Minutes	Number of Day and Resident Students: Total Day	Total Resident	Class I Day	Class I Resident	Class III Day	Class III Resident	Class IVA Day	Class IVA Resident
17	18	19	20	21	22	23	24	25	26	27	28
TOTAL	14	435	80-100-120-150-180-200	5712	4381	4241	4381	1368	-	105	-
Bloomsburg	-	-	-	591	298	415	298	111	-	65	-
California	-	-	-	764	206	555	206	182	-	27	-
Cheyney	-	-	-	61	96	61	96	-	-	-	-
Clarion	-	-	-	226	77	127	77	99	-	-	-
East Stroudsburg	1	35	80	200	397	183	397	17	-	-	-
Edinboro	4	185	100-150-200	229	130	182	130	47	-	-	-
Indiana	-	-	-	717	862	495	862	216	-	6	-
Kutztown	-	-	-	431	294	211	294	220	-	-	-
Lock Haven	4	92	150	248	178	248	178	-	-	-	-
Mansfield	-	-	-	299	321	281	321	14	-	4	-
Millersville	-	-	-	519	227	308	227	208	-	3	-
Shippensburg	2	32	150-180	297	241	235	241	62	-	-	-
Slippery Rock	3	91	120	385	335	356	335	29	-	-	-
West Chester	-	-	-	745	719	584	719	161	-	-	-

COLLEGE	Class I Full-Time Students Regular Curriculums: TOTAL	MALE	FEMALE	Class III Part-Time Campus Students Taking Less than 13 s.h.: TOTAL	MALE	FEMALE	Class IV (Part-Time Studio Students Lessons Individual Teacher-Pupil Basis) A. Part-Time ONLY B. Regular Students-EXTRA Work: TOTAL A	TOTAL B	MUSIC A	MUSIC B	OTHERS A	OTHERS B
TOTAL	8622	3277	5345	1366	428	938	105	52	102	52	3	-
Bloomsburg	713	317	396	111	44	67	65	5	65	5	-	-
California	761	299	462	182	71	111	27	7	27	7	-	-
Cheyney	157	45	112	-	-	-	-	-	-	-	-	-
Clarion	204	85	119	99	40	59	-	-	-	-	-	-
East Stroudsburg	580	288	292	17	8	9	-	-	-	-	-	-
Edinboro	312	116	196	47	13	34	-	-	-	-	-	-
Indiana	1357	373	984	216	76	140	6	10	6	10	-	-
Kutztown	505	206	299	220	50	170	-	-	-	-	-	-
Lock Haven	426	177	249	-	-	-	-	-	-	-	-	-
Mansfield	602	214	388	14	1	13	4	11	4	11	-	-
Millersville	535	226	309	208	72	136	3	3	-	3	3	-
Shippensburg	476	223	253	62	29	33	-	-	-	-	-	-
Slippery Rock	691	264	427	29	8	21	-	-	-	-	-	-
West Chester	1303	444	859	161	16	145	-	16	-	16	-	-

Class V Pupils in Practice School	TOTAL	Bloomsburg	California	Cheyney	Clarion	East Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
TOTAL	21023	3565	4978	337	413	905	981	2077	913	436	692	629	1318	1403	2376
Campus Schools	4186	279	181	54	207	302	-	398	264	436	509	629	139	566	222
Local Schools	8346	2063	399	283	206	502	320	519	572	-	183	-	1145	-	2154
Non-local Schools	8491	1223	4398	-	-	101	661	1160	77	-	-	-	34	837	-

June 23, 1937.

DISTRIBUTION OF STUDENTS BY COUNTIES IN STATE TEACHERS COLLEGES

September 1936 to June 1937

	TOTAL	Bloomsburg	California	Cheyney	Clarion	East Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
TOTAL	8622	713	761	157	204	580	312	1357	505	426	602	535	476	691	1303
Adams	50	2	-	-	-	-	-	1	1	-	-	7	34	-	5
Allegheny	492	-	80	3	7	1	10	185	-	5	-	2	2	192	5
Armstrong	102	-	1	-	9	-	-	81	-	-	-	-	-	11	-
Beaver	93	-	3	-	1	-	12	23	-	2	-	-	5	45	2
Bedford	41	-	-	-	-	2	-	8	-	8	-	2	16	-	5
Berks	228	4	-	-	-	13	-	1	168	1	-	4	-	-	37
Blair	134	-	1	1	-	-	-	40	-	33	1	17	29	3	9
Bradford	121	3	-	-	-	1	-	4	-	-	107	1	-	-	5
Bucks	70	2	-	1	-	11	1	-	3	1	1	-	-	-	50
Butler	157	-	2	-	-	-	1	6	1	-	-	-	-	147	-
Cambria	216	1	4	-	1	1	2	159	-	26	2	2	4	10	4
Cameron	1	-	-	-	-	-	-	-	-	1	-	-	-	-	-
Carbon	65	4	-	-	-	27	1	1	10	-	-	1	-	-	21
Centre	34	-	-	-	-	1	-	6	-	25	1	-	-	-	1
Chester	301	1	-	13	-	-	-	-	2	1	-	9	1	-	274
Clarion	108	-	-	-	100	-	-	3	-	-	-	1	-	3	1
Clearfield	99	-	1	-	9	2	2	42	-	38	-	-	-	3	2
Clinton	146	-	-	-	-	1	-	-	-	143	2	-	-	-	-
Columbia	206	197	-	-	-	2	-	1	1	1	2	-	-	-	2
Crawford	73	-	-	-	1	1	58	6	-	-	1	-	-	6	-
Cumberland	162	1	-	-	-	3	-	8	1	2	-	4	127	1	15
Dauphin	111	8	-	1	-	2	-	6	2	-	2	15	43	1	31
Delaware	279	1	-	18	-	2	-	1	2	1	-	7	4	-	243
Elk	28	-	-	-	4	1	1	10	-	11	1	-	-	-	-
Erie	185	-	1	1	-	-	169	7	-	-	1	-	-	6	-
Fayette	289	-	250	2	1	-	-	24	-	4	-	-	-	8	-
Forest	1	-	-	-	-	-	-	1	-	-	-	-	-	-	-
Franklin	106	-	-	-	-	2	-	2	-	1	1	1	95	-	4
Fulton	16	-	-	-	-	-	-	-	-	-	1	2	13	-	-
Greene	23	-	15	-	-	-	-	7	-	-	-	-	-	1	-
Huntingdon	33	-	-	-	-	-	-	3	-	1	-	2	24	1	2
Indiana	385	-	1	-	1	-	-	376	-	-	-	1	-	4	2
Jefferson	92	-	-	-	33	-	-	49	-	1	1	1	1	4	2
Juniata	16	1	-	-	-	-	-	2	-	1	-	-	8	-	4
Lackawanna	230	59	-	1	-	101	-	2	-	4	41	2	-	-	20
Lancaster	339	-	-	-	-	1	-	3	-	-	1	307	2	-	25
Lawrence	115	-	-	-	3	-	5	12	-	-	1	-	-	94	-
Lebanon	37	-	-	-	-	-	-	2	4	-	2	15	1	-	13
Lehigh	179	8	-	-	-	10	-	1	118	1	-	8	1	-	32
Luzerne	396	191	-	-	-	102	-	8	9	3	39	6	-	-	38
Lycoming	96	7	-	-	-	9	-	[illegible]	-	49	23	1	-	-	7
McKean	49	-	-	-	4	-	10	4	-	7	21	-	-	2	1
Mercer	75	-	1	-	1	-	-	15	-	-	1	-	-	57	-
Mifflin	30	-	1	-	-	-	-	4	-	4	1	3	6	3	8
Monroe	148	-	-	-	-	143	-	-	-	-	-	1	-	-	4
Montgomery	168	2	-	11	-	6	-	2	10	2	1	6	6	1	121
Montour	33	28	-	-	-	2	-	-	-	-	1	1	-	-	1
Northampton	104	7	-	-	-	35	1	1	29	1	-	4	-	-	26
Northumberland	133	89	-	-	-	4	-	4	-	19	1	6	-	-	10
Perry	31	-	-	-	-	-	-	5	-	-	3	8	12	-	3
Philadelphia	260	3	-	98	-	6	-	1	-	-	1	5	-	-	146
Pike	11	-	-	-	-	11	-	-	-	-	-	-	-	-	-
Potter	35	1	-	-	-	1	-	1	-	1	30	-	-	-	1
Schuylkill	338	70	-	-	-	27	-	2	142	4	9	11	10	-	63
Snyder	14	6	-	-	-	-	-	-	-	4	1	2	1	-	-
Somerset	85	-	23	-	-	1	3	37	1	11	-	1	4	3	1
Sullivan	9	3	-	-	-	1	-	-	-	-	4	-	-	-	1
Susquehanna	58	2	-	-	-	4	-	-	-	-	50	-	-	-	2
Tioga	207	1	-	-	-	-	-	3	-	1	201	1	-	-	-
Union	11	3	-	-	-	2	-	1	-	3	-	-	-	1	1
Venango	64	-	-	-	16	-	14	10	-	-	-	-	-	24	-
Warren	40	-	-	-	9	-	15	6	-	-	3	-	-	7	-
Washington	303	-	258	2	-	-	1	22	-	-	-	-	-	19	1
Wayne	38	4	-	-	-	22	-	-	1	-	8	-	-	-	3
Westmoreland	316	-	119	-	4	-	4	146	-	3	1	1	1	33	4
Wyoming	28	3	-	-	-	1	-	-	-	-	22	-	1	-	1
York	124	1	-	-	-	1	2	2	-	1	3	67	25	-	22
Total from Penna.	8567	713	761	152	204	563	312	1357	505	425	593	535	476	690	1281
From Other States	55	-	-	5	-	17	-	-	-	1	9	-	-	1	22

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

DATA re 1937 POST SUMMER SESSIONS

STATE TEACHERS COLLEGES

College	Number of Students Enrolled	Number of Instructors Employed	Number of Different Courses Offered
TOTAL	1370	106	120
Bloomsburg	128	11	16
California	223	15	15
Clarion	26	3	3
East Stroudsburg	78	8	9
Edinboro	51	7	8
Indiana	198	13	14
Kutztown	106	6	7
Lock Haven	60	7	7
Mansfield	34	2	2
Millersville	83	6	7
Shippensburg	113	10	10
Slippery Rock	130	6	6
West Chester	140	12	16

August 14, 1937

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

ENROLLMENTS IN 1937 SUMMER SESSIONS (REGULAR)

IN THE PENNSYLVANIA STATE TEACHERS COLLEGES

COLLEGE	Total Number Enrolled	Number Taking Under-Graduate Courses in Education				Graduates Holding Baccalaureate Degrees			All Others		Number of Boarding Students	Number of Day Students
		State Standard Limited Certificate	Degree in Elementary Education	Degree in Secondary Education	Degree in Special Fields	Courses for Permanent College Certificates	Extension of Secondary College Certificates to Elementary Grades	To Complete Requirements for Higher Degree (Exclusive of 7 & 8)	Enrolled in Education Courses	Enrolled in All Other Courses		
1	2	3	4	5	6	7	8	9	10	11	12	13
TOTAL	4320	412	2203	766	395	293	92	27	104	28	1490	2830
Bloomsburg	447	37	190	87	76	31	4	-	15	7	140	307
California	474	79	222	89	29	30	22	-	3	-	102	372
Clarion	216	41	112	45	-	15	-	-	3	-	63	153
E. Stroudsburg	210	19	64	48	15	14	8	-	42	-	146	64
Edinboro	196	13	117	34	10	16	6	-	-	-	46	150
Indiana	595	71	273	105	102	30	8	-	4	2	289	306
Kutztown	278	22	147	51	21	16	1	-	7	13	107	171
Lock Haven	186	24	99	35	9	14	5	-	-	-	60	126
Mansfield	170	11	100	19	9	21	4	-	6	-	-	170
Millersville	288	5	159	41	27	26	7	23	-	-	78	210
Shippensburg	275	13	164	51	-	14	11	-	18	4	125	150
Slippery Rock	417	70	242	46	18	20	12	4	3	2	139	278
West Chester	568	7	314	115	79	46	4	-	3	-	195	373

July 23, 1937

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

DISTRIBUTION OF ELECTIVE FIELDS OF DEGREE GRADUATES

REGULAR SUMMER SESSION 1937

	ELECTIVE FIELD / Elective Field	English	French	Geography	Latin	Mathematics	Science	Social Studies	Other Combinations: Biological Science	Other Combinations: Chemistry	Other Combinations: Library Science	Other Combinations: Science -- Social Studies	Number with no electives	TOTAL
SECONDARY	English	X	1	-	2	4	1	23	-	-	1	-	X	32
	French	X	X	-	-	-	-	-	-	-	-	-	X	-
	Geography	X	X	X	-	3	1	17	-	-	-	-	X	21
	Latin	X	X	X	X	-	-	2	-	-	-	-	X	2
	Mathematics	X	X	X	X	X	6	12	-	-	-	-	X	18
	Science	X	X	X	X	X	X	10	-	1	-	-	X	11
	Social Studies	X	X	X	X	X	X	X	-	-	-	-	X	-
SPECIAL	Art	1	-	-	-	-	-	-	-	-	-	-	2	3
	Commerce	1	-	-	-	-	-	-	-	-	-	-	1	2
	Health Education	-	-	-	-	-	1	1	-	-	-	2	2	6
	Home Economics	-	-	-	-	-	-	-	-	-	-	-	-	-
	Industrial Arts	-	-	-	-	2	2	-	1	-	-	-	-	5
	Music	-	-	-	-	-	-	1	-	-	-	-	2	3
Elementary		X	X	X	X	X	X	X	X	X	X	X	91	91
TOTALS		2	1	-	2	9	11	66	1	1	1	2	98	194

August 20, 1937

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

List of Graduates who Received Certificates of Graduation
1937 Summer Session (Regular)
Classified According to Curriculums Completed
and
Distribution of State Standard Limited Certificates

INSTITUTION	Total Number of Graduates All Curriculums	Two-Year Curriculums						Four-Year Curriculums													TOTAL NUMBER OF STATE STANDARD LIMITED CERTIFICATES
		TOTAL	Group I	Group II	Group III	No. Graduates with no previous Tch. Experience	No. Teachers-in-Service who returned for Graduation	TOTAL	Kindergarten-Primary	Intermediate	Rural	Secondary	Art	Commerce	Health	Home Economics	Industrial Arts	Music	No. Graduates with no previous Tch. Experience	No. Teachers-in-Service who returned for Degree	
TOTAL	198	4	4	-	-	-	4	194	48	42	1	84	3	2	6	-	5	3	70	124	146
Bloomsburg	17	-	-	-	-	-	-	17	5	4	-	7	-	1	-	-	-	-	4	13	11
California	13	-	-	-	-	-	-	13	2	1	-	6	-	-	-	-	4	-	6	7	18
Clarion	18	4	4	-	-	-	4	14	2	5	-	7	-	-	-	-	-	-	4	10	12
East Stroudsburg	9	-	-	-	-	-	-	9	2	-	-	5	-	-	2	-	-	-	6	3	17
Edinboro	8	-	-	-	-	-	-	8	2	1	-	4	1	-	-	-	-	-	1	7	7
Indiana	30	-	-	-	-	-	-	30	7	3	-	15	2	1	-	-	-	2	7	23	10
Kutztown	11	-	-	-	-	-	-	11	4	2	-	5	-	-	-	-	-	-	4	7	11
Lock Haven	9	-	-	-	-	-	-	9	5	-	-	4	-	-	-	-	-	-	7	2	13
Mansfield	14	-	-	-	-	-	-	14	3	5	-	6	-	-	-	-	-	-	5	9	7
Millersville	17	-	-	-	-	-	-	17	3	6	-	7	-	-	-	-	1	-	3	14	4
Shippensburg	7	-	-	-	-	-	-	7	1	3	-	3	-	-	-	-	-	-	3	4	11
Slippery Rock	19	-	-	-	-	-	-	19	5	6	-	6	-	-	2	-	-	-	5	14	19
West Chester	26	-	-	-	-	-	-	26	7	6	1	9	-	-	2	-	-	1	15	11	6

August 20, 1937

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

DISTRIBUTION OF ENROLLMENTS IN 1937 POST-SUMMER SESSIONS

IN THE PENNSYLVANIA STATE TEACHERS COLLEGES

COLLEGE	Total Number Enrolled	Number Taking Under-Graduate Courses in Education				Graduates Holding Baccalaureate Deg.			All Others		Number of Boarding Students	Number of Day Students
		State Standard Limited Certificate	Degree in Elementary Education	Degree in Secondary Education	Degree in Special Fields (Art, Health, etc.)	Courses for Permanent College Certificates	Extension of Secondary College Certificates to Elementary Grades	To Complete Requirements for Higher Degree (Exclusive of 7 & 8)	Enrolled in Education Courses	Enrolled in all other Courses		
1	2	3	4	5	6	7	8	9	10	11	12	13
TOTAL	1370	108	672	287	160	58	40	7	31	7	443	927
Bloomsburg	128	10	39	37	34	2	-	-	2	4	46	82
California	223	28	96	44	24	25	6	-	-	-	45	178
Clarion	26	3	11	10	-	2	-	-	-	-	1*	25
East Stroudsburg	78	4	24	22	8	1	7	-	12	-	51	27
Edinboro	51	2	29	11	6	-	3	-	-	-	13	38
Indiana	198	23	98	40	21	10	6	-	-	-	86	112
Kutztown	106	6	42	30	18	5	1	-	2	2	38	68
Lock Haven	60	6	28	12	6	4	4	-	-	-	26*	34
Mansfield	34	1	26	3	-	-	2	-	2	-	-	34
Millersville	83	1	43	18	9	5	-	7	-	-	22	61
Shippensburg	113	1	74	31	-	-	5	-	2	-	45	68
Slippery Rock	130	21	80	16	2	3	5	-	3	-	30	100
West Chester	140	2	82	13	32	1	1	-	8	1	40	100

*Room Only

August 20, 1937

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, November 19, 1937

D O C K E T

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held at Harrisburg, September 24, 1937.

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Revision of Curriculums

B. Report of committee re "Recognition by the Middle States Association"

C. Report of committee re "Service Areas of the State Teachers Colleges"

D. Report of Budget Committee - 1937-39

1. Ranking of faculty members

E. Report of Fee Committee

1. Fee to cover breakage

2. Late registration fee

F. Report of Dr. Ross re "Marking Systems"

G. Report of Committee on Publications

H. Report of Athletic Committee re "Interscholastic Association"

I. Modification of the Fee System - Special Fields

J. Possibility of Providing Liability Protection

III. New Business

A. Policy re "Sabbatical Leave of Absence for Instructional Staff of State Teachers Colleges"

B. Report of Calendar Committee

C. Interpretation of Forty-Four Hour Law for Men Employes

D. Salaries

1. Instructional Staff Adjusted to Minimum Salaries of Classification

2. Restorations on Basis of Positions

E. Non-Credit Courses in State Teachers Colleges

F. Charts

1. Tentative and Final Enrolments - First Semester Pennsylvania State Teachers Colleges

2. Comparative Enrolments - Class I Students State Teachers Colleges, October 15, 1933-37

3. Lists of Graduates who Received Certificates of Graduation, 1937 Post-Summer Session, Classified According to Curriculums Completed and Distribution of State Standard Limited Certificates

4. Distribution of Elective Fields of Degree Graduates 1937 Post Summer Session

JOURNAL OF A MEETING

OF THE

BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, November 19, 1937

A meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in the Superintendent's Conference Room of the Department of Public Instruction, Friday, November 19, 1937. The meeting was called to order at 10:00 o'clock, Eastern Standard Time.

The following were present:

Francis B. Haas	Bloomsburg
Robert M. Steele	California
Leslie Pinckney Hill	Cheyney
Paul G. Chandler	Clarion
Tracy T. Allen	East Stroudsburg
Carmon Ross	Edinboro
Quincy A. W. Rohrbach	Kutztown
John G. Flowers	Lock Haven
Joseph F. Noonan	Mansfield
Landis Tanger	Millersville
Albert Lindsay Rowland	Shippensburg
Charles S. Miller	Slippery Rock
Charles S. Swope	West Chester

Doctor Samuel Fausold, President of the State Teachers College at Indiana, was not present due to illness. He was represented by Dr. M. J. Walsh, Dean of Instruction.

Dr. Gerald D. Whitney, Deputy Superintendent of Public Instruction, was present during the first part of the meeting and was introduced to the group by Doctor Klonower.

I. Approval of the minutes of the meeting of the Board of Presidents held in Harrisburg, September 24, 1937.

On motion of Doctor Flowers, seconded by Doctor Rohrbach, it was voted that the minutes of the meeting of the Board held September 24, 1937, be approved as submitted.

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Revision of Curriculums

Doctor Steele, Chairman of the Curricular Revision Committee, stated that the committee is now working on a plan for the development of content for the new syllabi. Details would be sent at a later date to all presidents.

B. Report of Committee re "Recognition by the Middle States Association"

Doctor Rowland, Chairman of the Committee, stated that he had no written report to bring to the Board. He stated that he had been in conference with Doctor Rule within the last few weeks and saw the suggested report of Doctor Rule's committee which is concerned with the matter of accrediting Teachers Colleges in the area of the Middle States Association.

After some discussion by the members of the Board, it was decided that Doctor Rowland and Doctor Klonower should represent the State Teachers Colleges at the meeting of the Middle States Association on Friday, November 26, 1937, at Atlantic City, New Jersey.

On motion by Doctor Rowland and seconded by Doctor Ross, it was voted to suspend proceedings and view the pictures of the fire at Slippery Rock, which destroyed North Hall on October 16, 1937.

C. Report of committee re "Service Areas of the State Teachers Colleges"

Doctor Rowland, Chairman of the Committee, submitted the following report:

"At a meeting held by the Committee on Friday, September 24, at the Penn Harris Hotel, the following questions were discussed pertinent to the Committee's responsibility:

1. Student teaching outside of the service area under the substitute plan provided by the Board of Presidents.

2. The follow-up of new placements where the student is teaching in a service area other than that of the college from which he is graduated.

3. Active recruiting outside of the service area.

4. Revision of service area boundaries.

It was the sense of the Committee that there be submitted to the Board of Presidents at their next meeting, relative to item #1, something like the following: Inasmuch as student teaching is presumably most effective when done in the college laboratory schools and by the institution from whom the student seeks his degree, substitute student teaching under the plan set up by the Board of Presidents for teachers in service may, with the exception of student teaching in the approved special fields, after January 1, 1938, be done only in the service area of the college where the student in question is enrolled for his degree. If the said student is teaching outside of the service area, he must satisfy his student teaching requirement in the college training school or schools.

It was the sense of the Committee in regard to item #2 that each college should assume responsibility for the follow-up of new placements within their service area. Where such teachers are graduates of other colleges, the college undertaking the supervision should receive from the college providing the professional education as complete a record of the new teacher as possible.

With regard to item #3, it was the sense of the Committee that active recruiting for students outside of a college service area should be discouraged.

With regard to item #4, it was the sense of the Committee that despite the seeming inequalities of the present service area map, a revision of this division should be approached with great caution to avoid passing from one set of difficulties to another."

On motion by Doctor Rowland, seconded by Doctor Haas, it was voted that the report of the committee be spread on the minutes [of the book] and that each President write his reaction to the proposed report so that the material may be fully discussed at the next meeting of the Board.

D. Report of Budget Committee - 1937-39

See page 1225

Doctor Miller, Chairman of the Budget Committee, submitted the following report:

REPORT OF BUDGET COMMITTEE

November 19, 1937

In view of the decreased income resulting from reduced enrollments and in view of the necessity of submitting balanced budgets by December 1, the Budget Committee

recommends

1. That the adjustment fund of $25,000 be distributed immediately.

2. That the balance unallocated from the fund of $260,000 for restoration of salaries be likewise distributed immediately.

3. That these sums be allocated to the institutions on the basis of local budget deficiency as of October 15. Such deficiency shall be based on the receipts estimated in the local income budget as compared with the actual receipts, provided that where the estimated receipts were greater than for the year 1936-37, the actual receipts for that year be used.

Respectfully submitted

Francis B. Haas
Quincy A. W. Rohrbach
Carmon Ross
Tracy T. Allen
Charles S. Miller, Chairman

On motion by Doctor Miller, seconded by Doctor Steele it was voted that the report of the Budget Committee be adopted.

Dr. Clarence E. Ackley, Director, Bureau of Administration and Finance, was present at the meeting. On request of Doctor Ade, he informed the group that because of a complete breakdown of the refrigeration plant at Edinboro, $980.00 had been allocated to that institution.

Doctor Klonower informed Doctor Ade that all cases, governed by the principles approved for the restoration of salaries, had been settled.

Doctor Ackley reminded the group that their new budgets must be submitted as of December 1, 1937. He informed the members of the Board that they would be advised of the amount of money they would be allocated for the restoration of salaries as soon as the final amount had been settled with regards to the restoration of salaries on the basis of positions.

Doctor Ade spoke to the members of the Board with reference to the Building Program under the General State Authority. He read a letter he had received from Dr. William P. Tolley, President of Allegheny College with reference to this program and advised the members of the attitude that many of the Liberal Arts Colleges are taking regarding the Building Program at the State Teachers Colleges.

Doctor Ade emphasized the fact that the purpose of the Building Program under the General State Authority is to replace obsolete buildings with modern fire-proof structures and that the program is not one of expansion as is believed by some.

Doctor Ade stated that he felt that this Building Program was going to help the morale and spirit of the institutions better than anything he knew with the exception of the restoration of salaries.

E. Report of Fee Committee

1. Fee to cover breakage

2. Late registration fee

Doctor Haas, Chairman of the Fee Committee, read the following letter addressed to the Members of the Board of Presidents, under date of November 19, 1937:

November 19, 1937

To the Members of the Board of Presidents:

In accordance with the motion approved at the Meeting of the Board held Friday, September 24, 1937, the following report of the Fees Committee is presented. Comments have been received from seven Members of the Board, which are summarized as follows:

(a) Late Fee approved - $1.00 per day to $5.00 maximum - provision for waiving to be approved in advance by the President. (b) Late fee approved - $5.00 after second Monday after official registration - Breakage Fee approved. (c) Late Fee not approved - registration permitted according to ability of student. (d) Breakage Fee approved - advisability of semester basis - make sure Treasury balance is for College use. (e) Not Interested in Late Fee - Number few and for good reasons. (f) Not Interested in Late Fee. (g) Late Fee approved - $5.00 for those not registering on date set.

It will be advisable to settle at this meeting any questions pertaining to changes in Fees, or additional Fees, since most of the institutions will want this information for catalogs and other publicity purposes, within the next few weeks.

For your information, therefore, the Committee attaches a letter addressed to the Members of the Board under date of June 11, 1937.

The question of the advisability of modifying the out-of-state contingent fee has been raised by a Member of the Board. The Committee believes that this is a matter which should be discussed by the Board in the light of the legal questions involved and the best policy to be followed. No recommendation is made.

Yours very truly,

Francis B. Haas,
Chairman, Fees Committee.

June 11, 1937

To the Members of the Board of Presidents:

In order to bring definitely before the Board, at its next meeting, the question of (a) Breakage Fee, and (b) the Late Registration Fee, which have been referred to the Fees Committee, modifications of the "Uniform Fees, Deposits and Repayments, of the State Teachers Colleges," suggested below, will be proposed by the Fees Committee. In order to be effective it is the understanding of the Committee that matters relative to Fees must be approved by the Board of Trustees.

I. ADVANCE EQUIPMENT DEPOSIT:

An advance deposit of $3.00 shall be made by each student to cover (a) Breakage, (b) Key and Locker Assignments, and (c) Such Other Equipment, Materials, or Supplies, as may be loaned by the College. At the end of each college year this deposit shall be returned to the student with such deductions as may be necessary to account of loss, damage, or breakage.

This proposal to be inserted as a new caption under B, "Deposits." The deposits to be placed in the Bank in which the Commonwealth of Pennsylvania, Department of Public Instruction (Name of College) Advancement Account is kept. The amounts withheld for loss, damage or breakage to be turned into the State Treasury through the Revenue Department in the regular way after the accounts for the college year have been closed.

II. LATE REGISTRATION FEE:

Each student registering after the date officially set for Registration shall pay a fee of $.50 per day until the student is in regular attendance.

This proposal to be inserted as a new caption under A, "Fees." This fee to be turned into the State Treasury through the Revenue Department, in the usual way, to accrue for the use of the institution.

Yours very truly,

Francis B. Haas,
Chairman, Fees Committee.

On motion by Doctor Steele, seconded by Doctor Noonan, it was voted that the following item of the recommendations of the fee committee be approved:

I. ADVANCE EQUIPMENT DEPOSIT

An advance deposit of $3.00 shall be made by each student to cover (a) Breakage, (b) Key and Locker Assignments, and (c) Such Other Equipment, Materials, or Supplies, as may be loaned by the College. At the end of each college year this deposit shall be returned to the student with such deductions as may be necessary to account of loss, damage, or breakage.

This proposal to be inserted as a new caption under B, "Deposits." The deposits to be placed in the Bank in which the Commonwealth of Pennsylvania, Department of Public Instruction (Name of College) Advancement Account is kept. The amounts withheld for loss, damage or breakage to be turned into the State Treasury through the Revenue Department in the regular way after the Accounts for the college year have been closed.

approval held in abeyance 12/6/37 P.S.A.

Drs. Hill, Allen, Tanger and Walsh voted no.

On motion by Doctor Miller, seconded by Doctor Steele, it was voted that the following item of the recommendations of the fee committee be approved:

approval held in abeyance 12/6/37 P.S.A.

II. LATE REGISTRATION FEE:

Each student registering after the date officially set for Registration shall pay a fee of $.50 per day until the student is in regular attendance.

This proposal to be inserted as a new caption under A, "Fees." This fee to be turned into the State Treasury through the Revenue Department, in the usual way, to accrue for the use of the institution.

Doctor Ross voted no.

With reference to the advisability of modifying the out-of-state contingent fee, Doctor Steele stated that he felt that the amount of the fee charged to out-of-state students discouraged them from attending the State Teachers Colleges.

On motion by Doctor Steele, seconded by Doctor Rowland, it was voted that the Fee Committee be requested to bring a specific recommendation regarding the advisability of modifying the out-of-state contingent fee at the next meeting of the Board.

F. Report of Doctor Ross re "Marking Systems"

Doctor Ross reported progress.

Doctor Klonower informed the members of the Board that the Department of Public Instruction has requisitioned the rental of a Test Scoring Machine for the period of one year to be used by the Examination Division of the Department. Doctor Klonower suggested the possibility of this machine being available for the use of the State Teachers Colleges in preparing and scoring test papers.

Doctor Haas suggested having the Entrance Examinations prepared by this machine.

Doctor Rohrbach stated that if the public schools are now taking up the idea, the State Teachers Colleges should not be long in following the same procedure.

On motion by Doctor Rohrbach, seconded by Doctor Rowland, it was voted that the Entrance Committee set up a form of test that might be adopted for use by the Test Scoring Machine.

G. Report of Committee on Publications

On motion by Doctor Haas, Chairman of the Committee on Publications, seconded by Doctor Allen, it was voted that the item be removed from the Docket.

H. Report of Athletic Committee re "Interscholastic Association".

Doctor Allen, Chairman of the Athletic Committee, suggested that the caption be changed to read "Intercollegiate Association" instead of "Interscholastic Association".

Doctor Allen stated that he had received nine replies to the different suggestions which he sent to the Presidents. To the suggestion that the Colleges should be divided into two sections, Western and Eastern, of the nine replies, two were non-committal, six in favor and one negative.

Doctor Klonower asked whether it was the judgment of the Board that the Athletic Committee be directed to bring in a specific recommendation at the next meeting so that it may either be approved or rejected.

On motion by Doctor Flowers, seconded by Doctor Rowland, it was voted that the Athletic Committee bring in a specific recommendation at the next meeting of the Board which may either be accepted or rejected.

I. Modification of the Fee System-Special Fields

On motion by Doctor Haas, Chairman of the Fee Committee, seconded by Doctor Noonan, it was voted that the item be removed from the Docket.

J. Possibility of Providing Liability Protection

Doctor Klonower read the following memorandum to the members of the Board:

October 5, 1937

TO: Doctor Ackley

FROM: Henry Klonower

The Presidents of the State Teachers Colleges particularly desire to have the following questions answered through the Attorney General's Office:

1. Where a spectator at an athletic meeting between two or more State Teachers Colleges is injured as a result of being hit by a baseball or shot put and the injury occurs on or off State property, can the injured spectator recover for damages?

2. If the spectator may recover for expenses incurred through injury, is it permissable for the State Teachers Colleges to cover themselves with some form of liability insurance?

Inasmuch as no reply had yet been received from the Attorney General's Office, it was agreed to carry the item over on the Docket.

III. New Business

A. Policy re "Sabbatical Leave of Absence for Instructional Staff of State Teachers Colleges"

Doctor Ackley informed the group that the Sabbatical Leave of Absence does not apply to the instructional staff of the State Teachers Colleges. The School Code specifically states that the Sabbatical Leave of Absence applies to teachers who have taught ten years in a public school district.

B. Report of Calendar Committee

Doctor Haas, Chairman of the Calendar Committee, reported that new factors have developed this year. The reorganization of the courses is on a sixteen week basis or thirty-two semester hours a year.

Doctor Haas submitted the following report:

CALENDAR FOR 1938-1939

SUMMER SESSION- 1938

Registration Day	Monday, June 20 June 27
Classes Begin	Tuesday, June 21 June 28
Entrance Examinations	Friday, July 15
Session Ends	Saturday, July 30 Aug. 6

POST SESSION - 1938

Session Begins	Monday, Aug. 1 Aug. 8
Session Ends	Saturday, Aug. 20 Aug. 27

FIRST SEMESTER 1938-1939

Final Date for Entrance Examinations	Tuesday, Sept. 13
Registration and Classification of all Freshmen	Wednesday, Sept. 14
Registration and Classification of all Other Classes	Thursday, Sept. 15
Classes Begin	Friday, Sept. 16
Thanksgiving Recess Begins	12 M. Wednesday, Nov. 23
Thanksgiving Recess Ends	12 M. Monday, Nov. 28
Christmas Recess Begins	12 M. Friday, Dec. 23
Christmas Recess Ends	12 M. Tuesday, Jan. 3
First Semester Ends	After Last Class, Saturday, Jan. 21

SECOND SEMESTER 1938-1939

Second Semester Begins	12 M. Wednesday, Jan. 25
Easter Recess Begins	12 M ~~After Last Class~~, Thursday, Apr. 6 Noon
Easter Recess Ends	12 M. Tuesday, Apr. 11
Class Work Ends	12 M. Tuesday, May 23

COMMENCEMENT 1939

Senior Day, Ivy Day, Class Night	Friday, May 26
Alumni Day	Saturday, May 27
Baccalaureate Sermon	Sunday, May 28
Commencement	Monday, May 29

Note: 1-Local items and details, other than indicated, to be arranged by the individual Colleges.
2-The dates suggested after classwork ends are suggestions only
3-The Training School Calendar is not included and is to be arranged by the individual Colleges.

Submitted to the Board of Presidents,
Friday, November 19, 1937

T. T. Allen
Joseph F. Noonan
Leslie Pinckney Hill
Francis B. Haas, Chairman
Calendar Committee

On motion by Doctor Allen seconded by Doctor Tanger it was voted to accept the report as submitted.

C. Interpretation of Forty-Four Hour Law for Men Employes

Mr. William J. Shea, Examiner, Bureau of Hours and Minimum Wages of the Department of Labor and Industry, was present at the meeting to answer such questions as the Presidents had to offer.

Mr. Shea informed the members of the Board that although the Department of Labor and Industry has tried to maintain the basis Forty-Four Hour Law, it has made it sufficiently elastic to meet the needs of the employer.

Doctor Rohrbach stated that the State Teachers Colleges have watchmen working eight hour shifts and seven days a week. He stated that the Forty-Four Hour Law was passed after the budgets of the State Teachers Colleges were made up and in order to adhere to the law, it would be necessary to run a deficit.

Doctor Ackley stated that under the present budget it would be necessary to dismiss some of the professional employes unless some provision was made by which the State Teachers Colleges could continue their present practice until the termination of the present budget period.

Mr. Shea stated that the budget problem had arisen in the hospital situation and as a result of a petition to the Industrial Board the hospitals are allowed to operate under their present conditions until their new budget is made up.

He felt that the conditions existing in connection with the State Teachers Colleges presented were somewhat similar and suggested that the Board send a petition to the Industrial Board asking for an extension of time.

Doctor Klonower suggested that three members of the Board confer with Doctor Ackley and draw up a petition to make sure it includes all the problems that should be presented for interpretation.

Doctors Miller, Haas and Rowland were appointed to draw up the petition with Doctor Klonower and Doctor Ackley to be sent to the Industrial Board.

The following tentative report of the special committee to make suggestions relative to Forty-Four Law for Men was made:

TENTATIVE REPORT OF SPECIAL COMMITTEE TO MAKE SUGGESTIONS

RELATIVE TO FORTY-FOUR HOUR LAW FOR MEN

Inasmuch as the State Teachers Colleges are owned and operated by the State and, therefore, the funds

available during the fiscal biennium are determined by the income available during this period, the Board of Presidents suggests respectfully that Doctor Ade ask the Industrial Board to waive the operation of the forty-four hour law for men until such time as budgetary adjustments to provide for the full operation of the law are approved by the proper State authorities.

Furthermore, the Board of Presidents believes that the Industrial Board should be asked to make possible a greater daily spread of time in order that such special cases as parents day, home day, alumni day, athletic and other dinners, et cetera, may be handled by the college. The Board is not sure, however, that this request should be presented until following the preceding request.

The Board adjourned at 1:00 o'clock for lunch and reconvened at 2:00 o'clock.

D. Salaries

1. Instructional Staff Adjusted to Minimum Salaries of Classification

Doctor Klonower stated that on the basis of the reports he had thus far received, it was evident that it would be impossible to consider the adjustment of salaries to the minimum classification of instructors out-of-line and below the steps determined by experience and preparation.

2. Restorations at Edinboro

Doctor Klonower informed the members of the Board that the Budget Committee is unanimous in its recommendation that the additional eight per cent cut, suffered by the State Teachers College, at Edinboro, be restored.

E. Non-Credit Courses in State Teachers Colleges

Doctor Ade stated that he felt this matter should be settled in terms of principle. Should or should not courses completed at the State Teachers Colleges be accepted in discharge of pre-professional education requirements. Doctor Ade stated that he would ask the State Council of Education to pass a resolution on this matter in terms of principle.

Miscellaneous:

I. Annual Report of Superintendent of Public Instruction to Governor Earle

Doctor Ade distributed to the members of the Board copies of his annual report to Governor Earle. He suggested that the members of the Board read the report critically and indicate wherein it can be improved.

He asked that each President submit a critical analysis of the Annual Report within thirty days in order that such may be incorporated in the Biennial Report.

Doctor Ade also asked the Board members to give him examples of how they have put into effect the philosophy they set forth in their reports to him.

II. Test Bundle Reports

Doctor Klonower brought to the attention of the members of the Board the Test Bundle Reports of the Laundry Survey as submitted by the Budget Office commenting on the different situations found in the colleges where some conditions are good but others very serious.

F. Charts

1. Tentative and Final Enrolments - First Semester, Pennsylvania State Teachers Colleges

2. Comparative Enrolments - Class I Students State Teachers Colleges, October 15, 1933-1937

3. Lists of Graduates who Received Certificates of Graduation, 1937 Post-Summer Session, Classified According to Curriculums and Distribution of State Standard Limited Certificates

4. Distribution of Elective Fields of Degree Graduates - 1937 Post-Summer Session

A copy of these charts follows page 1224.

The Board adjourned at 3:45 o'clock.

Secretary

as amended on page 1218

Approved 12/6/37

Lester K. Ade
Superintendent of Public Instruction

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

Tentative and Final Enrollments - First Semester
Pennsylvania State Teachers Colleges

COLLEGE	Tentative Sept. 13, 1937	Final Oct. 15, 1937	Final Oct. 15, 1936	Gain or Loss in Final Enrollments
1	2	3	4	5
TOTAL	7364	7678	8326	-648
Bloomsburg	631	641	687	- 46
California	574	592	741	-149
Cheyney	123	153	155	- 2
Clarion	178	200	192	+ 8
East Stroudsburg	446	510	564	- 54
Edinboro	231	240	285	- 45
Indiana	1148	1168	1319	-151
Kutztown	425	456	495	- 39
Lock Haven	342	362	412	- 50
Mansfield	536	564	580	- 16
Millersville	487	492	510	- 18
Shippensburg	420	436	465	- 29
Slippery Rock	530	544	659	-115
West Chester	1293	1320	1262	+ 58

October 22, 1937

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

Comparative Enrollments - Class I Students

State Teachers Colleges, October 15, 1933-37

COLLEGE	October 15, 1937	October 15, 1936	October 15, 1935	October 15, 1934	October 15, 1933
1	2	3	4	5	6
TOTAL	7673	8326	8010	7640	8181
Bloomsburg	641	687	595	549	577
California	592	741	703	620	628
Cheyney	153	155	152	152	144
Clarion	200	192	226	245	254
East Stroudsburg	510	564	523	553	537
Edinboro	240	285	281	300	396
Indiana	1168	1319	1307	1243	1235
Kutztown	456	495	471	437	422
Lock Haven	362	412	416	378	454
Mansfield	564	580	600	585	613
Millersville	492	510	503	479	495
Shippensburg	436	465	393	384	468
Slippery Rock	544	659	644	644	761
West Chester	1320	1262	1191	1071	1147

October 21, 1937

List of Graduates who Received Certificates of Graduation
1937 Post-Summer Session
Classified According to Curriculums Completed
and
Distribution of State Standard Limited Certificates

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

State Teachers College	Total Number of Graduates All Curriculums	Two-Year Curriculums (Normal School Certificate)						Four-Year Curriculums													TOTAL NUMBER OF STATE STANDARD LIMITED CERTIFICATES
		TOTAL	Group I	Group II	Group III	No. Graduates with no previous Tch. Experience	No. Teachers-in-service who Returned for Graduation	TOTAL	Kindergarten-Primary	Intermediate	Rural	Secondary	Art	Commerce	Health	Home Economics	Industrial Arts	Music	No. Graduates	No. Teachers-in-service who returned for Degree	
TOTAL	85	1	1	-	-	-	1	84	12	24	2	36	3	2	4	-	-	1	22	62	48
Bloomsburg	5	-	-	-	-	-	-	5	-	2	-	3	-	-	-	-	-	-	-	5	5
California	6	1	1	-	-	-	1	5	1	2	-	2	-	-	-	-	-	-	1	4	3
Clarion	6	-	-	-	-	-	-	6	2	2	-	2	-	-	-	-	-	-	-	6	3
East Stroudsburg	4	-	-	-	-	-	-	4	-	1	-	2	-	-	1	-	-	-	1	3	4
Edinboro	3	-	-	-	-	-	-	3	1	1	-	1	-	-	-	-	-	-	1	2	1
Indiana	15	-	-	-	-	-	-	15	-	5	-	7	1	2	-	-	-	-	5	10	9
Kutztown	8	-	-	-	-	-	-	8	-	2	-	4	2	-	-	-	-	-	1	7	4
Lock Haven	6	-	-	-	-	-	-	6	1	2	-	3	-	-	-	-	-	-	2	4	5
Mansfield	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1
Millersville	9	-	-	-	-	-	-	9	1	1	2	5	-	-	-	-	-	-	1	8	1
Shippensburg	8	-	-	-	-	-	-	8	3	3	-	2	-	-	-	-	-	-	3	5	1
Slippery Rock	3	-	-	-	-	-	-	3	-	-	-	2	-	-	1	-	-	-	-	3	8
West Chester	12	-	-	-	-	-	-	12	3	3	-	3	-	-	2	-	-	1	7	5	3

September 2, 1937

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

DISTRIBUTION OF ELECTIVE FIELDS OF DEGREE GRADUATES

1937 POST SUMMER SESSION

	Elective Field	English	French	Geography	Latin	Mathematics	Science	Social Studies	Other Combinations: Geography -- Social Studies	Other Combinations: Health Education	Other Combinations: Library	Other Combinations: Physical Science	Other Combinations: Science -- Social Studies	Number with no electives	TOTAL
SECONDARY	English	X	-	3	-	-	-	11	1	-	1	-	-	X	16
	French	X	X	-	-	-	-	-	-	-	-	-	-	X	-
	Geography	X	X	X	-	2	1	10	-	-	-	-	-	X	13
	Latin	X	X	X	X	-	-	1	-	-	-	-	-	X	1
	Mathematics	X	X	X	X	X	-	2	-	-	-	1	-	X	3
	Science	X	X	X	X	X	X	2	-	-	-	-	-	X	2
	Social Studies	X	X	X	X	X	X	X	-	1	-	-	-	X	1
SPECIAL	Art	1	-	-	-	-	-	-	-	-	-	-	-	2	3
	Commerce	-	-	-	-	-	-	-	-	-	-	-	-	2	2
	Health Education	1	-	-	-	-	-	-	-	-	-	-	1	2	4
	Home Economics	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Industrial Arts	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Music	-	-	-	-	-	-	-	-	-	-	-	-	1	1
	Elementary	X	X	X	X	X	X	X	X	X	X	X	X	38	38
	TOTALS	2	-	3	-	2	1	26	1	1	1	1	1	45	84

September 2, 1937

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, January 21, 1938

D O C K E T

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held at Harrisburg, November 19, 1937.

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Content for New Syllabi

B. Report of committee re "Recognition by the Middle States Association"

C. Report of committee re "Service Areas of the State Teachers Colleges"

D. Report of Budget Committee - 1937-39

E. Report of Fee Committee

1. Fee to cover breakage

2. Late registration fee

F. Report of Dr. Ross re "Marking Systems"

G. Report of Athletic Committee re "Intercollegiate Association"

H. Possibility of Providing Liability Protection

I. Forty-Four Hour Law for Men Employes

J. Pre-Professional Education Requirements

III. New Business

A. Responsible Person in Absence of President

B. Foreign Exchange Students

C. Preliminary Football Practice

D. Question of Reviewing Faculty Teaching Load with Reference to Increased Extension Service

E. Contracts Covering Cooperative Student Teaching

F. Laundry Training Program

G. Charts

1. Summary of Enrolments in Pennsylvania State Teachers Colleges covering Number of Different Students as of October 15, 1937. Also Distribution of Students in State Teachers Colleges by Counties as of October 15, 1937.

2. Placement Charts

Table I - Placement of Graduates as of October 1, 1937 - State Teachers Colleges

Table II - Placement of Graduates as of October 1, 1937 - Liberal Arts Colleges (Teacher Education Curriculums)

Table III - Placement of Graduates as of October 1, 1937 - State Teachers Colleges and Liberal Arts Colleges

Table IV - Comparative Summary of Reasons for Non-Placement of Graduates of Liberal Arts Colleges ...and...State Teachers Colleges - October 1, 1937

Table V - Distribution of Placement in Teaching Positions - Graduates State Teachers and Liberal Arts Colleges Who Desired to Teach - October 1, 1930-37

JOURNAL OF A MEETING

OF THE

BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, January 21, 1938

A meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in the Superintendent's Conference Room of the Department of Public Instruction, Friday, January 21, 1938. The meeting was called to order at 10:00 o'clock, Eastern Standard Time.

The following were present:

Francis B. Haas	Bloomsburg
Robert M. Steele	California
Leslie Pinckney Hill	Cheyney
Paul G. Chandler	Clarion
Tracy T. Allen	East Stroudsburg
Quincy A. W. Rohrbach	Kutztown
John G. Flowers	Lock Haven
Joseph F. Noonan	Mansfield
Landis Tanger	Millersville
Albert Lindsay Rowland	Shippensburg
Charles S. Miller	Slippery Rock
Charles S. Swope	West Chester

Doctor Carmon Ross, President of the State Teachers College at Edinboro, was not present due to illness.

Doctor Samuel Fausold, President of the State Teachers College at Indiana, was not present due to illness. He was represented by Doctor M. J. Walsh, Dean of Instruction.

I. Approval of the minutes of the meeting of the Board of Presidents held in Harrisburg, November 19, 1937.

On motion by Doctor Rowland, seconded by Doctor Miller, it was voted that the phrase "of the book" in the third line of the motion made by Doctor Rowland and seconded by Doctor Haas on page 1214 be deleted from the minutes.

On motion by Doctor Allen, seconded by Doctor Flowers, it was voted that the Calendar for the second Semester 1938-39 be amended to read "Easter Recess Begins 12 M. Thursday, April 6", instead of "After Last Class, Thursday, April 6".

On motion by Doctor Rowland, seconded by Doctor Steele, it was voted that the minutes of the meeting of the Board held November 19, 1937, be approved as corrected.

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Content for New Syllabi

Doctor Steele, Chairman of the Curricular Revision Committee, reported progress in the development of the program for the revision of content for the courses in the syllabi.

With respect to the requirements prescribed for teachers of orthogenic classes, Doctor Steele submitted the following report:

Report of the Curriculum Revision Committee
January 21, 1938

The Curriculum Revision Committee recommends that the report of the Committee as presented to the Board of Teachers College Presidents Friday, September 24, 1937 and recorded in the Journal of the meeting on page 1203 in regard to Orthogenic Classes, be amended as follows:

Note 2 which reads as follows:

"Experience in social services such as visiting teacher, probation officer, or social worker; in public health work such as school nurse, public health nurse, etc., or in psycho-educational or psychiatric clinic as psychological examiner may be counted up to six (6) semester hours at the rate of three (3) semester hours a year.

"Credit for experience shall be counted in lieu of content courses (1) or elective courses (4) but may not be accepted as equivalents under (2) or (3)".

shall be amended to read as follows:

"Successful experience in teaching; in social service such as visiting teacher, probation officer, or social worker; in public health work such as school nurse, public health nurse, etc., or in psycho-educational or psychiatric clinic as psychological examiner may be counted to a maximum of six (6) semester hours at the rate of three (3) semester hours a year.

"Credit for successful experience shall be counted in lieu of content courses (1) or elective courses (4) but may not be accepted as equivalents under (2) or (3). In no case, however, shall experience be counted toward graduation."

Respectfully submitted:

T. T. Allen
Q. A. W. Rohrbach
Henry Klonower
Robert M. Steele, Chairman

B. Report of committee re "Recognition by the Middle States Association"

Doctor Rowland, Chairman of the Committee, submitted the following report:

"To the members of the Board of Presidents:

Your Committee on Relations with the Middle States and Maryland Association of Secondary Schools and Colleges begs to report as follows:

As requested by the Board of Presidents, Doctor Klonower and your Chairman attended the meeting of the Middle States Association in Atlantic City on Friday, November 26, at which Doctor Roscoe L. West, of the State Teachers College at Trenton, New Jersey, and Doctor Lida Lee Tall, of the State Teachers College at Towson, Maryland, were also present.

There was submitted to the Association a report of Doctor Rule's committee, a copy of which is handed you herewith. This report was unanimously adopted without debate and became the basis upon which all institutions of higher education will subsequently be accredited by the Association.

Doctor Wilson Ferrand reported for the Commission on Institutions of Higher Education that they had approved the application of the State Teacgers College at Mont Clair, New Jersey, under the old regulations, stating somewhat naively that this institution so nearly approximates a liberal arts college that the Commission felt justified in placing it on the approved list. His statement held a note of apology for the Commission's action, and he apparently felt called upon to add that there are many teachers colleges that could not, of course, meet the standards.

It was, however, our feeling that substantial progress had been made in the adoption of the new standards and especially in the distinct provision for the inclusion of the teachers colleges. Much will now depend upon the attitude of the examiners. Inspection will cost $75.00, $65.00 to be returned if the application is withdrawn prior to the actual inspection. Forms are being prepared for the use of the inspectors.

Very sincerely yours,

Paul L. Cressman
Henry Klonower
Q. A. W. Rohrbach
Carmon Ross
Gerald D. Whitney
Albert Lindsay Rowland, Chr.

January 21, 1938."

On motion by Doctor Rowland, seconded by Doctor Tanger, it was voted that the report of the committee be accepted with an expression of appreciation on the part of the members of the Board.

Doctor Rowland distributed copies of the Principles and Standards for Accrediting Institutions of Higher Education by the Middle States Association of Colleges and Secondary Schools to the members of the Board.

Doctor Ade stated that he had attended the meeting of the accrediting committee of the American Association of Teachers Colleges. He spoke of the recommendations of the accrediting committee with reference to six-year terms for the members of the Boards of Trustees of the State Teachers Colleges and he urged the Presidents to keep this in mind.

C. Report of committee re "Service Areas of the State Teachers Colleges"

Doctor Rowland, Chairman of the Committee, reported that he had received no reactions to the report presented at the last meeting of the Board.

On motion by Doctor Haas, seconded by Doctor Rowland, it was voted that the item be removed from the Docket.

D. Report of the Budget Committee - 1937-39

Doctor Miller, Chairman of the Committee, stated that the Budget Committee had no report to submit to the members of the Board.

E. Report of the Fee Committee

1. Fee to cover breakage

Doctor Haas, Chairman of the Committee, moved that the Board re-affirm its previous action relative to the approval of the Advance Equipment Deposit Fee.

Doctor Noonan seconded the motion.

Doctor Walsh pointed out that it would cost Indiana from five to ten times as much to operate under this Advance Equipment Deposit Fee as any possible loss of breakage might cost. He stated that under the present system Indiana is not losing from breakage.

Doctor Allen pointed out that East Stroudsburg has very little breakage.

Doctor Hill stated that the situation was practically the same at Cheyney.

The motion did not carry.
Presidents Noonan, Swope, Miller and Rohrbach voted "aye".
Presidents Walsh, Rowland, Hill, Haas, Chandler, Flowers, Allen, and Tanger voted "no".

Doctor Steele was not present.

2. Late registration fee

On motion by Doctor Haas, seconded by Doctor Miller, it was voted that the Late Registration Fee be so amended as to read: "Each student registering after the date officially set for Registration shall pay a fee of $.50 per day until the student is in regular attendance, unless late registration shall have been approved in advance by the President".

Presidents Walsh, Miller, Haas, Rohrbach, Flowers, Allen, and Tanger voted "aye".

Presidents Noonan, Swope, Rowland, Hill, and Chandler voted "no".

Doctor Haas moved that the Late Registration Fee as amended be approved.

Doctor Miller seconded the motion.

The motion did not carry.

Presidents Walsh, Miller, Haas, Rohrbach, Flowers, and Allen voted "aye".

Presidents Noonan, Swope, Rowland, Hill, Chandler, and Tanger voted "no".

On motion by Mr. Swope, seconded by Doctor Flowers, it was voted that the item be removed from the Docket.

F. Report of Doctor Ross re "Marking Systems"

Doctor Ross was not present, but in a telephone conversation reported progress.

G. Report of Athletic Committee re "Intercollegiate Association"

Doctor Allen, Chairman of the Committee, reported that from the reports he had received from the members of the Board, it was evident that they were satisfied with the athletic program conducted at the present time under the rules and regulations of the Board.

On motion by Doctor Allen, seconded by Doctor Hill, it was voted that this item be removed from the Docket.

H. Possibility of Providing Liability Protection

Doctor Klonower reported that the matter still rests in the Attorney General's Office.

I. Forty-Four Hour Law for Men Employes

Doctor Klonower reported that the matter still rests in the Department of Labor and Industry. He stated that Doctor Ackley is sending copies of the rules and regulations of the Industrial Board to the members of the Board as soon as they are received in the Department.

J. Pre-Professional Education Requirements

Doctor Klonower read the following action of the State Council of Education at its meeting December 3, 1937:

December 10, 1937

To: Doctor Whitney
Doctor Klonower
Doctor Newpher

From: Clarence E. Ackley

This memorandum is for the purpose of confirming to you the action taken by the State Council of Education at its meeting on December 3 concerning acceptance of courses in discharge of pre-professional requirements, which was as follows:

On motion of Doctor McKay, seconded by Doctor Smith it was unanimously voted that, First, courses in the degree-granting institutions of Pennsylvania, when presented in fulfillment of pre-professional requirements, shall be accepted for that purpose, provided that such courses are comparable with those hitherto accepted; Second, when and if the Office of the Superintendent of Public Instruction has assured itself of the quality of the work in any approved institutions of higher learning or in any of their branches, courses offered in those branches shall be accepted in fulfillment of pre-professional requirements."

III. New Business

A. Responsible Person in Absence of President

Doctor Ade urged the members of the Board to place some responsible person under them who can carry on the activities of the President of the College when the President is absent.

B. Foreign Exchange Students

Doctor Flowers suggested the possibility of developing a program to provide for foreign exchange students. He suggested the possibility of developing a cooperative program with the Ecole Normale in Paris whereby students who wish to major in French could spend a year in France and that similar arrangements might be developed for students at the Ecole Normale to spend a year at the State Teachers Colleges.

A question of fees, resident requirements, et cetera, were discussed.

On motion by Doctor Flowers, seconded by Doctor Rowland, it was voted that a committee of two be appointed to study the problem and work out a suggested solution.

Doctor Flowers and Doctor Rohrbach were appointed as a committee to consider the matter.

C. Preliminary Football Practice

Doctor Allen stated that he had received a letter from one of the members of the Board regarding the regulations covering preliminary football practice. He stated that he informed this member that a few years

ago a former Superintendent of Public Instruction ruled that there should be no such preliminary practice but that he understood that some of the State Teachers Colleges do have such practice, paying the expenses involved out of the activity fund.

It was moved by Doctor Walsh and seconded by Doctor Rowland that no football practice shall be allowed by any State Teachers College previous to the opening day of school.

The motion did not carry.

Presidents Walsh, Noonan, Miller, Rowland, and Allen voted "aye".

Presidents Swope, Hill, Haas, Rohrbach, Chandler, Flowers, and Tanger voted "no".

Doctor Miller raised the question with reference to students transferring from another college to a State Teachers College being allowed to participate in athletic contests.

Doctor Allen stated that it was clearly stated in the rules that no student transferring from any four-year institution of college rank shall be eligible for any intercollegiate competition until after a year of residence.

It was moved by Doctor Miller, and seconded by Doctor Noonan, that these rules and regulations apply to all intercollegiate competition.

By unanimous consent of the group, the motion was withdrawn by Doctor Miller.

On motion of Doctor Haas, seconded by Mr. Swope, it was voted that this matter be placed on the table until the next meeting and that a statement of the question be placed before the members of the Board to give them a chance to study it and react at the next meeting.

D. Question of Reviewing Faculty Teaching Load with Reference to Increased Extension Service

Doctor Klonower pointed out that extension service shall be compensated for by decreased instructional load within an institution.

He advised the members to study this matter.

E. Contracts Covering Cooperative Student Teaching

Doctor Klonower distributed to the members of the Board a suggestive uniform agreement that might be used covering student teaching arrangements between the State Teachers Colleges and local School Districts.

Several members of the Board stated that the suggestive agreement did not cover all the necessary points involved with their institutions, especially on campus student teaching.

On motion by Doctor Noonan, seconded by Doctor Rohrbach, it was voted that a committee of three be appointed to review the agreement and that a specific recommendation be presented to the Board at the next meeting.

The suggestive agreement was as follows:

A G R E E M E N T

This agreement made this_____day of_____, _____, by and between the Board of Trustees of the State Teachers College at ,Pennsylvania, and the Board of Directors of the_____School District of_____, Pennsylvania.

WITNESSETH:

FIRST: The Board of Directors of the _____School District authorizes the use of such grades and rooms of the public schools of said district as may be agreed upon by the_____of Schools and the President of the State Teachers College, as a cooperative training center in which student teaching as required and authorized by law under Section 2004, Article XX of the School Laws of Pennsylvania shall be conducted for students of the State Teachers College at _____, Pennsylvania.

SECOND: For and in consideration of the use of certain rooms for student teaching the State Teachers College at agrees to pay to each teacher selected to direct student teaching, a salary in addition to the regular salary paid by the district. This salary in addition to the regular salary paid by the district. This salary shall be in accordance with the salary schedule approved by the Department of Public Instruction for cooperative training teachers.

THIRD: The State Teachers College at agrees that not more than two student teachers shall be assigned at the same time to any cooperative training teacher, except by written mutual consent of the _____of Schools of the_____School District and the Director of the Training School of the State Teachers College.

FOURTH: The State Teachers College at will provide the proper supervision for all student teaching, and agrees not to interfere in any way with the administration or management of the public schools.

FIFTH: This contract shall continue in full force and effect for a period of two years from the beginning of the school term for which the contract is made.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals.

BOARD OF TRUSTEES OF THE STATE TEACHERS
COLLEGE AT ,PENNSYLVANIA

By _____
Chairman

ATTEST:

_____
Secretary

_____
President, State Teachers College

BOARD OF SCHOOL DIRECTORS OF THE SCHOOL
DISTRICT OF _____

By _____
President

ATTEST:

_____
Secretary

_____
Superintendent or Supervising Principal

APPROVED:

_____
Superintendent of Public Instruction

_____
Date

F. Laundry Training Program

Mr. William A. Sponsler, 3rd, Assistant Budget Secretary, appeared before the Board. He stated that a little over a year ago arrangements were made with Pennsylvania State College to carry on an institutional laundry survey program by which the laundry service in the State Teachers Colleges might be brought up to a degree of perfection as a result of tests and reports. Mr. Sponsler pointed out that according to the following chart showing laundry ratings through check of test bundles by State College under cooperative laundry survey, a number of institutions have received a higher rating on the second and third visits than they received on the first; some have received lower ratings.

SCHEDULE SHOWING LAUNDRY RATINGS THROUGH
CHECK OF TEST BUNDLES BY STATE COLLEGE
UNDER COOPERATIVE LAUNDRY SURVEY

	First Test	Second Test	Third Test	Fourth Test
DEPARTMENT OF PUBLIC INSTRUCTION				
Bloomsburg State Teachers College	19	19	16.5	
California State Teachers College	14	9		
Clarion State Teachers College	9.5	8.5	9.5	
Edinboro State Teachers College	13	14.5	14	12.5
East Stroudsburg State Teachers College	17.5	16.5	17	
Indiana State Teachers College	16.5	16.5	18	
Kutztown State Teachers College	19	15.5	16.5	15.5
Lock Haven State Teachers College	19.5	18	19	
Millersville State Teachers College	13.5	10	8	16.5
Shippensburg State Teachers College	20	19.5	16.5	
Slippery Rock State Teachers College	15.5	14.5		
West Chester State Teachers College	9.5	11.5	15	
State Oral School	17	14		
Thaddeus Stevens Industrial School	14	13.5	9	
Soldiers' Orphan School	18.5	8.5		

Miscellaneous

1. Standardizing Materials Purchased for State Teachers Colleges

Mr. B. E. Killian, Advanced Standards Specialist, Department of Property and Supplies, appeared before the Board. He stated that the Department of Property and Supplies is having difficulty lately in trying to expedite the shipment of materials used in connection with the Home Economics Curriculum and the Industrial Arts Curriculum in the State Teachers Colleges. This is due, he pointed out, to the fact that the reqests from the colleges are of a special nature and different between the institutions themselves.

Mr. Killian stated that there are a number of different manufacturers who make the same product and when requests are received from the State Teachers College for products manufactured by certain firms, it prevents the Department of Property and Supplies from receiving competitive bidding on the purchase of the products.

Mr. Killian suggested that the Board of Presidents appoint a committee representing the institutions offering the Home Economics Curriculum and the Industrial Arts Curriculum. This committee should study the situation and suggest a policy to be followed by the institutions with reference to the supplies used in the Home Economics Curriculum and Industrial Arts Curriculum. In developing this matter, Mr. Killian pointed out that the products established for the use of the Commonwealth should form the basis of consideration and the items selected conform as closely as possible to the standard items.

2. Dates for Ground Breaking Ceremonies at State Teachers Colleges

Doctor Klonower read a letter to the members of the Board which Dr. Hubert Eicher, Chief of School Plant, received from Mr. Will F. Maguire, Director of Public Relations, Publicity Division, General State Authority, with reference to the dates selected for Ground Breaking Ceremonies yet to be observed at certain State Teachers Colleges. The schedule of dates follows:

SCHEDULE FOR RECEIPT OF BIDS

	100% ESTIMATED CONSTRUCTION COST	PWA DEAD-LINE START OF CONSTRUCTION
FRIDAY, JANUARY 14, 1938		
1836 - Scotland Orphan School	$ 597,000	
TUESDAY, JANUARY 18, 1938		
1864 - Cheyney S.T. Training School	$ 378,048	2-11-38
FRIDAY, JANUARY 21, 1938		
1844 - California S.T. College	$ 494,102	2- 9-38
TUESDAY, JANUARY 25, 1938		
1873 - West Chester S. T. College	$ 627,679	2-18-38
1867 - Mansfield S.T. College	463,846	2- 1-38
FRIDAY, JANUARY 28, 1938		
1857 - Lock Haven State Teachers	$ 523,770	2-14-38
1863 - Thaddeus Stevens Inds. School	129,074	2- 4-38
1872 - Old Economy	31,303	2-23-38
FRIDAY, FEBRUARY 4, 1938		
1856 - Edinboro S.T. College	$ 597,790	2-14-38
1833 - Millersville S.T. College	541,567	2-25-38
TUESDAY, FEBRUARY 8, 1938		
1856 - East Stroudsburg S.T.College	$ 530,239	2-14-38
FRIDAY, FEBRUARY 11, 1938		
1871 - Pennsbury House	$ 175,067	2-25-38
TUESDAY, FEBRUARY 15, 1938		
1819 - Clarion S.T. College	$ 321,878	3- 1-38
FRIDAY, FEBRUARY 18, 1938		
1820 - Indiana S.T. College	$595,794	3- 8-38

3. Granting of Degrees at Mid-Year Exercises

Doctor Klonower brought to the attention of the members of the Board the fact that some of the approved training certificates indicating the work completed by students who receive their sheepskins at mid-year do not indicate that the students have actually received their degrees. He pointed out that unless the approved training certificates indicate that the students have actually been awarded their degrees, certificates can not be issued them.

4. Cooperation with National Society for Mental Hygiene

Attention of the members of the Board was called to the fact that an offer has been received from the National Committee for Mental Hygiene to send to certain of the State Teachers Colleges a representative who would like to get the viewpoint of the State Teachers Colleges on selection and the plan of guidance counseling of the individual student during his college career.

Doctor Klonower stated that arrangements were being made with five of the State Teachers Colleges to carry on such a conference which entails no expense to the institution and suggested that if the other colleges desired to have Doctor Downs visit their institutions, the Presidents should write to him regarding the matter.

5. Suggestive Letter to Superintendents, Secondary School Principals, and Personnel Officers re "Teacher Education Guidance Program"

Doctor Klonower read to the members of the Board a suggestive letter which he prepared to be sent to Superintendents, Secondary School Principals and Personnel Officers with reference to a teacher education guidance program.

The Board as a whole felt that if this letter were sent out, it should be modified to a certain extent and that lists of subject fields not be included.

6. Fee for Non-Resident Students

Doctor Haas stated that he had worked out a plan with his business manager by which he had estimated the cost of instructional service to a student. This figure, he stated, was $280. He suggested that the other members of the Board work out a similar plan to see what it cost their institutions for the instructional service rendered to students.

Inasmuch as it was Doctor Steele who previously suggested reduction in the non-resident fee for students and since he was not present at the time of the discussion, it was unanimously agreed to postpone any action with reference to this matter.

7. Federal Funds for Home Economics Students

Doctor Klonower called the attention of the members of the Board to the fact that additional funds will be made available through the Federal Government for vocational home economics purposes. If this money is not ear-marked for experimental purposes, he stated, it will be necessary to reduce the fees charged to students who take the home economics curriculum.

On motion by Doctor Noonan, seconded by Doctor Miller, it was voted that the matter of fees for home economics courses, subsidized from Federal funds, be referred to the Fee Committee for study and recommendation at a later meeting of the Board.

G. Charts

1. Summary of Enrolments in Pennsylvania State Teachers Colleges covering Number of Different Students as of October 15, 1937, Also Distribution of Students in State Teachers Colleges by Counties as of October 15, 1937

A copy of this chart follows page 1238 as Exhibit "A".

2. Placement Charts

Table I - Placement of Graduates as of October 1, 1937 - State Teachers Colleges

Table II - Placement of Graduates as of October 1, 1937 - Liberal Arts Colleges (Teacher Education Curriculums)

Table III - Placement of Graduates as of October 1, 1937 - Liberal Arts Colleges and State Teachers Colleges

Table IV - Comparative Summary of Reasons for Non-Placement of Graduates of Liberal Arts Colleges..and..State Teachers Colleges - October 1, 1937

Table V - Distribution of Placement in Teaching Positions - Graduates State Teachers and Liberal Arts Colleges Who Desired to Teach - October 1, 1930-37

A copy of these placement charts follows page 1238 as Exhibit "B".

The Board adjourned at 2:00 o'clock.

Henry Klonower
Secretary

Approved: 2/2/38

Lester K. Ade
Superintendent of Public Instruction

Exhibit "A"

LIBRARY
STATE TEACHERS COLLEGE
BLOOMSBURG, PA.

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

SUMMARY OF ENROLLMENTS IN PENNSYLVANIA STATE TEACHERS COLLEGES

Covering Number of Different Students as of October 15, 1937

Class I Students Full-Time Teacher Education in Regular Curriculums As of October 15, 1937			TOTAL	Bloomsburg	California	Cheyney	Clarion	East Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
1			2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
A	TOTAL-Class I Students		7678	641	592	153	200	510	240	1168	456	362	564	492	436	544	1320
* Elementary	747	First Semester	702	33	52	28	39	20	26	76	36	45	42	53	57	58	137
		Second Semester	45	5	2	-	-	-	4	6	-	2	-	5	2	8	11
Four-Year Elementary (Primary)	814	Second Year	469	31	57	10	11	17	13	82	29	31	25	28	28	41	66
		Third Year	193	5	18	4	6	7	5	30	13	14	12	16	3	15	45
		Fourth Year	152	4	9	2	1	5	3	22	8	12	7	21	7	14	37
Four-Year Elementary (Intermed.)	1171	Second Year	794	60	109	23	24	48	41	125	43	40	60	28	39	83	71
		Third Year	241	10	36	30	2	10	4	19	7	8	13	16	19	13	54
		Fourth Year	136	3	8	18	-	14	3	10	4	3	8	22	11	6	26
Four-Year Elementary (Rural)	185	Second Year	147	19	-	-	11	-	-	-	25	-	-	27	27	15	23
		Third Year	24	-	-	-	-	-	-	-	3	-	-	3	8	-	10
		Fourth Year	14	5	-	-	-	-	-	-	2	-	-	-	1	-	6
Secondary	2398	First Year	728	54	56	-	42	51	21	64	57	46	63	43	66	37	128
		Second Year	581	52	32	-	31	54	18	57	43	44	33	35	45	37	100
		Third Year	552	47	39	-	14	40	24	46	56	28	61	35	43	33	86
		Fourth Year	537	52	34	-	17	67	20	50	37	31	49	49	27	31	73
Art	195	First Year	63	-	-	-	-	-	18	17	28	-	-	-	-	-	-
		Second Year	64	-	-	-	-	-	18	19	27	-	-	-	-	-	-
		Third Year	37	-	-	-	-	-	13	8	16	-	-	-	-	-	-
		Fourth Year	31	-	-	-	-	-	9	12	10	-	-	-	-	-	-
Business Education	552	First Year	226	98	-	-	-	-	-	128	-	-	-	-	-	-	-
		Second Year	142	56	-	-	-	-	-	86	-	-	-	-	-	-	-
		Third Year	102	57	-	-	-	-	-	45	-	-	-	-	-	-	-
		Fourth Year	82	47	-	-	-	-	-	35	-	-	-	-	-	-	-
Health Education	599	First Year	182	-	-	-	-	47	-	-	-	13	-	-	-	43	79
		Second Year	152	-	-	-	-	54	-	-	-	12	-	-	-	40	46
		Third Year	153	-	-	-	-	38	-	-	-	21	-	-	-	34	60
		Fourth Year	112	-	-	-	-	38	-	-	-	12	-	-	-	28	34
Home Economics	240	First Year	102	-	-	11	-	-	-	56	-	-	35	-	-	-	-
		Second Year	64	-	-	5	-	-	-	29	-	-	30	-	-	-	-
		Third Year	43	-	-	4	-	-	-	22	-	-	17	-	-	-	-
		Fourth Year	31	-	-	4	-	-	-	15	-	-	12	-	-	-	-
Industrial Arts	253	First Year	87	-	48	6	-	-	-	-	-	-	-	33	-	-	-
		Second Year	72	-	31	2	-	-	-	-	-	-	-	39	-	-	-
		Third Year	57	-	31	6	-	-	-	-	-	-	-	20	-	-	-
		Fourth Year	37	-	18	-	-	-	-	-	-	-	-	19	-	-	-
Music	412	First Year	146	-	-	-	-	-	-	40	-	-	29	-	-	-	77
		Second Year	113	-	-	-	-	-	-	27	-	-	23	-	-	-	63
		Third Year	96	-	-	-	-	-	-	30	-	-	20	-	-	-	46
		Fourth Year	57	-	-	-	-	-	-	12	-	-	14	-	-	-	31
Others	112		63a 7b 46c	3a	9a 3b	-	2a	-	-	-	12a	-	11a	-	7a 46c	8a	11a

a = College Graduates
b = Special Education
c = 21 First Yr.; 12 Second Yr.; 13 Third Yr.; Students, Cooperative Education Curriculum.

* All Elementary Curriculums - Total: 2917

Class II Students in Extension Courses	No. of Centers where Classes are Held	Enrollment of Teachers in Service	Length of Lessons in Minutes	Number of Day and Resident Students: Total Day	Total Resident	Class I Day	Class I Resident	Class III Day	Class III Resident	Class IVA Day	Class IVA Resident
17	18	19	20	21	22	23	24	25	26	27	28
TOTAL	16	557	50-75-100-105-150-200	5194	4013	3665	4013	1417	-	112	-
Bloomsburg	1	18	150	544	268	373	268	115	-	56	-
California	-	-	-	704	166	426	166	229	-	49	-
Cheyney	-	-	-	55	98	55	98	-	-	-	-
Clarion	-	-	-	252	69	131	69	121	-	-	-
East Stroudsburg	1	25	100	164	348	162	348	2	-	-	-
Edinboro	7	173	50-75-150	181	114	126	114	55	-	-	-
Indiana	-	-	-	640	745	423	745	215	-	2	-
Kutztown	-	-	-	446	247	209	247	237	-	-	-
Lock Haven	4	187	100-150-200	225	137	225	137	-	-	-	-
Mansfield	-	-	-	298	305	259	305	36	-	3	-
Millersville	-	-	-	423	202	290	202	131	-	2	-
Shippensburg	-	-	-	287	223	213	223	74	-	-	-
Slippery Rock	3	154	105	261	304	240	304	21	-	-	-
West Chester	-	-	-	714	787	533	787	181	-	-	-

COLLEGES	Class 1 Full-time Students Regular Curriculums: TOTAL	MALE	FEMALE	Class III Part-time Campus Students taking less than 13 s.h.: TOTAL	MALE	FEMALE	Class IV (Part-time Studio Students Lessons Individual Teacher-Pupil Basis) A. Part-time ONLY B. Regular Students - EXTRA work: TOTAL A	TOTAL B	MUSIC A	MUSIC B	OTHERS A
TOTAL	7678	2983	4695	1417	431	986	112	33	110	33	2
Bloomsburg	641	293	348	115	46	69	56	6	56	6	-
California	592	258	334	229	91	138	49	5	49	5	-
Cheyney	153	41	112	-	-	-	-	-	-	-	-
Clarion	200	99	101	121	46	75	-	-	-	-	-
East Stroudsburg	510	256	254	2	-	2	-	-	-	-	-
Edinboro	240	86	154	55	18	37	-	-	-	-	-
Indiana	1168	334	834	215	77	138	2	7	2	7	-
Kutztown	456	184	272	237	42	195	-	-	-	-	-
Lock Haven	362	155	207	-	-	-	-	-	-	-	-
Mansfield	564	207	357	36	10	26	3	3	3	3	-
Millersville	492	219	273	131	47	84	2	1	-	1	2
Shippensburg	436	199	237	74	33	41	-	-	-	-	-
Slippery Rock	544	199	345	21	7	14	-	-	-	-	-
West Chester	1320	453	867	181	14	167	-	11	-	11	-

Class V Pupils in Practice School	TOTAL	Bloomsburg	California	Cheyney	Clarion	East Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
TOTAL	21853	4518	4509	61	414	1098	828	1472	922	442	645	612	1340	1099	389
Campus Schools	4132	234	165	61	198	265	80	405	286	442	480	612	131	554	21
Local Schools	8264	2286	374	-	216	705	221	457	569	-	165	-	1209	-	206
Non-Local Schools	9457	1998	3970	-	-	128	527	610	67	-	-	-	-	545	161

DISTRIBUTION OF STUDENTS IN STATE TEACHERS COLLEGES BY COUNTIES - AS OF OCTOBER 15, 1937

COUNTY	TOTAL	Bloomsburg	California	Cheyney	Clarion	E.Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
TOTAL	7678	641	592	153	200	510	240	1168	456	362	564	492	436	544	1320
Adams	46	2	-	-	-	-	-	2	1	-	-	5	26	-	10
Allegheny	428	-	81	4	14	-	10	145	-	3	-	1	1	165	4
Armstrong	80	-	3	-	6	-	-	66	-	-	-	-	-	5	-
Beaver	81	-	3	-	1	-	5	18	-	2	-	-	5	45	2
Bedford	39	-	-	-	-	-	-	9	-	5	-	4	14	-	7
Berks	255	6	-	-	-	22	-	2	174	1	1	7	-	-	42
Blair	120	-	2	1	-	-	-	33	-	26	1	17	29	2	9
Bradford	98	2	-	-	-	2	1	1	-	1	85	2	-	-	4
Bucks	85	6	-	1	-	10	1	1	4	2	-	2	2	-	56
Butler	120	-	1	-	-	-	1	3	1	-	-	-	-	113	1
Cambria	200	1	7	1	1	1	1	150	-	21	2	2	4	3	6
Cameron	2	-	-	-	-	-	-	-	-	1	1	-	-	-	-
Carbon	67	4	-	-	-	24	1	3	6	-	1	-	1	-	27
Center	32	-	-	-	-	1	-	8	-	20	1	-	-	-	2
Chester	297	1	-	15	-	2	1	-	3	-	-	12	-	1	262
Clarion	106	-	-	-	102	-	-	1	-	-	-	1	-	1	1
Clearfield	82	1	2	-	6	-	2	35	-	30	2	-	-	2	2
Clinton	145	-	-	-	-	-	-	-	-	143	2	-	-	-	-
Columbia	190	179	-	-	-	4	-	1	-	1	1	-	-	-	4
Crawford	65	-	-	-	4	1	46	5	-	-	2	-	-	7	-
Cumberland	158	1	-	-	-	2	-	13	1	2	3	4	113	-	19
Dauphin	119	8	-	2	-	2	-	7	2	-	2	17	46	-	33
Delaware	297	-	-	23	-	6	-	-	2	1	1	11	4	-	249
Elk	19	-	-	-	4	-	1	8	-	5	1	-	-	-	-
Erie	143	-	1	1	-	-	120	8	1	-	2	1	-	9	-
Fayette	178	-	150	2	1	-	-	18	-	3	-	-	-	4	-
Forest	3	-	-	-	3	-	-	-	-	-	-	-	-	-	-
Franklin	110	-	-	-	-	2	-	5	-	1	-	2	92	-	8
Fulton	13	-	-	-	-	-	-	1	-	1	1	-	10	-	-
Greene	20	-	14	-	-	-	-	5	-	-	-	-	-	1	-
Huntingdon	26	-	-	-	-	-	-	2	-	2	-	1	17	1	3
Indiana	319	-	-	-	-	-	-	315	-	-	-	-	-	4	-
Jefferson	74	-	1	-	20	-	2	46	-	-	1	-	-	3	1
Juniata	15	-	-	-	-	-	-	3	-	-	-	-	9	-	3
Lackawanna	176	44	-	-	-	74	-	2	-	2	35	2	-	-	17
Lancaster	311	2	-	-	1	-	1	3	1	-	1	275	2	-	25
Lawrence	87	-	-	-	1	-	2	15	-	-	1	-	-	68	-
Lebanon	33	-	-	-	-	-	-	-	5	-	3	12	1	-	12
Lehigh	175	11	-	-	-	14	-	-	107	1	2	5	1	-	32
Luzerne	359	172	-	-	-	74	-	3	10	4	40	9	-	-	47
Lycoming	83	8	-	-	-	6	-	-	-	44	22	-	-	-	3
McKean	36	-	-	-	7	-	-	6	-	4	16	-	-	-	2
Mercer	67	-	1	1	-	-	5	19	-	-	1	-	-	40	-
Mifflin	24	-	1	-	-	-	-	3	-	2	-	3	6	3	6
Monroe	141	-	-	-	-	135	-	1	-	1	-	-	-	-	4
Montgomery	158	3	-	6	-	3	-	3	13	1	-	5	6	1	117
Montour	35	30	-	-	-	1	-	1	-	-	2	1	-	-	-
Northampton	90	4	-	-	-	39	-	1	20	-	1	3	-	-	22
Northumberland	107	72	-	-	-	4	-	2	1	12	2	5	1	-	8
Perry	26	1	-	-	-	-	-	5	-	-	3	4	11	-	2
Philadelphia	265	3	-	92	-	5	-	1	-	-	-	10	-	-	154
Pike	6	-	-	-	-	6	-	-	-	-	-	-	-	-	-
Potter	31	2	-	-	-	1	2	1	-	1	24	-	-	-	-
Schuylkill	285	53	-	-	-	25	1	3	101	2	14	13	12	-	61
Snyder	15	5	-	-	1	-	-	-	-	4	1	2	2	-	-
Somerset	69	-	11	-	-	1	3	39	1	6	-	2	1	5	-
Sullivan	11	4	-	-	-	1	-	-	-	-	6	-	-	-	-
Susquehanna	52	1	-	-	-	6	-	-	-	-	43	1	-	-	1
Tioga	208	3	-	-	-	-	-	2	-	2	200	1	-	-	-
Union	9	3	-	-	-	1	-	-	-	4	-	-	-	-	1
Venango	51	-	-	-	16	-	12	5	-	-	-	-	-	18	-
Warren	37	-	-	-	8	-	16	5	1	-	2	-	-	5	-
Washington	257	-	219	1	-	-	1	23	-	-	-	-	-	12	1
Wayne	27	2	-	-	-	14	-	-	-	-	9	-	-	-	2
Westmoreland	241	-	94	-	4	-	4	109	-	-	-	-	-	25	5
Wyoming	23	5	-	-	-	2	-	-	-	-	13	-	1	-	2
York	104	2	-	-	-	1	-	2	1	1	4	49	19	-	25
Total from Penna.	7629	641	591	150	200	492	239	1168	456	362	555	491	436	544	1304
From Other States	49	-	1	3	-	18	1	-	-	-	9	1	-	-	16

STATE TEACHERS COLLEGE
BLOOMSBURG, PA.

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

TABLE I Exhibit "B"

PLACEMENT OF GRADUATES AS OF OCTOBER 1, 1937 - STATE TEACHERS COLLEGES

	(a) Number of Graduates	(b) Number Placed	(c) Number not Placed	(d) Per cent of Placement b/a	(e) Per cent of Placement of those who desired teaching positions $\frac{b}{a-f}$	(f) Number of Graduates who did not apply for teaching positions	(g) Number of Graduates not placed who applied for teaching positions
I TOTAL - All Curriculums (January-May-August)	2515	1645	870	65.4	66.3	34	836
II Graduates of two-year Curriculums (January-May-August)	1211	773	438	63.8	-	-	-
III Graduates of three-year Curriculums (January-May-August)	-	-	-	-	-	-	-
IV Graduates of four-year Curriculums (January-May-August)	1304	872	432	66.9	-	-	-

November 19, 1937

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

TABLE II

PLACEMENT OF GRADUATES AS OF OCTOBER 1, 1937 - LIBERAL ARTS COLLEGES
(Teacher Education Curriculums)

	(a) Number of Graduates	(b) Number Placed	(c) Number not Placed	(d) Per cent of Placement b/a	(e) Per cent of Placement of those who desired teaching positions $\frac{b}{a-f}$	(f) Number of Graduates who did not apply for teaching positions	(g) Number of Graduates not placed who applied for teaching positions
I TOTAL - All Curriculums (January-May-August)	3214	1590	1624	49.5	52.1	163	1461
II Graduates of two-year Curriculums (January-May-August)	207	73	134	35.3	-	-	-
III Graduates of three-year Curriculums (January-May-August)	186	38	148	20.4	-	-	-
IV Graduates of four-year Durriculums (January-May-August)	2821	1479	1342	52.4	-	-	-

November 19, 1937

TABLE III

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

PLACEMENT OF GRADUATES AS OF OCTOBER 1, 1937.....STATE TEACHERS COLLEGES AND LIBERAL ARTS COLLEGES

	(a) Number of Graduates	(b) Number Placed	(c) Number not Placed	(d) Per Cent of Placement b/a	(e) Per Cent of Placement of those who desired teaching positions $\frac{b}{a-f}$	(f) Number of Graduates who did not apply for teaching positions	(g) Number of Graduates not placed who applied for teaching positions
I TOTAL - All Curriculums (January-May-August	5729	3235	2494	56.5	58.5	197	2297
II Graduates of two-year Curriculums (January-May-August)	1418	846	572	59.7	-	-	-
III Graduates of three-year Curriculums (January-May-August	186	38	148	20.4	-	-	-
IV Graduates of four-year Curriculums (January-May-August)	4125	2351	1774	57.0	-	-	-

November 19, 1937

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

TABLE IV

COMPARATIVE SUMMARY OF REASONS FOR NON-PLACEMENT OF GRADUATES
of
LIBERAL ARTS COLLEGES . . . and . . . STATE TEACHERS COLLEGES
October 1, 1937

Inability to Secure a Position due to:	All Colleges	Per Cent	Liberal Arts Colleges	Per Cent	State Teachers Colleges	Per Cent
A. No available opportunity to be placed	1382	60.2	837	57.3	545	65.2
B. Physical disqualification	11	.5	9	.6	2	.2
C. Returned for additional training	461	20.1	253	17.3	208	24.9
D. Attendance upon some higher institution	157	6.8	141	9.7	16	1.9
E. Non-recommendation to any position	17	.7	13	.9	4	.5
F. Marriage	66	2.9	42	2.9	24	2.9
G. Refusal to accept position offered	24	1.0	19	1.3	5	.6
H. Preference as to locality	44	1.9	37	2.5	7	.8
I. Other Reasons						
1. Lacked student teaching	5	.2	5	.4	-	-
2. Unknown	17	.7	13	.9	4	.5
3. Entered business	80	3.5	60	4.1	20	2.4
4. Racial & religious affiliations	7	.3	6	.4	1	.1
5. Recommended but not elected	20	.9	20	1.4	-	-
6. Entered Ministry	1	.04	1	.07	-	-
7. Delayed application	2	.09	2	.1	-	-
8. Entered social service work	2	.09	2	.1	-	-
9. Too old for placement	1	.04	1	.07	-	-
TOTAL - Graduates who desired to teach	2297	100.0	1461	100.0	836	100.0
TOTAL - Graduates who did not desire to teach	197	-	163	-	34	-
GRAND TOTAL	2494	-	1624	-	870	-

November 19, 1937

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

TABLE V

DISTRIBUTION OF PLACEMENT IN TEACHING POSITIONS - GRADUATES
STATE TEACHERS AND LIBERAL ARTS COLLEGES WHO DESIRED TO TEACH

October 1, 1930-1937

	TOTAL 1930-37	Oct. 1, 1937	Oct. 1, 1936	Oct. 1, 1935	Oct. 1, 1934	Oct. 1, 1933	Oct. 1, 1932	Oct. 1, 1931	Oct. 1, 1930
1	2	3	4	5	6	7	8	9	10
Per Cent of Placement in Teaching Positions - State Teachers Colleges	63.6	66.3	67.2	60.7	58.0	49.2	52.7	67.8	85.9
Per Cent of Placement in Teaching Positions - Liberal Arts Colleges	49.2	52.1	50.2	40.9	45.6	36.9	39.2	59.4	72.9
Graduates Who Desired to Teach - State Teachers Colleges	23706	2481	2411	2659	3066	3107	3258	3252	3472
Graduates Who Desired to Teach - Liberal Arts Colleges	25984	3051	3322	3189	3464	3335	3438	3293	2892
Number Placed in Teaching Positions- State Teachers Colleges	15086	1645	1619	1615	1777	1529	1716	2204	2981
Number Placed in Teaching Positions- Liberal Arts Colleges	12782	1590	1667	1303	1578	1231	1349	1955	2109

November 19, 1937

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, March 18, 1938

D O C K E T

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held in Harrisburg, January 21, 1938.

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Content for New Syllabi

B. Report of the Budget Committee - 1937-39

C. Report of the Fee Committee

1. Fee for Non-Resident Students

2. Fee for Home Economics Students

D. Report of Dr. Ross re "Marking Systems"

E. Possibility of Providing Liability Protection

F. Forty-Four Hour Law for Men Employes

G. Foreign Exchange Students

H. Report of Athletic Committee re "Eligibility Rules"

I. Contracts Covering Cooperative Student Teaching

J. Standardizing Materials Purchased for State Teachers Colleges

III. New Business

A. Minutes of the Meeting of the Deans of Instruction

B. Status of Tuberculin Test and X-Ray Projects

C. Junior High School Diploma Requests

D. Passing Mark for Graduates

E. Schedule of After-Class Hours

F. Instruction in Best Methods of Testing Sight and Hearing of Children

G. Safety Education

H. Clarification of Charges to be Made to Members of the Instructional Staff Living on the Campus in the Dormitory

I. Ordering Sheepskins

   1. Exact Name of Graduate

   2. Placement of Orders

J. Acceptance of American Association of Teachers Colleges as an Accrediting Agency by State of Florida

K. Certification of Teachers for Special Class Work

L. Study of Degree-Granting Institutions

M. Secondary School Survey

N. Charts

   1. Lists of Graduates who Received Certificates of Graduation, State Teachers Colleges, January, 1938

   2. Instructional and Non-Instructional Staffs, State Teachers Colleges, First Semester 1937-38

   3. Instructional and Non-Instructional Staffs, State Teachers Colleges, Second Semester 1937-38

JOURNAL OF A MEETING

OF THE

BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, March 18, 1938

A meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in the Superintendent's Conference Room of the Department of Public Instruction, Friday, March 18, 1938. The meeting was called to order at 10:00 o'clock, Eastern Standard Time.

The following were present:

Francis B. Haas	Bloomsburg
Robert M. Steele	California
Paul G. Chandler	Clarion
Tracy T. Allen	East Stroudsburg
Samuel Fausold	Indiana
Carmon Ross	Edinboro
Quincy A. W. Rohrbach	Kutztown
John G. Flowers	Lock Haven
Joseph F. Noonan	Mansfield
Landis Tanger	Millersville
Albert Lindsay Rowland	Shippensburg
Charles S. Miller	Slippery Rock
Charles S. Swope	West Chester

Dr. Leslie Pinckney Hill, President of the Cheyney Training School for Teachers, was not present at the meeting. He was represented by Dr. Martin D. Jenkins, Dean of Instruction.

On motion by Doctor Rowland, seconded by Doctor Steele, it was voted that the Board express its gratification at the return to health of Doctor Fausold and Doctor Ross and their presence at the Board Meeting.

Doctor Fausold and Doctor Ross both expressed their appreciation to the members of the Board and stated that they were happy to be present.

Doctor Klonower introduced to the members of the Board Dr. Harry L. Kriner, newly appointed Assistant Director of Teacher Education and Certification in the Department of Public Instruction.

I. Approval of the minutes of the meeting of the Board of Presidents held in Harrisburg, January 21, 1938.

On motion by Doctor Rowland, seconded by Doctor Steele, it was voted that the minutes of the meeting of the Board of Presidents held January 21, 1938, be approved as submitted.

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Content for New Syllabi

Doctor Steele, Chairman of the Curricular Revision Committee, reported progress in the development of the outlines for the revision of content for the courses in the syllabi.

Doctor Klonower stated that he had met with all but three faculties of the State Teachers Colleges and had presented the question of re-definition of the content of the required courses. There seems to be a fine attitude on the part of the members of the faculty to undertake this work. He stated that he believed that when the forms are finally developed there will be a wholesome response on the part of the faculties.

B. Report of the Budget Committee - 1937-39

Doctor Miller, Chairman of the Budget Committee, stated that the Budget Committee had no formal report to submit. He called attention to the fact that the Budget Committee had recommended that the emergency fund should be distributed to the institutions by April 1, 1938.

Doctor Klonower stated that he had met with Doctor Davis and Doctor Ackley relative to this matter and stated that a letter is to be sent to the Presidents of the State Teachers Colleges asking them to suggest urgent needs for their institutions, and that, in proportion to the amount of money available, the distribution of funds will be made.

C. Report of the Fee Committee

1. Fee for Non-Resident Students

After considerable discussion, on motion by Doctor Haas, seconded by Doctor Allen, it was voted that the item relative to the Fee for Non-Resident Students be removed from the Docket.

2. Fee for Home Economics Students

Doctor Haas stated that the matter before the Board was the question of reducing the Home Economics fee for institutions subsidized by Federal Funds. He stated that he believed the Board was merely considering a hypothetical situation inasmuch as additional funds were not available from Federal sources.

Doctor Klonower stated that he believed additional funds were to become available and stated that it was his opinion that the members of the Board should not reduce the home economics fee at the present time because it could not be done without unbalancing the approved budgets but that if additional funds become available then the fee should be reduced to the extent that such reduction absorbs the additional amount.

On motion by Doctor Haas, seconded by Doctor Fausold, it was voted that the matter of the Fee for Home Economics Students be dropped from the Docket until such additional Federal Funds become available for the institutions offering the Home Economics Curriculum.

D. Report of Doctor Ross re "Marking Systems"

Doctor Ross reported that he had been working on this matter but due to his recent illness had been forced to remain out of the office for two months and asked that the matter be removed from the Docket temporarily.

Doctor Klonower stated that he felt this was too important an item to be dropped from the Docket. He said that it was very necessary that all the institutions have comparable passing marks.

The members of the Board discussed their various systems of marking and on motion by Doctor Haas, seconded by Doctor Steele, it was voted that the Board accept Doctor Ross' report of progress and that the matter be continued on the Docket.

E. Possibility of Providing Liability Protection

A decision has not yet been secured from the Attorney General's office with reference to Liability Protection.

On motion by Doctor Steele, seconded by Doctor Chandler, it was voted that Doctor Klonower continue his efforts to secure a decision from the Attorney General's Office.

On motion by Doctor Rohrbach, seconded by Doctor Rowland, it was voted that the chairman appoint a committee of two to formulate a question on which a decision might be requested from the Attorney General's Office with reference to certain Play Production Material.

Doctor Rohrbach was appointed as Chairman and Doctor Rowland as a member of the committee.

F. Forty-Four Hour Law for Men Employes

Doctor Klonower stated that although the permanent injunction holds in abeyance the application of the Forty-Four Hour Law, it is the attitude of the Department that wherever it is possible, the institutions should live within the spirit of the law.

G. Foreign Exchange Students

Doctor Flowers stated that he and Doctor Rohrbach had no formal report to submit to the Board but wished to report progress. He stated that a formal report would be submitted at the May meeting of the Board.

H. Report of Athletic Committee re "Eligibility Rules"

Doctor Allen, Chairman of the Athletic Committee, reported that he had sent a communication to each of the members of the Board with reference to the application of the eligibility rules and had received replies from all the members. He stated that nine of the members indicated that they believed the eligibility rules should apply to all inter-collegiate competition.

It was moved by Doctor Allen and seconded by Doctor Steele that the item be removed from the Docket.

On motion by Doctor Miller, seconded by Doctor Steele, it was voted that the motion by Doctor Allen be amended to read: "The eligibility rules shall be binding in all instances for all inter-collegiate competition and that the item be removed from the Docket."

I. Contracts Covering Cooperative Student Teaching

Doctor Noonan, Chairman of the Committee, reported progress and stated that a definite report would be made at the next meeting of the Board.

The members discussed the various cooperative arrangements with local school districts.

On motion by Doctor Rowland, seconded by Doctor Tanger, it was voted that the committee study the present practice and the philosophy that should underlie the matter and prepare suggested relationships to meet the equities of the situation.

J. Standardizing Materials Purchased for State Teachers Colleges

Doctor Noonan, reporting for the two committees appointed to study this situation, reported progress and stated that a definite report would be made at the next meeting.

III. New Business

A. Minutes of the Meeting of the Deans of Instruction

Doctor Klonower stated that copies of the minutes of the meeting of the Deans of Instruction of the State Teachers Colleges held Thursday, October 28, 1937, had been sent to the Presidents of the State Teachers Colleges.

A copy of the minutes follows page 1250 as Exhibit "A".

B. Status of Tuberculin Test and X-Ray Projects

Doctor Klonower read to the members of the Board the following memorandum which Doctor Ade received from Dr. Murray J. McElwee, Chief, Tuberculosis Clinics:

February 24, 1938.

"SUBJECT: Tuberculin testing and X-ray work in the State Teachers Colleges.

TO: Dr. Lester K. Ade
Superintendent of Public Instruction

FROM: Murray J. McElwee, M.D.
Chief, Tuberculosis Clinics

The Department of Health is ready to begin the tuberculin testing and X-ray work in the State Teachers Colleges. Please help us to get more cooperation in the schools.

We wish to test the Freshman and Senior students of California State Teachers College on Friday, March 11th, and read the resultant reactions on Monday, March 14th."

He also read Doctor Ade's reply to Doctor McElwee:

"Dr. Murray J. McElwee
Chief, Tuberculosis Clinics
Department of Health
Harrisburg, Pennsylvania

March 4, 1938

Dear Doctor McElwee:

I shall be pleased to have those responsible for the teacher education institutions in this Department cooperate with you in the development of the tuberculin testing and X-ray work.

Dr. Edith MacBridge-Dexter asked Doctor Campbell, under date of January 3, 1938, to develop such cooperative plans with Dr. Henry Klonower, Director of Teacher Education in this Department; but I am informed that he has thus far made no contact concerning the project.

Please be sure that we stand ready to give whatever assistance may be necessary for what we consider a very necessary service.

Very sincerely yours

LESTER K. ADE"

A:HK;mg

C. Junior High School Diploma Requests

Doctor Klonower asked whether it was in accord with the policy of the Board for the State Teachers Colleges to grant Junior High School Diplomas.

It was the consensus of opinion that such requests are in accord with the policy of the Board but that junior high school graduation should be discouraged.

D. Passing Mark for Graduates

This matter was discussed with II-D.

E. Schedule of After-Class Hours

Doctor Klonower stated that the Department is trying to get information concerning the classes that are scheduled after class hours, in the evening and on Saturday morning, and whether such classes are provided for teachers in service as well as regular students enrolled at the institutions.

The members of the Board explained that a number of classes are offered in the evenings and on Saturday especially for teachers in service but such classes are not limited to teachers in service and may be attended by regular students who can not attend the class during regular class hours.

F. Instruction in Best Methods of Testing Sight and Hearing of Children

A copy of Act 547 was distributed. The Act in part states:

> "The Department of Public Instruction shall provide, in the State teachers' colleges, instruction and practice in the best methods of testing the sight and hearing of children, and shall prescribe the scientific appliances which shall be used by State teachers' colleges to provide such instruction."

Attention was called to Section 2 of the Act which states:

> "The sum of twenty-five thousand dollars ($25,000), or so much thereof as may be necessary, is hereby specifically appropriated to the Department of Public Instruction for the purchase of audiometers and other scientific devices, for the delivery of the same to appropriate places in this Commonwealth for use in school districts, for the payment of the compensation and expenses of the specialist and person appointed to assist medical inspectors and to supervise tests, and for all other necessary and proper expenses incurred in carrying out the provisions of this act".

Doctor Steele pointed out that the instrument used in the speech education curriculum suits that purpose very well but it is not the type of instrument used in the public schools. He stated that a letter was sent out designating the type of instrument to be used in testing the sight and hearing of children.

G. Safety Education

Mention was made of the joint conference of six different groups concerned with Safety Education that was held at the Staff Meeting of the Department of Public Instruction on Monday night, March 14, 1938.

Members of the Board were told that much valuable material concerning Safety Education could be secured from the Highway Department.

H. Clarification of Charges to be Made to Members of the Instructional Staff Living on the Campus in the Dormitory

A question had been raised concerning the charges to be made to members of the instructional staff living on the campus in the dormitory.

It was pointed out that this matter was covered in the Uniform Fees, Deposits, and Repayments in the State Teachers Colleges. Section III-2 states that the rate of nine dollars ($9.00) per week shall be charged which includes room, laundry, and table board.

I. Ordering Sheepskins

1. Exact Name of Graduate

Doctor Klonower called the attention of the members of the Board to the matter of indicating the exact name of the graduate on the approved training certificate that is sent in for pre-approval by the Department for graduation in order that these names may correspond with those on the list for sheepskins.

2. Placement of Orders

A letter from Mr. J. E. Minchboff, Manager of Sales, E. A. Wright Company of Philadelphia, with reference to the ordering of sheepskins for graduates of the State Teachers Colleges was read.

E. A. Wright Company now has a supply of sheepskins on hand and if the Presidents of the Colleges place their orders for the May graduates, prompt deliveries can be made.

J. Acceptance of American Association of Teachers Colleges as an Accrediting Agency by the State of Florida

A letter under date of February 3, 1938, from Mr. Joe Hall, Supervisor of Certification, Department of Public Instruction, Tallahassee, Florida, was read in part:

> "You would be interested in knowing that Florida is now using the American Association of Teachers Colleges as an accrediting agency also".

K. Certification of Teachers for Special Class Work

Doctor Ross stated that he was of the opinion that courses offered for the certification of special class teachers should not be limited to certain State Teachers Colleges but that all institutions should be permitted to offer the twelve or sixteen semester hours of work required in addition to experience for certification in this field.

He stated that this field of work was developing widely in his area and that he has had numerous requests from teachers in service to secure this work at Edinboro but because such courses are not approved at Edinboro he could not offer this work.

Doctor Klonower pointed out that school districts are now receiving a special subsidy for teachers of special classes and stated that the Department has always felt that this preparation should be concentrated where there is proper instructional staff and adequate laboratory facilities to carry on the work.

L. Study of Degree-Granting Institutions

Doctor Ade spoke of the Report of Degree-Granting Institutions that had been sent out by the State Council of Education to the institutions of higher learning in Pennsylvania. He asked the members of the Board to cooperate in this self-appraisal. He told them to take as much time as they need to fill out the questionnaire and stated that if there are certain aspects of the study that they can not fill out, they should be omitted. Doctor Ade stated that he felt much good has come already from sending out the questionnaire and that the Department is going forward with it.

M. Secondary School Survey

Doctor Steele spoke briefly of a survey which Mr. Homer E. Moody of West Newton, Pennsylvania, had presented to him with reference to securing information regarding students for the exclusive use of State Teachers Colleges. He pointed out that this survey covered some one hundred and twenty-five secondary schools in Western and Central Pennsylvania and would contain certain information regarding the financial status of students contemplating entering the State Teachers Colleges, thereby helping the institutions determine whether such students are good college "risks". No action was taken.

N. Miscellaneous

1. GENERAL State Authority Building Program

Doctor Clarence E. Ackley, Deputy Superintendent of Public Instruction, appeared before the Board.

Doctor Ackley spoke of the conference held on March 7 in Colonel Janeway's office at which time Colonel Janeway requested that the institutions provide a complete list of equipment for all buildings coming under The General State Authority Building Program. He stated that this list should contain every article necessary for the completion and operation of all new or remodeled buildings and should be complete in every respect regardless of any other lists which might have been prepared; an estimated cost of each piece of equipment or article shall accompany the list.

Doctor Ackley stated that Colonel Janeway had sent to The Authority Architects a letter setting up directions for compiling the list of equipment and that he has broken down the list in two headings - A and B. He stated that the Department is now asking the Presidents of the institutions to add to these lists articles C and D. Article C should include all equipment not included under articles A and B, where plans and specifications by the architects are not required, and under D should be listed, in preferential order, "any new building work, roadways, etc. as may be proposed to be handled by The General State Authority". Doctor Ackley stated that these lists should be sent directly to the Department.

2. Unallocated Funds

Doctor Ade spoke briefly on the question of funds available for distribution to the State Teachers Colleges that have not as yet been allocated. He stated that he now has a committee working on this matter and that definite allocations will be made in the near future.

3. Biennial Report

Doctor Ade stated that the Department is now working on the Biennial Report of the Superintendent of Public Instruction to the Governor for the Two-year Period ending May 31, 1938. The mimeographed report that had been compiled for the single year ending May 31, 1937, will be incorporated in this final report. The committee that had been appointed to head the project has recommended that two separate reports are needed, one, an official archival report for historical and comparative purposes, to be distributed to professional folks, and the other, a popular pictorial report of selected features for the rank and file of folks, to be distributed to lay people.

Doctor Ade urged the members of the Board to cooperate with Doctor Klonower in getting this material ready for distribution by the end of the fiscal year, May 31, 1938.

4. Forefathers Day

Doctor Ade spoke of the sites he had visited in connection with the founding of the Commonwealth and of the significance of this commemoration and the contribution which may be made through it to our knowledge of early Pennsylvania.

He urged the members of the Board to observe Friday, April 8, with appropriate programs and pageants commemorating the first permanent white settlement in Pennsylvania. He stated that the Pennsylvania Historical Commission and the Bureau of Instruction in the Department of Public Instruction have cooperated with the Pennsylvania 300th Anniversary Commission in providing materials for a suitable observance in the schools of this significant anniversary.

5. Athletic Coaching School

Mr. Swope briefly presented his plan of establishing an athletic coaching school for the major sports during the summer session. He stated that he felt their summer session enrolment would be greatly increased if the College were to employ competent athletic coaches like those in the big Universities for the purpose of training men in this field. He stated that this would be a means of providing supplemental training to that received in the four year teacher education curriculum in the field of health and physical education.

Inasmuch as the matter of credit, fees, et cetera, was raised concerning this proposal, the matter was postponed for discussion until the next meeting of the Board.

6. Inauguration of Doctor Flowers

It was the unanimous agreement of the Board that Doctor Klonower appoint one of the members of the Board to represent the Board of Presidents of the State Teachers Colleges at the Inauguration of Doctor Flowers which will take place at Lock Haven May 19, 1938.

7. Date of May Meeting

Because May 20, 1938 comes so near Commencement Exercises in the Institutions, the date of the May meeting of the Board of Presidents was unanimously agreed to as Friday, May 13, 1938.

O. Charts

1. Lists of Graduates who Received Certificates of Graduation, State Teachers Colleges, January, 1938

A copy of this chart follows page 1250 as Exhibit "B".

2. Instructional and Non-Instructional Staffs, State Teachers Colleges, First Semester 1937-38

A copy of this chart follows page 1250 as Exhibit "C".

3. Instructional and Non-Instructional Staffs, State Teachers Colleges, Second Semester 1937-38

A copy of this chart follows page 1250 as Exhibit "D".

The Board adjourned at 2:45 P. M.

Henry Klonower
Secretary

Approved: 4 - 6 - 38

Lester K. Ade
Lester K. Ade
Superintendent of Public Instruction

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

Exhibit "A"

MEETING - DEANS OF INSTRUCTION OF THE STATE TEACHERS COLLEGES

Thursday - October 28, 1937

State Council Chamber - 9:30 A.M.

_M_I_N_U_T_E_S_

The meeting of the Deans of Instruction of the State Teachers Colleges was called to order at 9:30 A.M. Those present were:

Dean H. A. Andruss	Bloomsburg
Dean Harry L. Kriner	California
Dean Martin D. Jenkins	Cheyney
C. F. Becker, Director of Teacher Training	Clarion
Dean Charles Naegle	East Stroudsburg
Dean W. A. Wheatley	Edinboro
Dean M. J. Walsh	Indiana
Dean Clark R. McClelland	Kutztown
Doctor Isaac Doughton	Mansfield
Dean Homer F. Dilworth	Millersville
Doctor J. Linwood Eisenberg	Shippensburg
Dean Cornelius Jaarsma	Slippery Rock
Dean W. W. Menhennett	West Chester

Henry Klonower, Director, Teacher Education and Certification
Jonas E. Wagner, Adviser, Elementary Teacher Education and Certification
J. K. Bowman, Adviser, Secondary Teacher Education and Placement

Mr. Wagner opened the meeting with a short address of welcome.

Doctor Klonower spoke to the group and brought out the following points:

1. More information should be developed and greater thought given to the matter of field trips. If a spirit of cooperation could be established among the Presidents of various state teachers colleges throughout the United States, perhaps other state teachers colleges could be used as over-night stops for groups of students on field trips.

2. Restoration of salaries had been a step forward in the progress of the Pennsylvania State Teachers Colleges. At first only individuals were reimbursed, but a modified policy that reimburses the school on the position has been put into effect. This means that if a position had been in existence last year and was filled this year, the salary of the person in the position would be restored. Everyone who has taken a cut in salary will have it restored.

3. There must be uniformity of interpretation in the matter of content of courses. Instead of writing to the Department of Public Instruction first in regard to the content of courses, faculty members should discuss such matters with the Dean of Instruction,

who in turn will take up the matter with the President of the College, and the latter, if necessary, with the Department of Public Instruction. Plans are being made for another annual conference of the faculty members of the State Teachers Colleges. At this meeting they should begin to revise courses. The syllabi should be the basic background for the revision of courses.

4. There has never been a time when the Department of Public Instruction has been called on for information about the State Teachers Colleges as today. In order to ask for more money there must be accurate information concerning these things. Many of the facts concerning teacher load, student enrollment in classes, and courses taught by instructors must be used to put us in a better position to sustain the judgment that more support is needed. Therefore, greater accuracy should be exercised to get the teacher to record his part on the record. Each Dean was asked to take a faculty record card, study it carefully from the point of view of improving the picture, and furnish any suggestions concerning:

   (1) Greater accuracy
   (2) Greater simplicity
   (3) More clarity

   Finally, the Department of Public Instruction should have detailed statements of the preparation and experience of the faculty members of the State Teachers Colleges.

Mr. Wagner referred to the fact that when the Office of Teacher Education and Certification requested information from the institutions for tabulating reports, a few were always late in their responses. Since the information was frequently of immediate importance, it would be very much appreciated if the report from each institution would reach the office promptly.

He also stated that during this transitional period with respect to curriculum changes, the Board of Presidents has decided that each institution is more or less in a position to use its own judgment to fit the cases to be met. The Department will support any decisions that seem to be reasonable in their application. With that general theme in mind, the discussion of the Docket was opened.

I. Course Equivalents in the Evaluation of Old Credentials on the Basis of the New Curriculums.

   Dean Naegle stated that when the cases of older graduates of the old normal school curriculums come in, a person might profit more by having an evaluation made either partly or entirely on the basis of the new curriculum.

   Doctor Doughton asked if it would be possible to have the older Deans formulate a few basic principles upon which the newer Deans might solve certain problems which arise. If cases similar to those arising in another of the State Teachers Colleges occurred, the newer Deans would know what the other institutions had done and could act in like manner. He added that the cases should then be cleared through the Department of Public Instruction.

Dean Walsh stated that each question on evaluations was an individual case and that no set rules could be laid down for the solution of them. He added that no person who has had four years of secondary school preparation and has completed one of the old two-year normal school curriculums should get more than two years credit. Some persons who apply for evaluations try to get more credit than they were ever entitled to.

He stated further that the chief trouble his office has is when people send their credentials to several institutions to see where they can get the most credit. He suggested that if a person is suspected of this, it should be permitted to inquire from the other institution what credit had been granted.

Doctor Eisenberg suggested that a good many of the years previous to 1917 had consisted of 42 weeks of work. This would give persons who had matriculated in courses at that time approximately another semester of credit.

Mr. Becker said that a person had written to Clarion for credit in Psychology II for some other course in Psychology. He wanted to know if the other Deans substituted courses in this way.

Dean Dilworth stated that in general Millersville would accept other courses in Psychology.

Dean Kriner pointed out that the student must have Introductory Psychology and Educational Psychology.

Mr. Wagner pointed out that the Department is inclined to rule rather strictly, especially on Psychology II. Psychology I is open for a little more liberal interpretation.

Dean Menhennett raised the question as to whether the other Deans made all the evaluations that are asked of them. He stated that they only make them when the person is registered in the college.

Dean Walsh replied that Indiana gave no evaluations until the student was registered, and that such evaluations are frequently held up until the students have completed at least one semester.

Dean Wheatley moved that a committee of three of the older Deans be appointed to work out some general principles on which to base an evaluation, in order that the newer Deans might have these standards as a suggestive basis on which to work. The motion, seconded by Mr. Becker, was carried.

II. (a) How Many Holders of State Standard Limited Certificates Keep Their Certification Alive While Earning Credit toward the Degree of Bachelor of Science in Education in Order to Be Certified Ultimately to Teach Two or More Fields in the Secondary School?

Dean Dilworth suggested that the students should be advised to get the elementary degree first.

Mr. Wagner said there were two problems to be considered: first, those who will continue in elementary education and second, those who will change to the secondary curriculum. He suggested that it would be reasonable to permit the students to select for perhaps one or two renewals those courses that are common to both elementary and secondary certification.

It was the opinion of Dean Walsh that the students should stop at the end of six years to get their degree.

Mr. Wagner reported that a study of the teachers' certificates issued in the elementary field prior to September 1 showed that the supply of teachers in this field just about broke even with the demand for such teachers.

(b) Must the Twelve Hours Required for the Renewal of the State Standard Limited Certificate Be Earned Subsequent to the Date of Issue of the Certificate?

Mr. Wagner said, no. For example, when the initial issue was based on the first two years of an approved four-year curriculum, some persons applying for certification were graduates of a three-year curriculum. Therefore, any credits they had in excess of the two year requirement were credited toward the first renewal.

Dean Kriner felt that after the initial issue of the certificate students should be encouraged to complete their degrees as quickly as possible.

III. Do Students Who Expect to Be Certified in the Field of Science Have to Present Definite Pre-requisites for Work Completed in a Secondary School Even Though All Students Must Have Two Years of Science as Biological Science I or II and Physical Science I or II?

Mr. Bowman stated that there is no pre-requisite in secondary school education for certification to teach science. The new curriculum does not change the minimum requirements for teaching science in secondary schools and only approved post secondary school courses are acceptable for secondary school certification to teach science.

He mentioned further that science is added to a secondary college certificate on the basis of a minimum of eighteen semester hours of college work. In the case of a foreign language the practice is slightly different. If a college graduate was exempt from the first year of college work (six semester hours) on the basis of high school preparation in the subject, similar credit may be allowed toward the minimum of eighteen semester hours for certification to teach a foreign language. Dean Naegle asked if this credit applied toward the one hundred and twenty-eight semester hours required for a degree. Mr. Bowman stated that it did not.

Mr. Bowman then asked the Deans if there were many students who were specializing in either Biological Science or Physical Science without completing sufficient courses in both fields to qualify for certification to teach all secondary school Science. Dean Menhennett replied

that there were very few cases of this sort, and that many of the students readily changed. Mr. Bowman added that it is very difficult for anyone who specializes in only one field of science to be placed. In making a study of the college certificates issued to liberal arts college graduates, Science appears on about 13 per cent of them but only on 2 or 3 per cent of the certificates issued to graduates of the State Teachers Colleges. Dean Kriner stated that since other States do not break down science certificates into biological science and physical science, it would be advantageous to eliminate this arrangement in Pennsylvania.

IV. Courses to Be Used for Permanent Certification

Mr. Bowman observed that applicants for the permanent college certificate should be advised to matriculate for a master's degree. A candidate for a master's degree will specialize in either education or the subject fields on his certificate and recognized graduate courses in either of these fields will be acceptable for the permanent college certificate. The thought behind this statement is that eventually a fifth year of post secondary education will be required for secondary school certification. He further added that six semester hours of approved graduate work in education acceptable toward a master's degree will be accepted in fulfillment of the six semester hours of additional work required for the permanent college certificate.

Dean Kriner suggested that the courses should be made graduate courses, and that the number should be increased.

Mr. Bowman added that that would bar the liberal arts colleges which do not offer approved graduate courses. He also added that a provisional college certificate issued subsequent to September 1, 1935 requires a course in visual education to be made permanent.

Dean Kriner made a motion registering the opinion of the Deans to the effect that they feel that the work required for making college certificates permanent should look toward a master's degree, and that the requirement should be more than six semester hours.

Dean Walsh seconded the motion, which was carried.

Mr. Becker asked if this would apply to both elementary and secondary school certificates, and Dean Kriner replied that it should if it becomes a regulation.

Dean Walsh reminded the others that the motion was merely a matter of opinion, that the official step has not yet been taken.

Mr. Wagner then appointed a committee of three of the Deans to formulate plans upon which the Deans might base their actions. The Committee is as follows:

Dean M. J. Walsh, Indiana
Dean W. W. Menhennett, West Chester
Dean Homer F. Dilworth, Millersville

V. Minimum Requirements for Adding Secondary School Subjects to a College Certificate in the Elementary Field.

Mr. Bowman stated that the holder of a college certificate who is a

normal school graduate may have those secondary school subjects added to his college certificate in which he has completed a minimum of eighteen semester hours of college work. A graduate of a four year curriculum in elementary education who is not a normal school graduate is required to complete six semester hours in secondary education and six semester hours in student teaching in grades above the sixth to qualify for secondary school certification. He added that those normal school courses for which credit was allowed toward a college degree are acceptable toward the minimum of eighteen semester hours in the subject field for secondary school certification, unless they are distinctly in the field of elementary education.

VI. How Far Should Deans Go in Determining Specific Course Content in the New Curriculums?

Dean Kriner stated that in his institution each department was consulted for its own interpretation. Other institutions reported much the same procedure.

VII. Is Too Much Pressure Put on Students to Participate in Extra-Curricular Activities? How Can Extra-Curricular Activities Be Best Scheduled for Commuting Students? Best Way to Record Extra-Curricular Achievements on Students' Permanent Record Cards.

Dean Andruss wanted to know whether any of the schools limited the number of extra-curricular activities.

Dean Jaarsma stated that Slippery Rock has four extra-curricular activities, and that the point system is followed.

California has a minimum but no maximum requirement.

Dean Menhennett distributed copies of the extra-curricular activities program for 1937-1938 at West Chester. A copy of this program was presented to each of the Deans.

Shippensburg holds its extra-curricular activities on Tuesday and Thursday afternoons after the first period; West Chester provides for these activities on Mondays and Wednesdays at 3:30 P. M., alternating through the month; while California uses the last period of each day.

Dean Walsh stated that the greater majority of the students at Indiana take part in Physical Education. The ones who need it the most, however, are the ones who do not participate. Their struggle is to get these people to do voluntarily the desirable work that they want to accomplish.

Dean Wheatley asked if mere attendance in Physical Education classes was enough or whether it was active participation that counted. All of the other Deans seemed to be of the opinion that it must be active participation.

It was the opinion of Dean Naegle that extra-curricular achievements should be listed at the end of the students' permanent record cards.

VIII. Should There Be an Attempt at Uniformity Among the Colleges in the Transfer of Old Credits to the New Curriculums, Especially in the Case of Teachers-in-Service Who Have Completed Work for Certification and Are Working toward a Degree? Should the State Department Be asked to Make Out a Check Sheet as Was Done When the Last Change in Curriculums was Made? Evaluation of Non-standard Credentials, New Considerations.

Dean McClelland asked whether the course in writing should be counted since it does not appear in the new curriculum.

Mr. Wagner replied that the free electives would provide for courses of this kind.

Dean Walsh observed that the sample check sheets sent out by the Department of Public Instruction do not fit the cases to be evaluated.

Mr. Wagner informed the Deans that they should use their own judgment in cases of the evaluations according to the new curriculum.

Dean McClelland expressed the opinion that they should get rid of the old curriculums just as soon as possible. If they are coming in now, they should be evaluated on the basis of the new curriculum. He added that graduates of the old curriculum fare better in the new curriculum.

IX. Is It the Understanding that Students Graduating Up to and Including the Summer Session of 1938 Shall Have Their Work Checked on the Old Curriculums and That All Later Graduates Will Have Their Credits Worked Out on the Basis of the New Curriculum?

Mr. Wagner said, no. As much time as is necessary to do this may be used.

Dean Wheatley observed that this was consistent with last year's decision.

X. The Extent to Which Courses Already Completed by Teachers-in-Service May Be Substituted.

Dean Kriner asked if the status of all those special courses the State Teachers Colleges offer still holds.

Mr. Wagner expressed the opinion that they still hold.

The meeting adjourned at 12:30 o'clock.

LIBRARY
STATE TEACHERS COLLEGE
BLOOMSBURG, PA.

List of Graduates who Received Certificates of Graduation
Classified According to Curriculums Completed
and
Distribution of State Standard Limited Certificates
STATE TEACHERS COLLEGES
January - 1938

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

Exhibit "B"

February 14, 1938

INSTITUTION	Total Number of Graduates All Curricu-lums	Two-Year Curriculums						Four-Year Curriculums													TOTAL NUMBER OF STATE STANDARD LIMITED CERTIFICATES
		TOTAL	Group I	Group II	Group III	No. Graduates with no previous Tch. Experience	No. Teachers-in-Service who Returned for Graduation	TOTAL	Kindergarten-Primary	Intermediate	Rural	Secondary	Art	Commerce	Health	Home Economics	Industrial Arts	Music	No. Graduates with no Previous Tch. Experience	No. Teachers-in-Service who Returned for Degree	
TOTAL	116	1	1	-	-	-	1	115	23	27	1	40	1	10	7	2	1	3	62	53	44
Bloomsburg	13	-	-	-	-	-	-	13	-	2	-	3	-	8	-	-	-	-	6	7	4
California	11	-	-	-	-	-	-	11	1	4	-	5	-	-	-	-	1	-	4	7	6
Cheyney	4	-	-	-	-	-	-	4	1	2	-	-	-	-	-	1	-	-	4	-	-
Clarion	1	-	-	-	-	-	-	1	-	-	-	1	-	-	-	-	-	-	1	-	1
E. Stroudsburg	9	-	-	-	-	-	-	9	1	1	-	3	-	-	4	-	-	-	7	2	6
Edinboro	8	-	-	-	-	-	-	8	-	2	-	5	1	-	-	-	-	-	4	4	1
Indiana	15	1	1	-	-	-	1	14	1	2	-	9	-	2	-	-	-	-	9	5	10
Kutztown	9	-	-	-	-	-	-	9	4	4	-	1	-	-	-	-	-	-	-	9	1
Lock Haven	3	-	-	-	-	-	-	3	1	2	-	-	-	-	-	-	-	-	1	2	-
Mansfield	13	-	-	-	-	-	-	13	2	4	-	5	-	-	-	1	-	1	7	6	5
Millersville	3	-	-	-	-	-	-	3	1	-	-	2	-	-	-	-	-	-	-	3	2
Shippensburg	3	-	-	-	-	-	-	3	2	-	1	-	-	-	-	-	-	-	1	2	1
Slippery Rock	6	-	-	-	-	-	-	6	2	1	-	2	-	-	1	-	-	-	5	1	6
West Chester	18	-	-	-	-	-	-	18	7	3	-	4	-	-	2	-	-	2	13	5	1

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Teacher Education and Certification
Harrisburg

INSTRUCTIONAL AND NON-INSTRUCTIONAL STAFFS
IN STATE TEACHERS COLLEGES

LIBRARY
STATE TEACHERS COLLEGE
BLOOMSBURG, PA.

FIRST Semester — Year 1937-1938

Exhibit "C"

Type of Position	TOTAL	Bloomsburg	California	Cheyney	Clarion	E. Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
INSTRUCTIONAL STAFF TOTAL	852	74	78	13	24	53	53	111	54	36	58	43	54	73	128
FULL-TIME - TOTAL*	609	42	46	13	17	38	26	92	37	25	57	43	33	55	75
Dean of Instruction	12	1	1	1	-	1	1[a]	1	1	1	1	1	-	1	1
Dean of Men	13	1	1	1	1	1	-	1	1	1	1	1	1	1	1
Dean of Women	17	1	1	1	1	1	1	2	1	1	2	1	1[b]	1	2
Dietitian	7	1	-	1	1	1	1	-	1	-	1	-	-	-	-
Director Tr'ng School	13	1	1	1	1	1	-	1	1	1	1	1	1	1	1
Instructors	386	27	34	7	11	25	19	66	20	21	35	22	18	30	51
Librarian	12	1	1	1	1	-	1	1	1	1	1	1	-	1	1
Librarian(Ass't)	11	-	-	-	-	-	1	2	1	1	1	2	1	-	2
Nurse	3	1	-	-	-	-	1	-	1	-	-	-	-	-	-
Physician (College)	1	-	-	-	-	-	-	-	-	-	1	-	-	-	-
Studio Teachers	15	-	1	-	-	-	-	6	-	-	-	-	-	-	8
Tr'ng Sch'l Teachers	118	8	6	-	1	8	-	12	9	8	13	14	11	20	8
Others:															
Director T'chr Tr'ng	1	-	-	-	-	-	1	-	-	-	-	-	-	-	-
PART-TIME - TOTAL**	243	32	32	-	7	15	27	19	17	1	1	-	21	18	53
Coop. Tr'ng Teachers	236	31	32	-	7	14	25	19	17	-	1	-	20	17	53
Librarian	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Physician (College)	5	1	-	-	-	1	1	-	-	1	-	-	1	-	-
Studio Teachers	1	-	-	-	-	-	-	-	-	-	-	-	-	1	-
Others															
Director Training Sch.	1	-	-	-	-	-	1	-	-	-	-	-	-	-	-
NON-INSTRUCTIONAL STAFF - TOTAL***	25	1	3	-	-	3	-	3	-	2	2	2	2	3	4
Assistant Librarian	4	1	1	-	-	1	-	-	-	-	-	-	-	1	-
Dietitian	6	-	1	-	-	-	-	1	-	1	-	1	-	1	1
Librarian	2	-	-	-	-	1	-	-	-	-	-	-	1	-	-
Nurse	12	-	1	-	-	1	-	2	-	1	2	1	1	1	2
Physician	1	-	-	-	-	-	-	-	-	-	-	-	-	-	1
GRAND TOTAL	877	75	81	13	24	56	53	114	54	38	60	45	56	76	132

*Full-time instructors should include those instructors and others who meet the salary classification schedule, are classified as instructors, and who give full time to instructional or administrative duties. Deans should be included as such without duplication as instructors.

**Part-time instructors should include those whose salary is paid in part by the State Teachers College and are classified on the instructional staff.

***In this group include such persons as full-time librarians, et cetera, not on the instructional payroll, but who are associated in any way with instructional service.

a. Also serves as Dean of Men
b. Also serves as Dietitian

3/4/38

INSTRUCTIONAL AND NON-INSTRUCTIONAL STAFFS
IN STATE TEACHERS COLLEGES

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Teacher Education and Certification
Harrisburg

SECOND Semester — Exhibit "D" — Year 1937-1938

Type of Position	TOTAL	Bloomsburg	California	Cheyney	Clarion	E.Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
INSTRUCTIONAL STAFF TOTAL	853	73	74	28	26	54	51	111	53	36	58	43	57	69	120
FULL-TIME - TOTAL*	613	43	46	13	19	38	26	92	36	35	57	43	36	53	76
Dean of Instruction	12	1	1	1	-	1	1a	1	1	1	1	1	-	1	1
Dean of Men	13	1	1	1	1	1	-	1	1	1	1	1	1	1	1
Dean of Women	17	1	1	1	1	1	1	2	1	1	2	1	1b	1	2
Dietitian	7	1	-	1	1	1	1	-	1	-	1	-	-	-	-
Director Training Sch.	13	1	1	1	1	1	-	1	1	1	1	1	1	1	1
Instructors	388	28	34	7	12	25	19	66	18	21	35	22	21	28	52
Librarian	12	1	1	1	1	-	1	1	1	1	1	1	-	1	1
Librarian (Assistant)	11	-	-	-	-	-	1	2	1	1	1	2	1	-	2
Nurse	4	1	-	-	1	-	1	-	1	-	-	-	-	-	-
Physician (College)	1	-	-	--	-	-	-	-	-	-	1	-	-	-	-
Studio Teachers	15	-	1	-	-	-	-	6	-	-	-	-	-	-	8
Training Sch. Teachers	119	8	6	-	1	8	-	12	10	8	13	14	11	20	8
Others:															
Director Teacher Trng.	1	-	-	-	-	-	1	-	-	-	-	-	-	-	-
PART-TIME - TOTAL**	240	30	28	15	7	16	25	19	17	1	1	-	21	16	44
Coop. Tr'ng Teachers	233	29	28	15	7	15	23	19	17	-	1	-	20	15	44
Librarian	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Physician (College)	5	1	-	-	-	1	1	-	-	1	-	-	1	-	-
Studio Teachers	1	-	-	-	-	-	-	-	-	-	-	-	-	1	-
Others:															
Director Training Sch.	1	-	-	-	-	-	1	-	-	-	-	-	-	-	-
NON-INSTRUCTIONAL STAFF - TOTAL***	25	1	3	-	-	3	-	3	-	2	2	2	2	3	4
Assistant Librarian	4	1	1	-	-	1	-	-	-	-	-	-	-	1	-
Dietitian	6	-	1	-	-	-	-	1	-	1	-	1	-	1	1
Librarian	2	-	-	-	-	1	-	-	-	-	-	-	1	-	-
Nurse	12	-	1	-	-	1	-	2	-	1	2	1	1	1	2
Physician	1	-	-	-	-	-	-	-	-	-	-	-	-	-	1
GRAND TOTAL	878	74	77	28	26	57	51	114	53	38	60	45	59	72	124

*Full-time instructors should include those instructors and others who meet the salary classification schedule, are classified as instructors, and who give full time to instructional or administrative duties. Deans should be included as such without duplication as instructors.

**Part-time instructors should include those whose salary is paid in part by the State Teachers College and are classified on the instructional staff.

***In this group include such persons as full-time librarians, et cetera, not on the instructional payroll, but who are associated in any way with instructional service.

a. Also serves as Dean of Men.
b. Also serves as Dietitian

3/4/38

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

MEETING OF THE BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, May 13, 1938

D O C K E T

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held in Harrisburg, March 18, 1938.

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Content for New Syllabi

B. Report of the Budget Committee

C. Report of Dr. Ross re "Marking Systems"

D. Reports from Attorney General's Office

1. Possibility of Providing Liability Protection

2. Report on Play Production Material

E. Foreign Exchange Students

F. Contracts Covering Cooperative Student Teaching

G. Standardizing Materials Purchased for State Teachers Colleges

H. Status of Tuberculin Test and X-Ray Projects

I. Athletic Coaching School

J. Biennial Report

III. New Business

A. Visual Education Credit

B. Certification in Special Fields

C. Approval of Free Electives

D. Increased Premium for Workmen's Compensation Insurance

E. Refreshments Served Following Club Affairs on Campus

F. Medical Reimbursement Plan for Students in Institutions of Higher Learning

G. Purchase of Fire Apparatus and Gas Masks

H. "Class A" Designation of Institutions

I. Pennsylvania School Directors' Bulletin

J. Minutes of Board of Presidents for 1936-37

K. Charts

1. Summary of Enrolments in Pennsylvania State Teachers Colleges as of February 15, 1938

2. Enrolments in Accredited Liberal Arts Colleges and Universities in Pennsylvania, First Semester 1937-38

3. 1938 Summer Sessions of Teacher Education Institutions in Pennsylvania Accredited by State Council of Education

JOURNAL OF A MEETING

OF THE

BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, May 13, 1938

A meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in Room 323 of the Department of Public Instruction, Friday, May 13, 1938. The meeting was called to order at 10:00 o'clock, Eastern Daylight Saving time.

The following were present:

Francis B. Haas	Bloomsburg
Robert M. Steele	California
Leslie Pinckney Hill	Cheyney
Paul G. Chandler	Clarion
Tracy T. Allen	East Stroudsburg
Carmon Ross	Edinboro
Samuel Fausold	Indiana
Quincy A. W. Rohrbach	Kutztown
John G. Flowers	Lock Haven
Joseph F. Noonan	Mansfield
Landis Tanger	Millersville
Albert Lindsay Rowland	Shippensburg
Charles S. Miller	Slippery Rock
Charles S. Swope	West Chester

Lester K. Ade, Chairman
Henry Klonower, Secretary
Harry L. Kriner, Assistant Director, Teacher Education and Certification

I. Approval of the minutes of the meeting of the Board of Presidents held in Harrisburg March 18, 1938

On motion by Doctor Chandler, seconded by Doctor Rowland, it was voted that the minutes of the meeting of the Board of Presidents held March 18, 1938, be approved as submitted.

II. Unfinished Business

A. Report of the Curricular Revision Committee

1. Content for New Syllabi

Doctor Steele, Chairman of the Curricular Revision Committee, reported progress in the development of the outline for the revision of content for the courses in the syllabi.

B. Report of the Budget Committee

Doctor Miller, Chairman of the Budget Committee, read the following report:

"REPORT OF THE BUDGET COMMITTEE
May 13, 1938

The Budget Committee Recommends -

1. That the allocations for 1938-1939 as they are set up in fund 4, to the amount of $1,530,000, be distributed on the same basis as the total initial allocations which were distributed for the current year, but without the ear-marking for special purposes.

2. That all moneys unexpended in fund 1 for 'Restoration of Salary Cuts' for the current year, be added to the adjustment fund of $25,000; this sum to be distributed November 1, according to the same plan which was used in distributing the adjustment funds for the current year.

Respectfully submitted

T. T. Allen
Francis B. Haas
Q. A. W. Rohrbach
Carmon Ross
Charles S. Miller, Chairman"

On motion by Doctor Miller, seconded by Doctor Steele, it was voted that the report of the Budget Committee be adopted.

C. Report of Doctor Ross re "Marking Systems"

Doctor Ross distributed to the members of the Board a tentative questionnaire which he prepared with reference to College Marking Systems and Related Functions.

Doctor Ross stated that the questionnaire pertained not only to State Teachers Colleges but also to Liberal Arts Colleges. He stated that he was interested in securing this information from the Liberal Arts Colleges.

Doctor Klonower stated that he felt it would be very unwise at this time to study this situation in the Liberal Arts Colleges.

Doctor Haas suggested that the matter be referred to the Superintendent of Public Instruction with reference to the advisability of sending the questionnaire to the Liberal Arts Colleges.

On motion by Doctor Flowers, seconded by Doctor Rohrbach, it was voted that the report of Doctor Ross be accepted.

D. Reports from Attorney General's Office

1. Possibility of Providing Liability Protection

2. Report on Play Production Material

Doctor Klonower stated that Doctor Ackley had not as yet received this information from the Attorney General's office.

E. Foreign Exchange Students

Doctor Flowers, Chairman of the Committee, reported that the committee had met and had set up the following statements of the problem:

1. That the students from the State Teachers Colleges be permitted to attend the institutions abroad without tuition charge and that the State Teachers Colleges in turn provide the same privilege for the students from foreign countries who come to this country.

2. If such a plan were formulated, would it be necessary for the students from foreign countries to teach in this state for two years in accordance with the general policy.

Doctor Flowers stated that he would like to recommend that the matter of tuition charge be waived for these foreign exchange students.

The question arose as to whether it would be legal for the Board of Trustees to waive the fees payable to the State.

On motion by Doctor Flowers, seconded by Doctor Hill, it was voted that the matter be referred to the Fee Committee for study and report at the next meeting of the Board.

F. Contracts Covering Cooperative Student Teaching

Doctor Noonan, reporting for the committee, stated that the committee would like to have this item continued on the Docket.

On motion by Doctor Noonan, seconded by Doctor Miller, it was voted that this matter be continued on the Docket.

Doctor Flowers stated that he had some immediate problems at his institution and that they needed help and backing on the part of the Board as well as the Department. He stated that Lock Haven never had a contract with outlying districts. He said the school districts furnish the children and Lock Haven furnishes the instructional service for these children without receiving any compensation from the districts.

Doctor Steele stated that he felt the problem of legislation is of vital concern since there are a great many different systems in the student teaching relationships. He said he believed the problems would never be solved until there were certain basic requirements written in by law.

Doctor Noonan stated that legislation will be included in the report when submitted to the Board for approval.

G. Standardising Materials Purchased for State Teachers Colleges

Doctor Noonan, reporting for the committee, stated that the committee has so far worked out standards covering silverware, glassware, and floor coverings used in the home economics department of the colleges offering this curriculum. He said a complete report will be made at the next meeting of the Board.

H. Status of Tuberculin Test and X-ray Projects

Doctor Klonower reported to the members of the Board that he had had a conference with Doctor J. Moore Campbell, Director, Bureau of Health Conservation, Department of Health, at which they tentatively agreed to the following:

1. In September the Department of Health will prepare a schedule of visits to the institutions, advising the Presidents long in advance of the time of coming.

2. The Department of Health will send someone to give a talk to the students, pointing out the educational significance of the movement.

3. The Department of Health will X-ray the students.

4. The Department of Health will send the data covering the tests to the Presidents of the Colleges.

Doctor Steele stated that he felt there should be some provision worked out with the institutions with reference to what is to be presented to the student body in the talk preceding the testing of the students. He said that inasmuch as the speaker would have little knowledge of what has been done, he would like to have this set up so that the institutions might be able to work with the Department of Health in presenting this whole matter to the student body in the way that the institutions think would be most effective.

On motion by Doctor Miller, seconded by Mr. Swope, it was voted that a committee of the Board be appointed to work with Doctor Klonower and the Department of Health in formulating a definite program for tuberculosis testing in the State Teachers Colleges.

I. Athletic Coaching School

On motion by Mr. Swope, seconded by Doctor Steele, it was voted that the item be removed from the Docket.

J. Biennial Report

Doctor Ade stated that he would gratefully appreciate the cooperation of the members of the Board with Doctor Klonower in the matter of submitting their biennial reports. He said that the reports are coming in in good shape and that they are getting some fine photographs. In the archival report will be included only the activities for the two year period. The work plan for the next year is to be omitted.

III. New Business

A. Visual Education Credit

Doctor Fausold raised the question as to whether it would not be possible for the State Teachers Colleges to extend the semester hour credit for the course in visual education which is now offered in the institutions inasmuch as many of the other institutions of higher learning now offer two and three semester hour credits for the same amount of hours of recitation.

On motion by Doctor Steele, seconded by Doctor Allen, it was voted that the State Teachers Colleges be permitted to offer visual education on a 4 - 2 basis to students in the summer sessions and to extension students.

B. Certification in Special Fields

Doctor Miller raised the question concerning certification in the field of commercial geography. He stated that he had a student who had completed twenty-four semester hours in the field of geography including courses in commercial geography. However, because the courses in commercial geography had not been completed in an approved commercial curriculum, it was impossible for this student to receive certification in the field of commercial geography.

It was pointed out that the same problem arises with reference to certification in the field of Business English.

On motion by Doctor Miller, seconded by Doctor Hill, it was voted that this matter of certification in the field of commercial geography, Business English, and such courses, be referred to the Curricular Revision Committee for report at the next meeting of the Board.

C. Approval of Free Electives

Doctor Ade urged that the free electives to be offered at the institutions be of such subject-matter that they will contribute to the value of the further education of the teacher. He suggested that a list of all the free electives now offered in the institutions be prepared and distributed to the institutions so that all might know what is being offered in the other institutions.

It was pointed out that on page 1129 of the Proceedings of the Meetings of the Board of Presidents, State Teachers Colleges, 1936-37, are listed the free electives in the Kindergarten-Primary field. The suggestion was made that the first three courses be listed as required electives inasmuch as they pertain more closely than the others to the Kindergarten-Primary field.

On motion by Doctor Steele, seconded by Doctor Rowland, it was voted that this matter be referred to the Curricular Revision Committee for study and that a clarifying statement be submitted at the next meeting of the Board that may be included in the policies and procedures of the Board.

D. Increased Premium for Workmen's Compensation Insurance

Doctor Rowland called the attention of the members of the Board to the increase in the premium for workmen's compensation insurance due to the new law including provision against industrial disease for the period from June 1, 1937 to December 31, 1937. He stated that beginning January 1, 1938, the rate at Shippensburg had been increased 262.6 percent.

On motion by Doctor Rowland, seconded by Doctor Steele, it was voted that a committee be appointed to consider this matter with the proper authorities of the Department of Labor and Industry and report at the next meeting of the Board.

E. Refreshments Served Following Club Affairs on Campus

Mr. Swope raised the question with reference to the expenses incurred from serving refreshments following club affairs on the campus.

It is agreed by all the members that such expenses should be taken care of by the Student Activity Fund.

On motion by Mr. Swope, seconded by Doctor Haas, it was voted to remove the item from the Docket.

F. Medical Reimbursement Plan for Students in Institutions of Higher Learning

Doctor Klonower spoke briefly on the resume which he had mailed to each of the members of the Board with reference to student medical reimbursement which had been developed by the Indemnity Insurance Company of Philadelphia. He stated that this was purely a relationship between the students and the company and did not involve the Department.

G. Purchase of Fire Apparatus and Gas Masks

Attention of the members of the Board was called to the advisability of having available some kind of protective device to be used in cases of emergency.

H. "Class A" Designation of Institutions

A letter was read to the members of the Board from Doctor Charles W. Hunt, Secretary-Treasurer of the American Association of Teachers Colleges, in which Doctor Hunt stated that there is no "Class A" in the accredited list of the American Association and that there has not been for several years.

It was suggested, therefore, that such designation be removed from the catalogues of the State Teachers Colleges.

I. Pennsylvania School Directors' Bulletin

The following communications received from Mr. Herbert J. Stockton, President, The Pennsylvania State School Directors Association, and Mr. P. O. Van Ness, Executive Secretary of the Association, with reference to the insertion in the Pennsylvania School Directors' Bulletin of a composite advertisement of the State Teachers Colleges, were read:

May 11, 1938

"Mr. Henry Klonower, M.A., Ped.D.
Director, Teacher Education and Certification
Department of Public Instruction
Commonwealth of Pennsylvania
Harrisburg, Pennsylvania

My dear Mr. Klonower:

Our Secretary, P. O. Van Ness, has stated to me in one of his letters that he has solicited you for an advertisement in the Bulletin of our Association - an advertisement similar to the one you are running in the P. S. E. A. Journal in re State Teachers Colleges.

I do hope you can see your way clear to duplicate this advertisement in subsequent issues of our Bulletin.

Very truly yours,

(Signed) Herbert J. Stockton, President
The Pennsylvania State School
Directors Association"

HJS:RH

"Dr. Henry Klonower
Room 202
Education Building
Harrisburg, Pa.

April 12, 1938

Dear Dr. Klonower:

It has occurred to me that it would be profitable for the State Teachers Colleges of Pennsylvania to insert in the Pennsylvania School Directors' Bulletin a statement similar to the one which appears in the Pennsylvania School Journal. Our Bulletin has a circulation of over 10,000 copies each issue. It is published four times each year, March, June, September, and December. It would seem that our State Teachers Colleges would be as much interested in in placing their graduates as they would in securing students. I believe that our Bulletin would serve this purpose better than any other available medium, as it reaches every school director in the state of Pennsylvania as well as all county and district superintendents. It also has a miscellaneous circulation of many copies.

I am enclosing in this letter a rate sheet. I would suggest that the inside of the back cover would be an excellent place for a statement from the State Teachers Colleges. This would cost for the four issues covering one year $320. less the discount of 15% for insertion in four issues, less 15% because it is not handled through an advertising agency, less 2% for cash within thirty days, or a total discount of 32% making the net cost for the four issues $217.60. This divided up among the thirteen normal schools would mean a cost of only $16.73 per year for each. The cost of the back cover is $360. or on the same basis would mean a net cost of $244.80. For an inside page the cost is $240. for the four issues or a net cost of $163.20.

The back page of the Bulletin was sold to the Nesbitt Company of Philadelphia for three issues, and I am not sure as yet whether they are going to continue their advertisement. However, I will know within a short time.

I shall appreciate it very much if you will give our Bulletin consideration and trust that it can be arranged to purchase space at one of the rates mentioned starting with the June issue. I am sending under separate cover a copy of our Bulletin which will give you the general set-up.

Very truly yours,

(Signed) P. O. Van Ness
Secretary"

POV:lw

On motion by Doctor Rowland, seconded by Doctor Ross, it was voted that a contract be entered into with the Pennsylvania State School Directors Association for the insertion of a composite advertisement on the back cover of the Pennsylvania School Directors' Bulletin for the school year 1938-39; if the back cover is not available for this advertisement, the inside of the back cover should be used.

On motion by Doctor Miller, seconded by Doctor Allen, it was voted that a committee be appointed to work with Doctor Klonower in preparing the material to be included in the advertisement.

J. Minutes of the Board of Presidents for 1936-37

Doctor Klonower inquired of the members of the Board whether they had received their copy of the bound volume of the Minutes of the Meetings of the Board of Presidents for 1936-37.

Doctor Rohrbach of Kutztown and Doctor Chandler of Clarion stated they had not received their copy from the printer.

On motion by Doctor Steele, seconded by Doctor Flowers, it was voted that the Secretary be authorized to have the minutes of the Proceedings of the Meetings of the Board of Presidents, State Teachers Colleges, 1937-38, bound and a copy of the bound volume distributed to each institution.

K. Miscellaneous

1. May 1938 Graduates of State Teachers Colleges

Copies of a tentative chart indicating the number of graduates May 1938 of the State Teachers Colleges were distributed to members of the Board. To clarify the chart suggestions were made to report the statistics in accordance with the following form:

"Report on Issue of State Certificates

to Students in State Teachers

Colleges as of May 1938

I. Elementary Field

A - Limited Certificates
B - College Certificates

II. Secondary Field

College Certificates

III. Elementary and Secondary Special Fields

College Certificates"

2. Audiometers

In view of the fact that the State had purchased a number of audiometers which were assigned during the regular school years to the office of the county superintendents of schools, the suggestion was made that these audiometers be assigned to the State Teachers Colleges during the summer session where teachers in service pursuing courses in the use of audiometers might have the advantage of these instruments. A memorandum sent to Doctor Maguire making this suggestion was read.

May 12, 1938

"To: Doctor Maguire

From: Henry Klonower

The audiometers now located in the county superintendents' offices will not probably be used during the summer session. Is there any possibility of making a distribution so that each State Teachers College may have one or two of these audiometers for the summer session?"

HK ma

3. Kappa Phi Kappa and Phi Sigma Pi

A letter from Mr. William H. Bristow, relative to a suggestive program concerning the merging of the two honorary fraternities now existing in the State Teachers Colleges, Kappa Phi Kappa and Phi Sigma Pi, was read. It was agreed that the matter should be discussed at the several institutions to ascertain whether such an effective program would be acceptable with the representatives of the two groups.

4. Report on Entrance Tests

Doctor Steele read the following proposal with reference to entrance tests:

"REPORT OF THE COMMITTEE ON ENTRANCE EXAMINATIONS

Regarding: Tests for Freshmen entering
Pennsylvania Teachers Colleges
in September 1938

In accordance with the suggestion made at a previous meeting of the Board of Presidents, namely, that a test be administered to prospective freshmen in the field of English and Reading before entrance, and that a complete testing program be carried out after students are admitted to the institution, the Committee on Entrance Examinations recommends the following tests to be administered to applicants for admission on

Friday, July 15, 1938
and Tuesday, September 13, 1938

Teachers College Personnel Association

English Test covering the following:

Reading: word meaning
Reading: paragraph and sentence meaning
English form
Literature

This test requires one hour and forty-five minutes; costs 8¢ per copy; and may be secured in Form B or Form C from:

The Teachers College Personnel Association
Colorado State College of Education
Greeley, Colorado

Respectfully submitted:

T. T. Allen
Francis B. Haas
Albert Lindsay Rowland
May 13, 1938 Robert M. Steele, Chairman"

On motion by Doctor Steele, seconded by Doctor Hill, it was voted that the report of the committee be accepted and that the examination be confined to the Teachers College Personnel Association Tests.

5. Letter of Appreciation

Doctor Klonower read to the members of the Board a note which had been received from Mrs. James N. Rule, Mrs. Leavitt D. Anders, and Mrs. William T. Rule in appreciation for the flowers and expression of sympathy sent by the members of the Board at the passing of Doctor James N. Rule, Ex-Superintendent of Public Instruction and former President of the Board of Presidents of the State Teachers Colleges.

6. Date for July Meeting

Inasmuch as July 15, 1938 is the day scheduled for the Freshmen Examinations it was voted that the next meeting of the Board of Presidents be held Friday, July 8, 1938, at 10:00 A.M. Daylight Saving Time.

L. Charts

1. Summary of Enrolments in Pennsylvania State Teachers Colleges as of February 15, 1938

A copy of this chart follows page 1262 as Exhibit "A".

2. Enrolments in Accredited Liberal Arts Colleges and Universities in Pennsylvania, First Semester 1937-38

A copy of this chart follows page 1262 as Exhibit "B".

3. 1938 Summer Session of Teacher Education Institutions in Pennsylvania Accredited by State Council of Education

A copy of this chart follows page 1262 as Exhibit "C".

The meeting adjourned at 2:00 P.M.

Henry Klonower
Secretary

Approved: 5/27/38

Lester K. Ade
Lester K. Ade
Superintendent of Public Instruction

Exhibit "A"

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

SUMMARY OF ENROLMENTS IN PENNSYLVANIA STATE TEACHERS COLLEGES

Covering Number of Different Students as of February 15, 1938

Class I Students Full-Time Teacher Education in Regular Curriculums As of February 15, 1938			TOTAL	Bloomsburg	California	Cheyney	Clarion	East Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
1			2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
	TOTAL CLASS 1 STUDENTS		7589	639	572	151	188	493	247	1150	454	367	530	507	450	521	1320
* Elementary	727	First Semester	71	1	2	-	3	1	3	8	2	5	-	13	3	10	20
		Second Semester	656	35	43	24	38	19	24	70	36	40	38	51	39	59	140
Four-Year Elementary (Primary)	822	Second Year	475	31	61	10	11	16	17	82	29	30	20	26	30	42	70
		Third Year	194	14	20	1	6	7	4	28	13	15	10	16	4	10	46
		Fourth Year	153	5	6	9	-	5	4	26	6	13	7	20	6	14	32
Four-Year Elementary (Intermediate)	1187	Second Year	785	60	103	17	22	38	42	123	44	43	56	34	43	79	81
		Third Year	245	11	32	25	1	14	4	23	9	9	15	19	18	11	54
		Fourth Year	157	4	10	26	-	14	5	11	4	2	8	24	15	10	24
Four-Year Elementary (Rural)	178	Second Year	141	17	-	-	11	-	-	-	24	-	-	31	26	11	21
		Third Year	23	2	-	-	-	-	-	-	2	-	-	4	6	-	9
		Fourth Year	14	4	-	-	-	-	-	-	2	-	-	-	2	-	6
Secondary	2302	First Year	692	52	56	-	35	51	22	66	53	51	54	41	53	25	133
		Second Year	544	47	27	-	27	52	20	53	42	41	39	31	31	35	99
		Third Year	541	53	36	-	11	40	22	52	56	28	56	32	40	31	84
		Fourth Year	525	53	33	-	16	63	21	42	36	33	49	52	26	33	68
Art	201	First Year	66	-	-	-	-	-	19	19	28	-	-	-	-	-	-
		Second Year	62	-	-	-	-	-	17	19	26	-	-	-	-	-	-
		Third Year	37	-	-	-	-	-	13	8	16	-	-	-	-	-	-
		Fourth Year	36	-	-	-	-	-	10	12	14	-	-	-	-	-	-
Business Education	572	First Year	242	95	-	-	-	-	-	127	-	-	-	-	20	-	-
		Second Year	152	54	-	-	-	-	-	82	-	-	-	-	16	-	-
		Third Year	99	55	-	-	-	-	-	44	-	-	-	-	-	-	-
		Fourth Year	79	41	-	-	-	-	-	38	-	-	-	-	-	-	-
Health Education	574	First Year	168	-	-	-	-	49	-	-	-	9	-	-	-	40	70
		Second Year	150	-	-	-	-	50	-	-	-	15	-	-	-	40	45
		Third Year	151	-	-	-	-	41	-	-	-	21	-	-	-	32	57
		Fourth Year	105	-	-	-	-	33	-	-	-	12	-	-	-	29	31
Home Economics	235	First Year	97	-	-	12	-	-	-	52	-	-	33	-	-	-	-
		Second Year	64	-	-	5	-	-	-	28	-	-	31	-	-	-	-
		Third Year	40	-	-	2	-	-	-	21	-	-	17	-	-	-	-
		Fourth Year	34	-	-	7	-	-	-	17	-	-	10	-	-	-	-
Industrial Arts	247	First Year	80	-	38	7	-	-	-	-	-	-	-	35	-	-	-
		Second Year	76	-	37	-	-	-	-	-	-	-	-	39	-	-	-
		Third Year	47	-	24	2	-	-	-	-	-	-	-	21	-	-	-
		Fourth Year	44	-	22	4	-	-	-	-	-	-	-	18	-	-	-
Music	392	First Year	130	-	-	-	-	-	-	34	-	-	19	-	-	-	77
		Second Year	115	-	-	-	-	-	-	26	-	-	29	-	-	-	60
		Third Year	90	-	-	-	-	-	-	28	-	-	16	-	-	-	46
		Fourth Year	57	-	-	-	-	-	-	11	-	-	15	-	-	-	31
Others	152		83a 9b 3e 57d	5a	13a 9b	-	7a	-	-	-	12a	-	8a	-	12a 3c 57d	10a	16a

*All Elementary Curriculums--TOTAL: 2914
a. College Graduates
b. Special Education
c. Degree Requirements Completed
d. 17 First Year, 17 Second Year, 9 Third Year, 14 Fourth Year, Cooperative Education Curriculum

Class II Students in Extension Courses	Number of Centers where Classes are Held	Enrolment of Teachers in Service	Length of Lessons in Minutes	Number of Day and Resident Students: Total Day	Total Resident	Class I Day	Class I Resident	Class III Day	Class III Resident	Class IVA Day	Class IVA Resident
17	18	19	20	21	22	23	24	25	26	27	28
TOTAL	22	676	100-105-110 120-150-200	4873	3984	3605	3984	1162	-	106	-
Bloomsburg	-	-	-	556	270	369	270	130	-	57	-
California	1	128	110-150	665	172	400	172	225	-	40	-
Cheyney	-	-	-	55	96	55	96	-	-	-	-
Clarion	-	-	-	205	63	125	63	80	-	-	-
East Stroudsburg	1	18	100	157	342	151	342	6	-	-	-
Edinboro	9	189	150-200	173	107	140	107	33	-	-	-
Indiana	1	18	120	566	750	400	750	163	-	3	-
Kutztown	-	-	-	431	243	211	243	220	-	-	-
Lock Haven	5	168	100-150	223	144	223	144	-	-	-	-
Mansfield	-	-	-	265	291	239	291	20	-	6	-
Millersville	-	-	-	416	216	291	216	125	-	-	-
Shippensburg	-	-	-	271	236	214	236	57	-	-	-
Slippery Rock	2	79	105-150	261	275	246	275	15	-	-	-
West Chester	3	78	150	629	779	541	779	88	-	-	-

COLLEGES	Class I Full-time Students Regular Curricula: TOTAL	MALE	FEMALE	Class III Part-time Campus Students taking less than 13 s.h.: TOTAL	MALE	FEMALE	Class IV Students (Part-time Studio Lessons Individual Teacher-Pupil Basis) A. Part-time ONLY B. Regular Students - EXTRA WORK: Total A	Total B	Music A	Music B	Others A	Others B
TOTAL	7589	2958	4631	1162	393	769	106	40	106	40	-	-
Bloomsburg	639	287	352	130	60	70	57	6	57	6	-	-
California	572	256	316	225	89	136	40	4	40	4	-	-
Cheyney	151	37	114	-	-	-	-	-	-	-	-	-
Clarion	188	88	100	80	33	47	-	-	-	-	-	-
East Streudsburg	493	247	246	6	2	4	-	-	-	-	-	-
Edinboro	247	89	158	33	7	26	-	-	-	-	-	-
Indiana	1150	333	817	163	47	116	3	4	3	4	-	-
Kutztown	454	184	270	220	58	162	-	-	-	-	-	-
Lock Haven	367	161	206	-	-	-	-	-	-	-	-	-
Mansfield	530	194	336	20	5	15	6	7	6	7	-	-
Millersville	507	232	275	125	45	80	-	1	-	1	-	-
Shippensburg	450	208	242	57	28	29	-	-	-	-	-	-
Slippery Rock	521	193	328	15	6	9	-	-	-	-	-	-
West Chester	1320	449	871	88	13	75	-	18	-	18	-	-

Class V Pupils in Practice School	TOTAL	Bloomsburg	California	Cheyney	Clarion	E. Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
TOTAL	21378	5050	4918	484	424	871	843	1279	923	435	666	617	1302	1023	2543
Campus Schools	4172	232	168	61	205	269	83	401	288	435	494	617	154	548	219
Local Schools	8192	2472	407	-	219	534	223	459	568	-	172	-	1148	-	1990
Non-Local Schools	9014	2346	4343	423	-	68	537	419	67	-	-	-	-	477	334

March 2, 1938

DISTRIBUTION OF STUDENTS BY COUNTIES IN STATE TEACHERS COLLEGES - AS OF FEBRUARY 15, 1938

COUNTY	TOTAL	Bloomsburg	California	Cheyney	Clarion	East Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
TOTAL	7589	639	572	151	188	493	247	1150	454	367	530	507	450	521	1320
Adams	55	2	-	-	8	-	-	1	1	-	-	7	27	-	9
Allegheny	419	-	77	6	6	-	9	149	-	4	-	2	1	161	4
Armstrong	71	-	1	-	1	-	-	66	-	-	-	-	-	3	-
Beaver	83	-	3	-	-	-	8	17	-	2	-	-	5	46	2
Bedford	38	-	1	-	-	-	-	9	-	5	-	3	14	-	6
Berks	257	6	-	-	-	23	-	2	177	1	1	7	-	-	40
Blair	124	-	2	-	-	-	-	32	-	27	1	19	31	3	9
Bradford	97	3	-	-	-	2	1	2	-	1	82	2	-	-	4
Bucks	85	6	-	1	-	10	1	-	5	2	-	2	2	-	56
Butler	112	-	1	-	-	-	1	3	1	-	-	-	-	105	1
Cambria	198	1	6	1	1	1	1	148	-	20	2	2	3	4	8
Cameron	3	-	-	-	-	-	-	-	-	2	1	-	-	-	-
Carbon	68	4	-	-	-	27	1	3	6	-	1	-	1	-	25
Centre	33	-	-	-	-	2	-	8	-	20	1	-	-	-	2
Chester	285	-	-	14	-	2	1	-	3	-	1	12	-	-	252
Clarion	104	-	-	-	97	-	-	1	2	-	-	1	-	2	1
Clearfield	80	1	2	-	6	-	1	34	-	31	1	-	-	2	2
Clinton	145	-	-	-	-	-	-	-	-	143	2	-	-	-	-
Columbia	188	177	-	-	-	4	-	1	-	1	1	-	-	-	4
Crawford	68	-	-	-	3	1	50	6	-	-	2	-	-	6	-
Cumberland	161	1	-	-	-	2	-	12	1	2	3	5	116	-	19
Dauphin	114	7	-	2	-	1	-	7	2	-	2	15	47	-	31
Delaware	290	-	-	21	-	6	-	1	1	1	1	10	4	-	245
Elk	19	-	-	-	4	-	1	8	-	5	1	-	-	-	-
Erie	139	-	2	1	-	-	120	7	-	-	1	1	-	7	-
Fayette	174	-	148	1	1	-	-	17	-	5	-	-	-	2	-
Forest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Franklin	116	-	-	-	2	2	-	5	-	1	-	3	98	-	7
Fulton	12	-	-	-	-	-	-	1	-	1	1	-	9	-	-
Greene	22	-	16	-	-	-	-	5	-	-	-	-	-	1	-
Huntingdon	25	-	-	-	-	-	-	2	-	2	-	1	17	-	3
Indiana	312	-	-	-	-	-	-	307	-	-	-	-	-	5	-
Jefferson	73	-	1	-	19	-	2	47	-	-	-	-	-	3	1
Juniata	18	-	-	-	-	-	-	3	-	-	-	-	10	-	5
Lackawanna	157	41	1	-	-	68	-	2	1	2	27	1	-	-	14
Lancaster	320	2	-	-	1	-	1	3	-	-	1	286	2	-	24
Lawrence	87	-	-	-	2	-	3	14	-	-	1	-	-	67	-
Lebanon	34	-	-	-	-	-	-	-	4	-	3	14	1	-	12
Lehigh	172	10	-	-	-	14	-	-	107	1	2	5	1	-	32
Luzerne	348	172	-	-	-	67	-	3	11	4	40	9	-	-	42
Lycoming	81	8	-	-	-	6	-	-	-	43	21	-	-	-	3
McKean	34	-	-	-	8	-	-	5	-	4	14	-	-	1	2
Mercer	72	-	1	2	1	-	5	20	-	-	1	-	-	42	-
Mifflin	23	-	1	-	-	-	-	3	-	2	-	2	8	3	4
Monroe	131	-	-	-	-	126	-	1	-	-	-	-	-	-	4
Montgomery	160	4	-	8	-	3	-	3	12	1	-	5	6	1	117
Montour	33	28	-	-	-	1	-	1	-	-	2	1	-	-	-
Northampton	88	5	-	-	-	37	-	1	18	-	1	3	-	-	23
Northumberland	107	74	-	-	-	4	-	2	1	11	1	5	1	-	8
Perry	26	1	-	-	-	-	-	5	-	-	3	4	11	-	2
Philadelphia	297	3	-	89	-	7	-	1	-	-	-	10	-	-	187
Pike	6	-	-	-	-	6	-	-	-	-	-	-	-	-	-
Potter	30	2	-	-	-	1	2	1	-	2	22	-	-	-	-
Schuylkill	285	58	-	-	-	25	1	2	98	2	13	11	12	-	61
Snyder	16	5	-	-	1	-	-	-	-	5	1	2	2	-	-
Somerset	63	-	9	-	-	1	2	37	1	6	-	2	1	4	-
Sullivan	10	4	-	-	-	1	-	-	-	-	5	-	-	-	-
Susquehanna	50	1	-	-	-	6	-	-	-	-	41	1	-	-	1
Tioga	197	2	-	-	-	-	-	2	-	2	190	1	-	-	-
Union	9	3	-	-	-	1	-	-	-	4	-	-	-	-	1
Venango	48	-	-	-	14	-	13	5	-	-	-	-	-	16	-
Warren	38	-	-	-	8	-	18	5	1	-	2	-	-	4	-
Washington	248	-	211	1	1	-	1	23	-	-	-	-	-	10	1
Wayne	27	2	-	-	-	13	-	-	-	-	9	-	-	-	3
Westmoreland	229	-	89	-	4	-	3	105	-	-	-	-	-	23	5
Wyoming	22	4	-	-	-	3	-	-	-	-	13	-	1	-	1
York	107	2	-	-	-	1	-	2	1	1	4	52	21	-	23
Total from Penna.	7541	639	572	147	188	474	246	1150	454	366	522	506	450	521	1306
From Other States	48	-	-	4	-	19	1	-	-	1	8	1	-	-	14

ENROLMENTS IN ACCREDITED LIBERAL ARTS COLLEGES AND UNIVERSITIES IN PENNSYLVANIA, FIRST SEMESTER 1937-38
(Data Based Upon Reports from Colleges & Universities)

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

Exhibit "B"

Institution	Full-Time Enrolment			No. of these who are preparing to teach	%	No. of new students enrolled	No. of these who are preparing to teach	%	Extension or part time students	No. of these who are public school teachers
	Men	Women	Total							
TOTAL	35324	15314	50638	9437	18.6	14927	2413	16.2	46440	10222
Albright	251	125	376	145	38.6	108	35*	32.4	85	32
Allegheny	322	287	609	120*	19.7	235	30*	12.8	53	12
Beaver	--	671	671	336*	50.1	252	120*	47.6	21	20
Bryn Mawr	--	485	485	0	0	192	0	0	49	0
Bucknell	786	449	1235	100*	8.1	375	30*	8.0	211	205
Carnegie Tech.	1474	826	2300	203	8.8	781	24*	3.1	3856	150
Cedar Crest	--	241	241	70	29.0	110	46	41.8	5	0
C. Misericordia	--	247	247	189	76.5	75	52	69.3	130	56
Dickinson	387	155	542	0	0	186	0	0	1	0
Drexel	1134	521	1655	157	9.5	629	53*	8.4	62	19
Dropsie	27	7	34	0	0	9	0	0	0	-
Duquesne	993	282	1275	284	22.3	396	80	20.2	1773	316
Elizabethtown	88	82	170	97	57.1	72	38	52.8	51	37
Franklin-Marshall	817	--	817	66	8.1	314	-**	-	9	0
Geneva	270	182	452	144	31.9	170	19	11.2	340	285
Gettysburg	508	136	644	160	24.8	200	45	22.5	0	-
Grove City	476	412	888	500*	56.3	324	195*	60.2	8	0
Haverford	335	-	335	0	0	90	0	0	0	-
Immaculata	-	242	242	140	57.9	70	-**	-	0	-
Juniata	229	187	416	170	40.9	135	46	34.1	85	40
Lafayette	913	-	913	45	4.9	291	**	-	0	-
LaSalle	371	-	371	41	11.1	122	6	4.9	74	0
Lebanon Valley	244	155	399	215	53.9	136	61	44.9	70	35
Lehigh	1738	-	1738	15	.9	548	-**	-	0	-
Lincoln	302	-	302	38	12.6	136	28	20.6	0	-
Marywood	-	445	445	220	49.4	122	-**	-	200	182
Mercyhurst	-	180	180	157	87.2	68	53	77.9	16	4
Moore Institute	-	244	244	35	14.3	75	6	8.0	117	20
Moravian College & Theol. Seminary	179	-	179	15	8.4	57	5	8.8	4	0
Moravian College for women	-	195	195	92	47.2	89	40	44.9	10	-
Mount Mercy	-	217	217	80	36.9	85	27	31.8	180	9
Mt. St. Joseph	-	283	283	43	15.2	95	-**	-	300*	-
Muhlenberg	430	-	430	84	19.5	146	14	9.6	434	409
Pa.Col.for Women	-	262	262	23	8.8	96	-**	-	9	0
Pa.Military College	113	-	113	0	0	38	0	0	0	-
Pa.State College	4768	1136	5904	904[a]	15.3[a]	1704	204[a]	12.0[a]	15802	2287
Phila.Col.of Pharmacy	349	31	380	0	0	97	0	0	22	0
Rosemont	-	229	229	37	16.2	86	6	7.0	4	0
St. Charles Seminary	407	-	407	407***	100%	29	29***	100%	0	-
St. Francis	176	-	176	27	15.3	55	7	12.7	0	-
St. Joseph's	480	-	480	50	10.4	155	-**	-	12	0
St. Thomas	560	-	560	110	19.6	195	36	18.5	312	116
St. Vincent	378	-	378	34	9.0	101	11	10.9	95	0
Seton Hill	-	333	333	100*	30.0	164	-**	-	41	0
Susquehanna	176	121	297	159	53.5	107	55	51.4	10	4
Swarthmore	341	349	690	0	0	167	0	0	0	-
Temple	3560	1532	5092	1115	21.9	1243	253	20.4	4112	1847
Thiel	144	127	271	68	25.1	102	41	40.2	6	0
Univ. of Penna.	5738	1333	7071	470	6.6	1340	103	7.7	9892	1298
Univ. of Pitt.	3695	1415	5110	761	14.9	1253	172	13.7	5519	2790*
Ursinus	274	246	520	299	57.5	178	91	51.1	5	0
Villa Maria	-	163	163	122	74.8	124	67	54.0	112	2
Villanova	904	-	904	50	5.5	353	21	5.9	2315	58
Wash. & Jefferson	512	-	512	42	8.2	199	11	5.5	0	-
Waynesburg	242	115	357	248	69.5	135	93	68.9	9	9
Westminster	233	255	488	250*	51.2	172	90*	52.3	19	0
Wilson	-	411	411	200*	48.7	141	70*	49.6	0	-

* Approximate
** Unknown
*** For Non-Public Schools
March 21, 1938

a. Does not include any Freshmen and Sophomores in Education

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

1938 SUMMER SESSIONS OF
TEACHER EDUCATION INSTITUTIONS IN PENNSYLVANIA
ACCREDITED BY STATE COUNCIL OF EDUCATION

Exhibit "C"

INSTITUTION	JUNE					JULY				AUGUST					
COLLEGES AND UNIVERSITIES	Week Beginning					Week Beginning				Week Beginning					No. Wks.
	May 30	6	13	20	27	4	11	18	25	1	8	15	22	29	
Albright College						5x	xxxx	xxxx	xxxx	xx	xx				6
Allegheny College (1st Term)			14x	xxx	xxx	xxx	xxxx	xx22							6
" " (2nd Term)									xxxx	xx	xx	xx	x26		5
Beaver College				23x	xxx	xxx	xxxx	xxxx	xxxx	4					6
Bucknell University					xxx	xxx	xxxx	xxxx	xxxx	5					6
Carnegie Tech. (Grad. Courses-Social Work)				xxx	xxx	xxx	xxxx	xxxx	xxxx						6
" " (Reg. Session)					1x	xxx	xxxx	xxxx	xxxx	xx	xx				6
College Misericordia				24x	xxx	xxx	xxxx	xxxx	xxxx	xx					6
Drexel Institute					xxxx	xxx	xxxx	xxxx	xxxx	xx					6
Duquesne University					xxx	xxx	xxxx	xxxx	xxxx	5					6
Elizabethtown College (Int. Ses.)	xxx	xxx	xxx												3
" " (Reg. Ses.)				xxx	xxx	xxx	xxxx	xxxx	xxxx						6
Geneva College			15x	xxx	xxx	xxx	xxxx	xxxx	xxxx	xx	12				9
Gettysburg College				xxx	xxx	xxx	xxxx	xxxx	xxxx	3					6
Grove City College					xxxx	xxx	xxxx	xxxx	xxxx	x					6
Immaculata College				23x	xxx	xxx	xxxx	xxxx	xxxx	2					6
Juniata College			15x	xxx	xxx	xxx	xxxx	xxxx	xxxx	xx	12				9
Lebanon Valley College				xxx	xxx	xxx	xxxx	xxxx	x29						6
Lehigh University						5x	xxxx	xxxx	xxxx	xx	13				6
Marywood College					xxx	xxx	xxxx	xxxx	xxxx	5					6
Mercyhurst College					xxx	xxx	xxxx	xxxx	xxxx	5					6
Moravian College & Theol. Sem. (Pre)			xxx	xxx	xx1										3
" " " " " (Reg)						5xx	xxx	xxxx	xxxx	xx	12				6
" " " " " (Post)												xxx	xxx	xx2	3
Mount Mercy College					xxx	xxx	xxxx	xxxx	xxxx	5					6
Mount St. Joseph College						6xx	xxxx	xxxx	xxxx	xx	12				6
Muhlenberg College (Pre-Ses.)			xxx	xxx	xx1										3
" " (Reg. Ses.)					2xx	xxx	xxxx	xxxx	xxxx	xx	12				6
" " (Spec. Ses.)												xxx	xxx	xx2	3
Penna. State College (Pre. Ses.)		7x	xxx	x24											3
" " " (Reg. Ses.)					xxx	xxx	xxxx	xxxx	xxxx	5					6
" " " (Altoona)					xxx	xxx	xxxx	xxxx	xxxx	5					6
" " " (Post Ses.)											xx	xxx	x26		3
Rosemont College					28x	xxx	xxxx	xxxx	xxxx	xx	9				6
Seton Hill College						5x	xxxx	xxxx	xxxx	xx	12				6
State Teachers College, Bloomsburg				xxx	xxx	xxx	xxxx	xxxx	xxxx						6
" " " "(Post Ses.)										xx	xx	xxx			3
State Teachers College, California				xxx	xxx	xxx	xxxx	xxxx	xxxx						6
" " " "(Post Ses.)										xx	xx	xxx			3
State Teachers College, Clarion				xxx	xxx	xxx	xxxx	xxxx	xxxx						6
" " " "(Post Ses.)										xx	xx	x18			3
State Teachers College, E. Stroudsburg				xxx	xxx	xxx	xxxx	xxxx	xxxx						6
" " " "(Post Ses.)										xx	xx	xxx			3
State Teachers College, Edinboro				xxx	xxx	xxx	xxxx	xxxx	xxxx						6
" " " "(Post Ses.)										xx	xx	xxx			3
State Teachers College, Indiana				xxx	xxx	xxx	xxxx	xxxx	xxxx						6
" " " "(Post Ses.)										xx	xx	xxx			3

INSTITUTION	JUNE					JULY				AUGUST					
COLLEGES AND UNIVERSITIES	Week Beginning					Week Beginning				Week Beginning					No. Wks.
	May 30	6	13	20	27	4	11	18	25	1	8	15	22	29	
State Teachers College, Kutztown				xxx	xxxx	xxx	xxxx	xxxxxxxx							6
" " " "(Post Ses.)										xxx	xxx	xxxx			3
State Teachers College, L. Haven				xxx	xxxx	xxx	xxxx	xxxx	xxxx						6
" " " "(Post Ses.)										xxx	xxx	xxxx			3
State Teachers College, Mansfield					xxxx	xxx	xxxx	xxxx	xxxx	xxx					6
" " " "(Post Ses.)											xxx	xxxx	xx		3
State Teachers College, Millersville				xxx	xxxx	xxx	xxxx	xxxx	xxxx						6
" " " "(Post Ses.)										xxx	xxx	xxx			3
State Teachers College, Shippensburg				xxx	xxxx	xxx	xxxx	xxxx	xxxx						6
" " " "(Post Ses.)										xxx	xxx	xxxx			3
State Teachers College, Slippery Rock				xxx	xxxx	xxx	xxxx	xxxx	xxx						6
" " " "(Post Ses.)										xx	xxx	xxxx			3
State Teachers College, W. Chester				xx	xxxx	xxx	xxxx	xxxx	xxxx						6
" " " "(Post Ses.)										xx	xxx	xxx			3
St. Thomas College				xx	xxxx	xxx	xxxx	xxxx	xxxx	xxx	xxx	xxxx	23		9
Susquehanna University					xxxx	xxx	xxxx	xxxx	xxxx	x5					6
Temple University (Pre Ses.)		7x	xx	x23											$2\frac{1}{2}$
" " (Reg. Ses.)					xxx	xxx	xxxx	xxxx	xxxx	x5					6
" " (Post Ses.)											xxx	xxxx	24		$2\frac{1}{2}$
Thiel College			xx	xxx	xxxx	xxx	xxxx	x22							6
University of Pennsylvania					28x	xxx	xxxx	xxxx	xxxx	xxx	x9				6
Univ. of Pittsburgh (Pre. Ses.)		xxx	17												2
" " " (Pre. Ses.)				xx	xx1										2
" " " (Reg. Ses.)						6x	xxxx	xxxx	xxxx	xxx	12				6
" " " (Post Ses.)												xxxx	26		2
" " " (Johnstown)				xx	xxxx	xxx	xxxx	xxxx	xxxx	xxx	d2				8
" " " (Eve. Pbgh)		xxx	xx	xxx	xxxx	xxx	x15								6
" " " (Erie)					xxxx	xxx	xxxx	xxxx	xxxx	x5					6
Villa Maria College					xxxx	xxx	xxxx	xxxx	xxxx	x5					6
Villanova College					xxxx	xxx	xxxx	xxxx	xxxx	xxx					6
Washington & Jefferson College			xx	xxx	xxxx	xxx	xxxx	xxxx	xxxx	xxx					8
Waynesburg College				xx	xxxx	xxx	xxxx	xxxx	xxxx	xxx	xx	x19			9

April 28, 1938

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